

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Tuesday February 18, 2025

The Springfield Township Trustees met in regular session, open to the public, on Tuesday, February 18, 2025, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Rachel Geiger
Andrew Glenn

Rachel Geiger called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

- **Motion made by Andrew Glenn to approve the agenda with revised payment listing.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Rachel Geiger, yes

PUBLIC COMMENT:

No public comment

PUBLIC HEARING:

- **Motion made by Tom Anderson Jr. at 5:02 pm to open a public hearing for Z19-C694 – A text amendment to remove Dwelling Units above the Ground Level in Section 1922 and replace with Transient Hotels/Extended Stay Hotels. This amendment also covers changes to multiple sections to remove dwelling units above the ground floor level.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes

- Josh Hollinger, Zoning Inspector, 7617 Angola Road was sworn in and explained this is a text amendment to remove the dwelling units above the ground level on commercial property since we do not see this development coming to the township. It also moves the definitions of transient hotels/extended stay hotels to Section 1922 to have more enforcement instead of having the regulations in the definition.
- No comments in favor or opposition
- **Motion made by Tom Anderson Jr. at 5:04 pm to close the public hearing for Z19-C694 – A text amendment to remove Dwelling Units above the Ground Level in Section 1922 and replace with Transient Hotels/Extended Stay Hotels. This amendment also covers changes to multiple sections to remove dwelling units above the ground floor level.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes

- **Motion made by Tom Anderson Jr. to approve Z19-C694 – A text amendment to remove Dwelling Units above the Ground Level in Section 1922 and replace with Transient Hotels/Extended Stay Hotels. This amendment also covers changes to multiple sections to remove dwelling units above the ground floor level.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes

Springfield Township Trustees
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PUBLIC SAFETY:

Sheriff's Report: Deputy Warren

- Community Service Officer Report included in packet for review
 - January 2025 had the lowest number of calls tracked in the past year with 804
 - Increase in accidents due to weather, reminding everyone to slow down, leave space and distance, leave earlier, be attentive, and drive with caution
 - Recent burglary at Citizens Bank with an individual in custody
 - Reminder construction season is approaching – roundabout at Crissey and Nebraska coming soon
 - Reminder to residents to take advantage of the vacation watch – Sheriff's Office will do home checks
- Lucas County Sheriff's report included in packet for review
- Out of district report presented in packet for review – 5 out of district incidents

Fire/EMS Monthly Report: Jonathon Ziehr, Fire Chief

- Fire and Rescue Operations
 - Promotional interviews were conducted for two vacant Acting Battalion Chief and two vacant Acting Lieutenant positions. After the process was finalized, Lieutenant John Romstadt and Lieutenant Chris Young were placed into Acting Battalion Chief roles and Private Marc Wismer along with Private Colin Baney were placed into Acting Lieutenant roles.
 - Fire Chief Ziehr, Assistant Chief Sauder and Battalion Chief Romstadt met with the Village of Holland, the State Fire Marshall's office, and a developer to discuss plans for a four (4) -story Independent Living Complex (Green Oaks to be located at old Wick's Lumber site; north of Huntington Bank). Battalion Chief Romstadt cited the Ohio Fire Codes that need to be followed through the process.
 - Administrator Hampton along with Chief Ziehr, the Lucas County Sheriff's Office, and the Lucas County Prosecutor's Office met with local hotel owners to discuss nuisance complaints and ways to move forward together.
 - Station 51 is in the process of being remodeled with an addition. Chief Ziehr and Assistant Chief Sauder continuously meet with Administrator Hampton for review. A RFQ has been prepared and published for an architect and designer for the Station's remodel.
 - Chief Ziehr and Assistant Chief Sauder, Support Services Captain Mike Kokocinski, Public Services Director Andy Holbein and Fleet Maintenance Supervisor Jacob Osgood met with Bubba's Towning Owners and Fleet Maintenance Management. Discussions revolved about the maintenance available and provided by Bubba's including costs. After an in-depth evaluation, Bubba's is a cheaper cost basis and a local company. Springfield Township Administrator was briefed and use of outsourced maintenance needs for fleet will include Bubba's as an option.
 - Interviews were conducted for the open Fire Inspector position with the Fire Prevention Bureau. After vetting multiple candidates, Scott Bockelman was taken to the Board of Trustees for approval to fill the position.
- Public Relations
 - Springfield Township personnel staffed the Springfield Splash event held at Homecoming Park on January 1st. Water rescue was readied, and crews were in the water to protect all community participants.
 - The on-duty Battalion Chief was honored to be a 'Celebrity Guest' for the local scout's annual pinewood derby. Hundreds of handmade derby cars were judged for appearance, uniqueness and the fastest.
 - Lieutenant Kohler continues to install smoke detectors for those in need. A total of five smoke detectors were installed free of charge in dwellings within our jurisdiction.
 - Lieutenant Kohler conducted a CPR and Stop the Bleed course for the Springfield High School students. This was a three-day duration. Preventative courses such as these helps increase the likelihood of survival in most situations.

