

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Tuesday, April 1, 2025

The Springfield Township Trustees met in regular session, open to the public, on Tuesday, April 1, 2025, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Rachel Geiger
Andrew Glenn

Rachel Geiger called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Andrew Glenn to approve the agenda as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Rachel Geiger, yes

PUBLIC COMMENT:

No public comment

PLANNING REPORT: Jacob Barnes, Planning Director

Final Planning, Zoning & Economic Development Report included in meeting packet. With the following highlights:

- Change of perception of department
- 7,136 zoning permits including 1,242 new dwellings, and 23 new plats and subdivisions during tenure
- Digitized the permit process in 2002 and moved to cloud based permitting in 2017
- Added zoning forms to the website and first township to accept online applications
- Part of two steering committees for the Township Master Plan updates in 2004 and 2021
- Update of in-house Zoning Resolution in 2009
- Part of creating a survey for business feedback on Township Zoning Department and follow-up to strengthen relations
- Fair, firm, friendly approach to zoning enforcement concerns
- Privilege to work and provide training to Zoning Commission Board and Board of Zoning Appeals

ZONING REPORT: Joshua Hollinger, Zoning Inspector

Permits and Fees

- 25 permits for the month of March with 4 new dwellings, and \$2,380 received in fees.

Violations

- Working through ongoing violations – Heather Glen, is under active contract to be sold

Zoning Board Update

Board of Zoning Appeals met on March 25, 2025 and considered the following request:

- Approved a variance request to allow six-foot-tall fencing to remain in front yard at the property located at 6426 South Avenue
- Approved with conditions a variance request to allow outdoor storage of vehicles in the C-2 General Commercial District at the property located at 1255 East Mall Drive. Parts will be stored inside and cars will be rotated every 4 days.

Board of Zoning Appeals will meet on April 22, 2025 and consider the following requests:

- A variance for square footage of an off-premise sign at the property located at 0 W. Bancroft Street

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Tuesday, April 1, 2025

Meetings/Events

- Stakeholder meeting – Building software Lucas County
- OTA Zoning Roundtable Webinar
- Holland-Springfield JEDZ Meeting
- Board of Zoning Appeals
- Meeting with local business owner
- Property visits at local businesses

FISCAL OFFICER REPORT: Brenna Koback, Fiscal Officer

- Presented payment listing for payments to be made by check from March 28 – April 14, 2025 in the amount of \$55,474.51.
 - **Motion made by Andrew Glenn to approve the listing of payments to be made by check from March 28 – April 14, 2025 in the amount of \$55,474.51 as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Rachel Geiger, yes

- Electronic payment listing from February 28 – March 17, 2025, in the amount of \$99,087.80.
- Regular Trustees' Meeting Minutes from Tuesday, March 18, 2025 presented for approval.
 - **Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Tuesday, March 18, 2025.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes

PUBLIC ADMINISTRATION: Mike Hampton, Administrator

- Metroparks Meeting – continued coordination to repeal/replace the current LGF distributions
- Met with House Representative White – discussion on mental health, LGF, and discussion on creation of a coalition for NWO legislators versus individual legislators taking up issues.
- Hill & McCord Pre-con Meeting – June 2nd start date of the roundabout, however that date is contingent on the moving of the utilities. If that is delayed the Nebraska bridge work will be completed first then the roundabout.
- Angola & Crissey Property Letter – letter sent to homeowners informing of upcoming project (Summer 2027). Letter indicated they may be some need to enter their properties for planning as well as acceptance of public comment on the project until April 5, 2025
- Approve Engineer's Request for Traffic Study on Gunn Road related to the speed limit
 - **Motion made by Andrew Glenn to approve the Engineer's Request of Traffic Study on Gunn Road related to the speed limit.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Rachel Geiger, yes

- Need to reschedule May 6, 2025 meeting due to Trustee attendance at a conference. Rescheduled to Thursday, May 8, 2025 at 5 pm. Notification of change to be posted.
- Requesting approval for Administrator Hampton to provide Spencer Township with a letter informing them that the current Firefighting, Ambulance, and EMS Agreement will not be renewed unless there is future conversation and a mutual agreement of the

