

Springfield Township Trustees  
Regular Trustees' Meeting  
5:00 p.m. Tuesday May 20, 2025

- M-51 – sent to Brondes for warranty work to replace the Nox Sensor
- BC-53 – replaced the alternator (under warranty)
- Admin
  - Storm Sewer/Basin & Curb Repairs – completed
- Zoning
  - Public Hearing Sign – removed signs at 0 W Bancroft & 7910 Dorr Street and posted 0 W Bancroft and 2339 Heather Glen

**PUBLIC ADMINISTRATION:** Tina Helminiak, Assistant Administrator/HR Generalist  
Mrs. Helminiak reviewed the Monthly Report and highlighted the following items:

- JEDZ Meeting – Douglas Company Driveway Approval; JEDZ to pave the entryway
- Lucas County Solid Waste Public Hearing – any questions direct to Administrator Hampton upon his return
- The Assistant Admin/HR Generalist report was presented, highlighting that clean wood card sales have been high as well as rentals

**EXECUTIVE SESSION:**

An Executive Session was requested per ORC 121.22(G)(1): To consider the employment of a public employee to invite Chief Ziehr and Fiscal Officer Brenna Koback.

**Motion made by Tom Anderson Jr. to adjourn to Executive Session at 5:34 p.m.**

Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes

**Motion made by Tom Anderson Jr. to reconvene from Executive Session at 6:30 p.m.**

Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes

***Action taken as a result of Executive Session:***

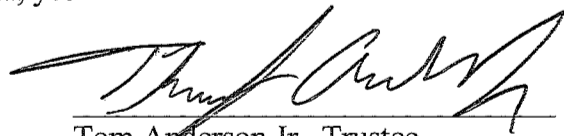
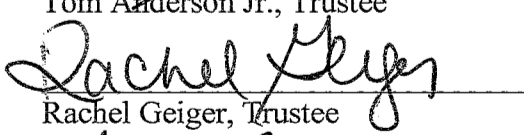

No action to be taken as a result of Executive Session

**ADJOURNMENT:**

**Motion made by Tom Anderson Jr. to adjourn the meeting at 6:30 p.m.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes

  
Brenna Koback, Fiscal Officer

  
Tom Anderson Jr., Trustee  
  
Rachel Geiger, Trustee  
  
Andrew Glenn, Trustee

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The Springfield Township Trustees met in regular session, open to the public, on Tuesday, May 20, 2025, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.  
Rachel Geiger  
Andrew Glenn, Absent

Rachel Geiger called the meeting to order at 5:04 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

**ADOPTION OF AGENDA:**

- **Motion made by Tom Anderson Jr. to approve the agenda as presented.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr.  
Rachel Geiger  
Andrew Glenn, Absent

**PUBLIC COMMENT:**

No public comment

**PROCLAMATION HONORING GIRL SCOUTS OF NORTHWESTERN OHIO:**

Trustee Chair, Rachel Geiger

- Requesting motion for Resolution 25-010, Proclamation Honoring Girls Scouts of Northwestern Ohio.
  - **Motion made by Tom Anderson Jr. to approve Resolution 25-010 – Proclamation Honoring Girl Scouts of Northwestern Ohio.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr.  
Rachel Geiger  
Andrew Glenn, Absent

**PUBLIC SAFETY:**

***Lucas County Sheriff's Report***

- March Crime Reports and Incidents include in meeting packet

***Sheriff's Report: Deputy Sheriff Warren***

- Included in packet
- April Calls of Service were 919 and Reports Made 143
- Hill and McCord Roundabout – will increase patrols in that area, including the neighborhoods
- 180<sup>th</sup> air show was a success
- Bike patrols have begun

***Out of District Incidents Report***

- April – three times to assist Richfield Township, and (2) Swanton Township

**\*\*Trustee Andrew Glenn now present at the meeting\*\***

***Fire/EMS Monthly Report: Jonathon Ziehr, Fire Chief***

- Fire and Rescue Operations Highlights
  - Fire Inspector Bockelman, Chiefs Ziehr and Sauder along with Administrator Hampton met with Lucas County officials onsite at Baymont Inn, 1214 Corporate Dr. with representatives from Baymont Inn to discuss ongoing nuisances and structural issues with the property.