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- Training
 - Listed in packet for review
- Site Plan Reviews and Investigations
 - 16 fire inspections, 3 state inspections
 - Six total investigations with three structure fires to highlight
 - Structure fire in stairwell at 7501 Quail Oaks with \$100,000 loss and \$3 mil save
 - Structure fire in back of house at 13415 Brindley with \$8,000 loss and \$110,000 save
 - Structure fire in hopper at 10300 Industrial (Clarios) with \$40,000 loss and \$10 mil+ save
- Additional January monthly reports included in packet for review included the quarterly newsletter for Stone Oak residents, Support Services report, and Inspection Summary
- Monthly Fire Incidents Report included in packet with the following highlights
 - 422 calls in the month of January; Station 51 = 220 calls; Station 52 = 4; Station 53 = 127 calls; Station 56 = 71 calls

FISCAL OFFICER'S REPORT: Brenna Koback, Fiscal Officer

Payment of Bills

- **Motion made by Andrew Glenn to approve the listing of payments to be made by check from February 18 – March 3, 2025 in the amount of \$64,083.99, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Rachel Geiger, yes

- Trustees presented with the electronic payment listing from February 18 – March 3, 2025, in the amount of \$41,853.42.

Approval of Minutes

- **Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Tuesday, February 4, 2025, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes

PUBLIC SERVICES: Andy Hohlbein, Director of Public Services

- Roads
 - Snow/Ice Events – have used 11,395 gal. of brine
 - 2024 Milage Certification – signed copy has been returned to County
 - MCM 6 Annual Report – completed and sent into the County
- Parks
 - Playground equipment - Lincoln Green is complete, Carmella swing set and mulch needs removed
- Cemetery
 - 2 burials and 4 graves sold
- Fire
 - Station 52 remodel – close to completion then will move to Koko's office
 - M50 – replaced window seals
 - M54 – performed service and inspection
 - U51 – reset battery control module
 - C51 – reprogrammed control module for the horn
- Admin
 - Finance Director – painted office
- Zoning

Springfield Township Trustees
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- Public Hearing Sign – removed public hearing signs at 7802 Angola, 626 Olyander & 0 W Bancroft

PUBLIC ADMINISTRATION: Mike Hampton, Administrator

Mr. Hampton reviewed the Monthly Report and highlighted the following items:

- JEDZ Meeting (Trustee Geiger)
 - Working on the overgrowth issue next to Chase Bank at the retention pond; received response from owner after lien was placed on the parcel, watching the traffic pattern by Raising Canes and Culvers, and discussion on what needs to be done in the future once the overpass project is complete
- I-475/SR 2 Interchange Meeting
 - Looking to submit a first draft to ODOT in June, reviewing grant options with an early 2028 build
 - Discussion on some local input and/or partnerships with improving Airport Hwy with some of the plans including removal of the concrete barrier to a more curb appeal look with planting and stamped concrete from Holland-Sylvania to McCord Road
 - Discussion on underground utility lines versus overhead lines is most likely halted due to cost
- Annual County Engineer's Meeting to be held March 4, 2025, 10:30-11:30 AM
- LCTA Meeting to be held March 12, 2025, 6:00 pm at Monclova Township Hall
 - Conversation with President of Township Association regarding local government funding and revision to the formula currently in place since 1986; looking to present to LCTA members. This change would increase local government distributions and decrease others to make a more fair and equitable disbursement. Encourage Trustees to attend meeting in support of the change as it is going to need surrounding township support to make the change happen.
- Award 2025 OPWC Contractor – Bowers Asphalt & Paving – bid came in at \$798,478.76 which was lower than the original estimate of \$877,000.00
 - **Motion made by Tom Anderson Jr. to award Bowers Asphalt & Paving as the 2025 OPWC Contractor.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes