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Tuesday, April 1, 2025

contracted services. The last day of service under the current agreement will be December 31, 2026

- **Motion made by Andrew Glenn to approve Administrator Hampton to provide Spencer Township with a letter informing them that the current Firefighting, Ambulance, and EMS Agreement will not be renewed unless there is future conversation and a mutual agreement of the contracted services.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Rachel Geiger, yes


- Resolution 25-007 – Resolution to Appoint Oliver Turner to the Lucas County Land Bank Reutilization Corporation's Board of Directors
 - **Motion made by Tom Anderson Jr. to approve Resolution 25-007, Resolution to Appoint Oliver Turner to the Lucas County Land Bank Reutilization Corporation's Board of Directors.** Seconded by Andrew Glenn and the roll call resulted as follows:

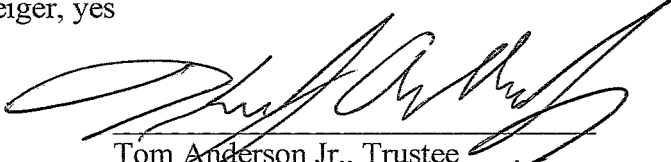
Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes

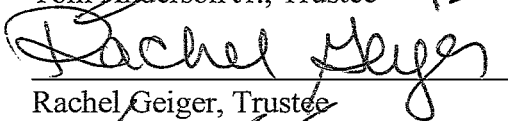
ADJOURNMENT:

Motion made by Tom Anderson Jr. to adjourn the meeting at 5:22 p.m. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes


Brenna Koback, Fiscal Officer


Tom Anderson Jr., Trustee


Rachel Geiger, Trustee


Andrew Glenn, Trustee

Payment Listing

3/28/2025 to 4/14/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
596-25B	04/02/2025		AW	Advance Auto Parts	\$28.28	B
597-25B	04/02/2025		AW	Advance Auto Parts	\$2.65	B
598-25B	04/02/2025		AW	Advance Auto Parts	\$26.23	B
599-25B	04/02/2025		AW	Advance Auto Parts	\$24.62	B
600-25B	04/02/2025		AW	Brondes Ford Maumee	\$130.25	B
601-25B	04/02/2025		AW	Brondes Ford Maumee	\$692.87	B
602-25B	04/02/2025		AW	Brondes Ford Maumee	\$52.37	B
603-25B	04/02/2025		AW	Burgess Hearse & Ambulance Sales	\$680.26	B
604-25B	04/02/2025		AW	FIRE SAFETY SERVICES INC	\$225.00	B
605-25B	04/02/2025		AW	Fire Code Academy	\$365.00	B
607-25B	04/02/2025		AW	Gerken Paving, Inc.	\$23,309.58	B
608-25B	04/02/2025		AW	Public Utilities Commission of Ohio	\$35.00	B
609-25B	04/02/2025		AW	Hylant Administrative Services	\$100.00	B
610-25B	04/02/2025		AW	Capital One Trade Credit	\$1,870.90	B
611-25B	04/02/2025		AW	FEI-Ferguson Waterworks #527	\$1,011.97	B
612-25B	04/02/2025		AW	FEI-Ferguson Waterworks #527	\$68.06	B
613-25B	04/02/2025		AW	FEI-Ferguson Waterworks #527	\$637.56	B
614-25B	04/02/2025		AW	Hose Sales Direct	\$961.57	B
615-25B	04/02/2025		AW	FORREST AUTO SUPPLY	\$15.84	B
616-25B	04/02/2025		AW	FORREST AUTO SUPPLY	\$53.88	B
617-25B	04/02/2025		AW	GRAINGER, INC.	\$21.48	B
618-25B	04/02/2025		AW	Hastings Air-Energy Control, Inc.	\$245.00	B
619-25B	04/02/2025		AW	James Schill	\$157.50	B
620-25B	04/02/2025		AW	Jerry Pate Turf & Irrigation	\$47.24	B
621-25B	04/02/2025		AW	Jerry Pate Turf & Irrigation	\$389.89	B
622-25B	04/02/2025		AW	Kimball Midwest	\$65.00	B
623-25B	04/02/2025		AW	Klumm Brothers Waste Solutions	\$200.00	B
624-25B	04/02/2025		AW	Klumm Brothers Waste Solutions	\$300.00	B
625-25B	04/02/2025		AW	Leaf	\$669.00	B
626-25B	04/02/2025		AW	Lyden Oil Company	\$543.25	B
627-25B	04/02/2025		AW	Magna Visual Corp.	\$2,004.00	B
628-25B	04/02/2025		AW	Medline Industries, LP	\$244.24	B
629-25B	04/02/2025		AW	Morton Salt	\$3,329.03	B
630-25B	04/02/2025		AW	Morton Salt	\$1,165.55	B
631-25B	04/02/2025		AW	Kuns Northcoast Security	\$117.00	B
632-25B	04/02/2025		AW	POWER TOOL SALES AND SERVICE	\$197.99	B
633-25B	04/02/2025		AW	POWER TOOL SALES AND SERVICE	\$64.54	B
634-25B	04/02/2025		AW	Principal Life Insurance Company	\$2,418.53	B
635-25B	04/02/2025		AW	Progressive Therapy Alternatives	\$550.00	B
636-25B	04/02/2025		AW	Sandman Sales Yard	\$130.00	B
637-25B	04/02/2025		AW	Schaeffer Mfg. Co.	\$633.78	B
638-25B	04/02/2025		AW	Sedgwick	\$7,495.00	B
639-25B	04/02/2025		AW	SUPERIOR UNIFORM SALES INC	\$78.99	B
640-25B	04/02/2025		AW	SUTPHEN CORPORATION	\$28.02	B
641-25B	04/02/2025		AW	Triotech	\$2,389.00	B
642-25B	04/02/2025		AW	Verizon Wireless	\$213.06	B