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- A virtual meeting between Chief Ziehr and Senator Theresa Gavarone was held to continue discussion around the need for local funding for first responder's mental health.
- Public Relations
  - Battalion Chief Born and Fire Inspector Bockelman attended the Youth Job Fair at the Glass City Center. Hundreds of area high school students attended the event to learn about different career fields as they graduate high school and move into the work force.
  - Administrator Hampton, Public Service Director Hohlbein, Fire Chief Ziehr, and Office Manager Ball had the opportunity to visit retired Firefighter/EMT Sigmon and bring him a small amount of joy. Retired FF/EMT Sigmon is currently residing in an extended care facility following a medical occurrence.
  - Fire Chief Ziehr, Administrator Hampton and Lieutenant Smith met with Virtual Design, to continue to design the blueprints for the remodel and addition to Station 51. Lt. Smith continues to bring the wants and needs of the crews that work at Station 51.
- Training
  - All the Rescue Task Force (RTF) ballistic vests and plates have been replaced. This was an item that required replacement as it had expired (10-year life expectancy) and was discussed during our recent levy for additional funding.
  - Springfield Township Fire and Rescue is hosting a Fire I Officer course in house. This class is offered by the Ohio Fire Chiefs and is being taught by Four County Career Center. This allows us to offer this class to our personnel at a reduced cost as we look forward to succession planning within the leadership roles in our department.
- Site Plan Reviews
  - Eight listed in meeting packet
  
- Investigations
  - Seven listed in meeting packet; two to highlight include structure fire at 1640 Timberwolf Drive, which is a preschool that had a stove fire with a loss of \$10,000 but a save of \$1.8 mil. The second was a structure fire at 7425 Nightingale Drive at the Fox Chase Apartments that had an electrical fire with a loss of \$80,000 and save of \$5 mil.
- Monthly Fire Incidents Report included in packet with the following highlights
  - 399 calls in the month of March; Station 51 = 206 calls; Station 53 = 112 calls; Station 56 = 81 calls
- Support Services report included in meeting packet for review; utilizing Bubba's Towing as an outsource to mechanical services
- Requesting approval of Citation and Order #2021-002 – Notice of Proposed Penalty Letter. This letter would be sent to those residents that have not responded to compliance issues. Any funds received would remain in Township.
  - **Motion made by Tom Anderson Jr. to approve Citation and Order #2021-002 – Notice of Proposed Penalty Letter.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes
  
- Requesting approval for Billing Services Agreement with EMS Management & Consultants. Agreement with Medicount ends in November and would then switch to EMS Management & Consultants for a 2-year contract with auto renewals thereafter.
  - **Motion made by Tom Anderson Jr. to approve the Billing Services Agreement with EMS Management & Consultants.** Seconded by Andrew Glenn and the roll call resulted as follows:

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Andrew Glenn, yes  
Rachel Geiger, yes

- Requesting approval for Billing Associate Addendum with EMS Management & Consultants, authorizing Administrator Hampton to sign the agreement.
  - **Motion made by Andrew Glenn to approve the Billing Associate Addendum with EMS Management & Consultants and authorizing Administrator Hampton to sign the agreement.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Rachel Geiger, yes

**FISCAL OFFICER'S REPORT:** Brenna Koback, Fiscal Officer

***Payment of Bills***

- **Motion made by Tom Anderson Jr. to approve the listing of payments to be made by check from May 9 – June 2, 2025 in the amount of \$16,421.74, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes

- Trustees presented with the electronic payment listing from May 9 – June 2, 2025, in the amount of \$21,384.06.

***Approval of Minutes***

- **Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Thursday, May 8, 2025 as presented.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes  
Rachel Geiger, yes  
Andrew Glenn, Abstain

**PUBLIC SERVICES:** Andy Hohlbein, Director of Public Services

- Roads
  - Sidewalk Replacement – Dorcas and Abbotswood
  - Ditch clean out – Dewitt and Clarion
  - Chainsaw Safety Class – Todd and Justin
  - Keep Toledo/Lucas County Beautiful – Eber Road by the 180<sup>th</sup> collecting 20 bags of garbage and 4 quarts of oil
  - May Dumpster Days – 10 – 40-yard dumpsters; 1–30-yard dumpster for metal; 2- 30-yard dumpsters for mattresses
  - 2025 OPWC update – mill and leveling course is completed & curb and basin repairs have started (Carmella)
- Parks
  - Water – has been turned on
  - Sprinkler system – is on but need to finish some repairs
  - Driveway Paving – has been completed at Park Place
- Cemetery
  - 2 burials and 1 grave sold
  - Water – has been turned on
- Fire