- The Assistant Admin/HR Generalist report was presented

ADDITIONAL COMMENT: Andrew Glenn, Trustee

Met with Lucas County Health Commissioner and Chief of Staff regarding their potential to purchase a new building in Downtown Toledo. Trustee Glenn planning to attend a meeting with the City of Toledo and Lucas County to discuss their involvement. Looking at some kind of contribution for five years from all the partners in the district to pay off the building. Additional discussions with the City of Toledo on building maintenance. It would cost the City of Toledo about \$12 million dollars to update the current building, looking for them to continue to pay the cost of maintenance. This will have an economic benefit to the City of Toledo through the ability to demolish the current building and have a commercial lot for sale, which would bring additional jobs to Downtown Toledo. Working to get proposal finalized to propose at DAC meeting next month.

EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G)(3): Conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. To invite Administrator Mike Hampton, Fiscal Officer Brenna Koback, and Township Attorney Kevin Devaney.

Motion made by Andrew Glenn to adjourn to Executive Session at 5:31 p.m. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

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Andrew Glenn, yes
Tom Anderson Jr., yes
Rachel Geiger, yes

Motion made by Tom Anderson Jr. to reconvene from Executive Session at 6:12 p.m.
Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes

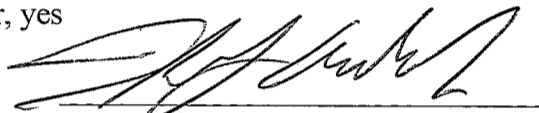
Action taken as a result of Executive Session:

- No action to be taken as a result of Executive Session

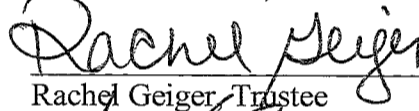
ADJOURNMENT:

Motion made by Andrew Glenn to adjourn the meeting at 6:13 p.m. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

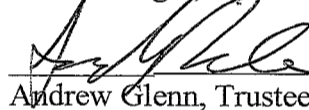
Andrew Glenn, yes
Tom Anderson Jr., yes
Rachel Geiger, yes