Payment Listing

3/28/2025 to 4/14/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
643-25B	04/02/2025		AW	Verizon Wireless	\$60.18	B
644-25B	04/02/2025		AW	Vermeer Sales & Service Inc.	\$249.87	B
645-25B	04/02/2025		AW	WELDER SERVICE COMPANY INC	\$27.00	B
646-25B	04/02/2025		AW	Zoll Medical Corporation	\$1,148.48	B
Total Payments:					\$55,474.51	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$55,474.51	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

x [Signature]

x Rachel Peiges

x _____

x _____

Electronic

SPRINGFIELD TOWNSHIP, LUCAS COUNTY

3/26/2025 8:39:01 AM

Payment Listing

UAN v2025.1

3/28/2025 to 4/14/2025


Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
647-25B	04/08/2025		CH	TOLEDO EDISON COMPANY	\$5,431.74	B
648-25B	04/02/2025		CH	Paramount Health Care	\$84,223.82	B
649-25B	03/28/2025		CH	OHIO GAS COMPANY	\$918.74	B
650-25B	04/02/2025		CH	InfoStream Solutions	\$125.00	B
652-25B	04/03/2025		CH	DEPARTMENT OF PUBLIC UTILITIES	\$285.81	B
653-25B	04/03/2025		CH	DEPARTMENT OF PUBLIC UTILITIES	\$235.98	B
654-25B	04/03/2025		CH	DEPARTMENT OF PUBLIC UTILITIES	\$27.68	B
655-25B	04/03/2025		CH	DEPARTMENT OF PUBLIC UTILITIES	\$101.77	B
656-25B	04/03/2025		CH	DEPARTMENT OF PUBLIC UTILITIES	\$57.84	B
657-25B	04/07/2025		CH	DEPARTMENT OF PUBLIC UTILITIES	\$104.88	B
658-25B	04/08/2025		CH	DEPARTMENT OF PUBLIC UTILITIES	\$75.94	B
659-25B	04/02/2025		CH	Guardian	\$3,749.30	B
660-25B	04/02/2025		CH	Guardian	\$3,749.30	B
Total Payments:					\$99,087.80	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$99,087.80	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

X 
X Rachel Heiges
X _____
X _____