**Payment Listing**

5/9/2025 to 6/2/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1059-25B	05/21/2025		AW	AJ Boellner Inc	\$16.00	B
1060-25B	05/21/2025		AW	Advance Auto Parts	\$17.78	B
1061-25B	05/21/2025		AW	BADBRUSH SIGN AND DESIGN	\$96.00	B
1062-25B	05/21/2025		AW	Bubba's Towing & Recovery LLC	\$801.85	B
1063-25B	05/21/2025		AW	FIRE SAFETY SERVICES INC	\$452.00	B
1064-25B	05/21/2025		AW	FORREST AUTO SUPPLY	\$141.48	B
1065-25B	05/21/2025		AW	FORREST AUTO SUPPLY	\$46.76	B
1066-25B	05/21/2025		AW	GRAINGER, INC.	\$269.95	B
1067-25B	05/21/2025		AW	Hose Sales Direct	\$262.73	B
1068-25B	05/21/2025		AW	Hose Sales Direct	\$94.14	B
1069-25B	05/21/2025		AW	Independence Health LLC	\$700.00	B
1070-25B	05/21/2025		AW	KALIDA TRUCK EQUIPMENT	\$352.00	B
1071-25B	05/21/2025		AW	Klumm Brothers Waste Solutions	\$500.00	B
1072-25B	05/21/2025		AW	Klumm Brothers Waste Solutions	\$500.00	B
1073-25B	05/21/2025		AW	Klumm Brothers Waste Solutions	\$500.00	B
1074-25B	05/21/2025		AW	Klumm Brothers Waste Solutions	\$500.00	B
1075-25B	05/21/2025		AW	Klumm Brothers Waste Solutions	\$500.00	B
1076-25B	05/21/2025		AW	Klumm Brothers Waste Solutions	\$500.00	B
1077-25B	05/21/2025		AW	Klumm Brothers Waste Solutions	\$500.00	B
1078-25B	05/21/2025		AW	Klumm Brothers Waste Solutions	\$500.00	B
1081-25B	05/21/2025		AW	Klumm Brothers Waste Solutions	\$200.00	B
1082-25B	05/21/2025		AW	Klumm Brothers Waste Solutions	\$200.00	B
1083-25B	05/21/2025		AW	Klumm Brothers Waste Solutions	\$200.00	B
1084-25B	05/21/2025		AW	Lyden Oil Company	\$691.20	B
1085-25B	05/21/2025		AW	Medline Industries, LP	\$54.23	B
1086-25B	05/21/2025		AW	PERRYSBURG PIPE & SUPPLY	\$1,259.20	B
1087-25B	05/21/2025		AW	SAM'S CLUB	\$292.06	B
1088-25B	05/21/2025		AW	Sandman Sales Yard	\$80.00	B
1089-25B	05/21/2025		AW	SHERWIN-WILLIAMS	\$26.01	B
1092-25B	05/21/2025		AW	Independence Health LLC	\$47.00	B
1093-25B	05/21/2025		AW	SiteOne Landscape Supply, LLC	\$46.56	B
1094-25B	05/21/2025		AW	SUTPHEN CORPORATION	\$204.07	B
1095-25B	05/21/2025		AW	Triotech	\$2,803.75	B
1096-25B	05/21/2025		AW	Triotech	\$311.00	B
1097-25B	05/21/2025		AW	Triotech	\$548.00	B
1098-25B	05/21/2025		AW	WELDER SERVICE COMPANY INC	\$27.00	B
1099-25B	05/21/2025		AW	WELDER SERVICE COMPANY INC	\$175.58	B
1100-25B	05/21/2025		AW	Yankee Doodle Flags & More, LLC	\$148.95	B
1101-25B	05/21/2025		AW	Yankee Doodle Flags & More, LLC	\$62.50	B
1102-25B	05/21/2025		AW	FORREST AUTO SUPPLY	\$21.65	B
1135-25B	05/21/2025		AW	Toledo Legal News	\$103.11	B
1136-25B	05/21/2025		AW	Toledo Legal News	\$82.49	B
1137-25B	05/21/2025		AW	Spengler Nathanson P.L.L	\$55.00	B
1138-25B	05/21/2025		AW	Brondes Ford Maumee	\$37.96	B
1139-25B	05/21/2025		AW	FOREMAN IRRIGATION CO.	\$116.40	B
1140-25B	05/21/2025		AW	FOREMAN IRRIGATION CO.	\$100.00	B