Tom Anderson Jr., Trustee



Rachel Geiger, Trustee



Andrew Glenn, Trustee


Brenna Koback, Fiscal Officer

Revised

Payment Listing
2/18/2025 to 3/3/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
261-25B	02/19/2025		AW	AJ Boellner Inc	\$538.13	B
262-25B	02/19/2025		AW	AJ Boellner Inc	\$75.48	B
263-25B	02/19/2025		AW	AJ Boellner Inc	\$252.20	B
264-25B	02/19/2025		AW	AJ Boellner Inc	\$74.88	B
265-25B	02/19/2025		AW	AJ Boellner Inc	\$453.38	B
266-25B	02/19/2025		AW	Advance Auto Parts	\$33.60	B
267-25B	02/19/2025		AW	Advance Auto Parts	\$12.84	B
268-25B	02/19/2025		AW	Brondes Ford Maumee	\$5,698.80	B
269-25B	02/19/2025		AW	D & R Outdoor Power Equipment LLC	\$2.69	B
270-25B	02/19/2025		AW	ESO Solutions, Inc.	\$595.00	B
271-25B	02/19/2025		AW	FIRE SAFETY SERVICES INC	\$1,180.00	B
272-25B	02/19/2025		AW	AT&T Mobility	\$5.50	B
273-25B	02/19/2025		AW	FORREST AUTO SUPPLY	\$136.31	B
274-25B	02/19/2025		AW	Gary O. Sommer	\$468.00	B
275-25B	02/19/2025		AW	GRAINGER, INC.	\$22.65	B
276-25B	02/19/2025		AW	GRAINGER, INC.	\$32.70	B
277-25B	02/19/2025		AW	GRAINGER, INC.	\$227.34	B
278-25B	02/19/2025		AW	Guardian	\$3,749.30	B
279-25B	02/19/2025		AW	Hose Sales Direct	\$224.76	B
280-25B	02/19/2025		AW	Hylant Administrative Services	\$75.00	B
281-25B	02/19/2025		AW	Kristina White Event/Professional Services	\$4,156.25	B
282-25B	02/19/2025		AW	Klumm Brothers Waste Solutions	\$35.00	B
283-25B	02/19/2025		AW	Klumm Brothers Waste Solutions	\$40.00	B
284-25B	02/19/2025		AW	Klumm Brothers Waste Solutions	\$35.00	B
285-25B	02/19/2025		AW	LOWE'S	\$360.92	B
286-25B	02/19/2025		AW	Lyden Oil Company	\$207.84	B
287-25B	02/19/2025		AW	Mitchell 1	\$5,208.00	B
288-25B	02/19/2025		AW	ODP Business Solutions, LLC	\$19.19	B
289-25B	02/19/2025		AW	ODP Business Solutions, LLC	\$40.58	B
290-25B	02/19/2025		AW	OHIO FLUID PRODUCTS CO	\$450.27	B
291-25B	02/19/2025		AW	Principal Life Insurance Company	\$2,686.52	B
292-25B	02/19/2025		AW	Schaeffer Mfg. Co.	\$645.12	B
293-25B	02/19/2025		AW	SHERWIN-WILLIAMS	\$69.54	B
294-25B	02/19/2025		AW	SHERWIN-WILLIAMS	\$72.46	B
295-25B	02/19/2025		AW	SHERWIN-WILLIAMS	\$76.25	B
296-25B	02/19/2025		AW	Semro Henry Ltd.	\$1,371.38	B
297-25B	02/19/2025		AW	SUPERIOR UNIFORM SALES INC	\$1,092.50	B
298-25B	02/19/2025		AW	SUPERIOR UNIFORM SALES INC	\$1,145.50	B
299-25B	02/19/2025		AW	Syn-Tech Systems, Inc.	\$1,275.00	B
300-25B	02/19/2025		AW	TOLEDO EDISON COMPANY	\$185.97	B
301-25B	02/19/2025		AW	BLADE	\$82.08	B
302-25B	02/19/2025		AW	Toledo Legal News	\$113.43	B
303-25B	02/19/2025		AW	Triotech	\$547.56	B
304-25B	02/19/2025		AW	Triotech	\$547.56	B
305-25B	02/19/2025		AW	Triotech	\$4,390.00	B
306-25B	02/19/2025		AW	ULINE	\$342.09	B

Payment Listing
2/18/2025 to 3/3/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
307-25B	02/19/2025		AW	WS DARLEY	\$174.46	B
308-25B	02/19/2025		AW	WS DARLEY	\$1,161.64	B
309-25B	02/19/2025		AW	WELCH PUBLISHING	\$45.00	B
310-25B	02/19/2025		AW	WELDER SERVICE COMPANY INC	\$27.00	B
361-25B	02/19/2025		AW	Advance Auto Parts	\$30.71	B
363-25B	02/19/2025		AW	SAM'S CLUB	\$1,077.61	B
364-25B	02/19/2025		AW	Verathon Inc.	\$19,992.00	B
365-25B	02/19/2025		AW	Verathon Inc.	\$1,100.00	B
366-25B	02/19/2025		AW	Verathon Inc.	\$801.00	B
367-25B	02/19/2025		AW	Verathon Inc.	\$72.00	B
368-25B	02/19/2025		AW	Verathon Inc.	\$248.00	B
370-25B	02/19/2025		AW	LUCAS COUNTY ENGINEER	\$300.00	B
Total Payments:					\$64,083.99	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$64,083.99	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

X Lashay Heyn
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Payment Listing

2/18/2025 to 3/3/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
311-25B	02/21/2025		CH	Buckeye Broadband	\$289.54	B
312-25B	02/21/2025		CH	Buckeye Broadband	\$479.85	B
313-25B	02/19/2025		CH	Charter Communications	\$200.95	B
314-25B	02/19/2025		CH	Charter Communications	\$413.44	B
315-25B	02/24/2025		CH	COLUMBIA GAS	\$1,516.35	B
316-25B	02/24/2025		CH	COLUMBIA GAS	\$180.61	B
317-25B	02/24/2025		CH	COLUMBIA GAS	\$1,020.63	B
318-25B	02/21/2025		CH	COLUMBIA GAS	\$729.87	B
319-25B	02/20/2025		CH	COLUMBIA GAS	\$185.73	B
321-25B	02/19/2025		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
322-25B	02/19/2025		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
323-25B	02/19/2025		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
324-25B	02/19/2025		CH	STANCHIN & SON'S PEST CONTROL	\$50.00	B
325-25B	02/19/2025		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
326-25B	02/18/2025		CH	TOLEDO EDISON COMPANY	\$26,900.87	B
327-25B	02/19/2025		CH	WageWorks, Inc.	\$19.80	B
328-25B	02/19/2025		CH	Ace Diversified Services	\$305.00	B
329-25B	02/19/2025		CH	BOUND TREE MEDICAL	\$362.99	B
330-25B	02/19/2025		CH	BOUND TREE MEDICAL	\$188.40	B
331-25B	02/19/2025		CH	BOUND TREE MEDICAL	\$31.26	B
332-25B	02/19/2025		CH	BOUND TREE MEDICAL	\$295.00	B
333-25B	02/19/2025		CH	BOUND TREE MEDICAL	\$169.00	B
334-25B	02/19/2025		CH	BOUND TREE MEDICAL	\$243.06	B
335-25B	02/19/2025		CH	BOUND TREE MEDICAL	\$435.24	B
336-25B	02/19/2025		CH	BOUND TREE MEDICAL	\$169.00	B
337-25B	02/19/2025		CH	BOUND TREE MEDICAL	\$116.77	B
338-25B	02/19/2025		CH	BOUND TREE MEDICAL	\$1,660.90	B
339-25B	02/19/2025		CH	Cintas Corporation	\$168.98	B
340-25B	02/19/2025		CH	Cintas Corporation	\$311.17	B
341-25B	02/19/2025		CH	DYNALITE CORPORATION	\$44.00	B
342-25B	02/19/2025		CH	FRIENDS BUSINESS SOURCE	\$429.54	B
343-25B	02/19/2025		CH	FRIENDS BUSINESS SOURCE	\$631.62	B
344-25B	02/19/2025		CH	P & R Communications Service Inc	\$2,110.00	B
345-25B	02/19/2025		CH	Selking International & Idealease	\$147.57	B
346-25B	02/19/2025		CH	Selking International & Idealease	\$359.26	B
347-25B	02/19/2025		CH	Selking International & Idealease	\$76.66	B
348-25B	02/19/2025		CH	Selking International & Idealease	\$760.78	B
349-25B	02/19/2025		CH	Selking International & Idealease	\$16.38	B
350-25B	02/19/2025		CH	THOMAS EQUIPMENT INC	\$20.00	B
351-25B	02/19/2025		CH	THOMAS EQUIPMENT INC	\$30.00	B
352-25B	02/19/2025		CH	THOMAS EQUIPMENT INC	\$120.00	B
353-25B	02/19/2025		CH	THOMAS EQUIPMENT INC	\$38.77	B
354-25B	02/19/2025		CH	THOMAS EQUIPMENT INC	\$40.00	B
355-25B	02/19/2025		CH	THOMAS EQUIPMENT INC	\$47.90	B
356-25B	02/19/2025		CH	THOMAS EQUIPMENT INC	\$132.37	B
357-25B	02/19/2025		CH	THOMAS EQUIPMENT INC	\$26.97	B

Payment Listing
2/18/2025 to 3/3/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
358-25B	02/19/2025		CH	THOMAS EQUIPMENT INC	\$7.45	B
359-25B	02/19/2025		CH	THOMAS EQUIPMENT INC	\$122.74	B
360-25B	02/19/2025		CH	THOMAS EQUIPMENT INC	\$22.00	B
371-25B	02/19/2025		CH	InfoStream Solutions	\$125.00	B
Total Payments:					\$41,853.42	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$41,853.42	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

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Please Sign Here

X Rachel Meyer

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