**Payment Listing**

5/9/2025 to 6/2/2025

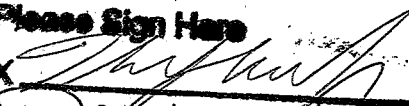
Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1141-25B	05/21/2025		AW	FOREMAN IRRIGATION CO.	\$535.20	B
1142-25B	05/21/2025		AW	Commercial Comfort Systems, Inc.	\$742.13	B
Total Payments:					\$16,421.74	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$16,421.74	

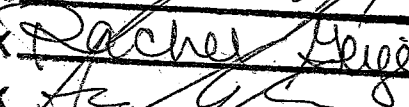
Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

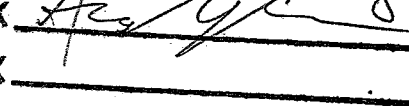
Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**Please Sign Here**

X 

X 

X 

X \_\_\_\_\_

# Electronic

SPRINGFIELD TOWNSHIP, LUCAS COUNTY

5/16/2025 2:03:15 PM

## Payment Listing

UAN v2025.2

5/9/2025 to 6/2/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1103-25B	05/21/2025		CH	Ace Diversified Services	\$695.00	B
1104-25B	05/21/2025		CH	Ace Diversified Services	\$290.00	B
1105-25B	05/21/2025		CH	Ace Diversified Services	\$175.00	B
1106-25B	05/21/2025		CH	BOUND TREE MEDICAL	\$338.00	B
1107-25B	05/21/2025		CH	BOUND TREE MEDICAL	\$201.98	B
1108-25B	05/21/2025		CH	BOUND TREE MEDICAL	\$4,030.00	B
1109-25B	05/21/2025		CH	BOUND TREE MEDICAL	\$1,287.71	B
1110-25B	05/21/2025		CH	BOUND TREE MEDICAL	\$35.55	B
1111-25B	05/21/2025		CH	Buckeye Broadband	\$289.54	B
1112-25B	05/21/2025		CH	Buckeye Broadband	\$479.85	B
1113-25B	05/19/2025		CH	Charter Communications	\$230.04	B
1114-25B	05/23/2025		CH	COLUMBIA GAS	\$86.33	B
1115-25B	05/22/2025		CH	COLUMBIA GAS	\$167.81	B
1116-25B	05/23/2025		CH	COLUMBIA GAS	\$290.63	B
1117-25B	05/21/2025		CH	COLUMBIA GAS	\$132.58	B
1118-25B	05/23/2025		CH	COLUMBIA GAS	\$466.72	B
1119-25B	05/21/2025		CH	Jam Best-One	\$150.50	B
1120-25B	05/21/2025		CH	Jam Best-One	\$20.00	B
1121-25B	05/21/2025		CH	Jam Best-One	\$3,161.04	B
1122-25B	05/21/2025		CH	P & R Communications Service, Inc.	\$2,110.00	B
1123-25B	05/21/2025		CH	Pitney Bowes Purchase Power	\$2.25	B
1124-25B	05/15/2025		CH	Principal Life Insurance Company	\$2,214.98	B
1125-25B	05/21/2025		CH	Charter Communications	\$297.91	B
1126-25B	05/21/2025		CH	STANCHIN & SON'S PEST CONTROL	\$50.00	B
1127-25B	05/21/2025		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
1128-25B	05/21/2025		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
1129-25B	05/21/2025		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
1130-25B	05/21/2025		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
1131-25B	05/21/2025		CH	WageWorks, Inc.	\$19.80	B
1132-25B	05/21/2025		CH	Eastman & Smith LTD.	\$3,584.00	B
1133-25B	05/21/2025		CH	G & N Alarm Service, LLC	\$75.00	B
1134-25B	05/21/2025		CH	InfoStream Solutions	\$125.00	B
1143-25B	05/28/2025		CH	OHIO GAS COMPANY	\$276.84	B
Total Payments:					\$21,384.06	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$21,384.06	

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