

Springfield Township Trustees  
Regular Trustees' Meeting  
5:00 p.m. Tuesday, January 7, 2025

The Springfield Township Trustees met in regular session, open to the public, on Tuesday, January 7, 2025, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.  
Rachel Geiger  
Andrew Glenn

Andrew Glenn called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

**REORGANIZATION OF THE BOARD:**

**Motion made by Tom Anderson Jr. to nominate Rachel Geiger as Chairman of the Board of Trustees for 2025.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes

**Motion made by Andrew Glenn to nominate Tom Anderson Jr. as Vice-Chairman of the Board of Trustees for 2025.** Seconded by Rachel Geiger and the roll call resulted as follows:

Andrew Glenn, yes  
Rachel Geiger, yes  
Tom Anderson Jr., yes

**ADOPTION OF AGENDA:**

**Motion made by Tom Anderson Jr. to approve the agenda with the following revisions; addition of the payment listings, remove agenda item seven due to an emergency with anticipated reschedule of February 4, 2025.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes

**PUBLIC COMMENT:**

- None

**PLANNING REPORT:** Jacob Barnes, Planning Director

- Public Hearing
  - Text amendment addressing residential uses in commercial districts and addressing hotel regulations was initiated on December 3, 2024. It is scheduled to be heard by the Lucas County Plan Commission on January 22, 2025.
- Zoning Board Updates – The Board of Zoning Appeals will meet on January 28, 2025 to consider the following requests:
  - A variance request to allow a non-conforming accessory building to remain on the property located at 7802 Angola Road (new house at back of property).
  - A variance request for setback and square footage for a proposed off-premise sign at 6560 Dorr Street.
  - A variance request for front yard setback for an addition that was constructed on the home at 626 Olyander Road (addition to front of house with no permits filed).
  - A conditional use request to allow for dwelling units above the ground floor for a proposed new building at 6017 Merger Drive.

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- Planning & Economic Development Report
  - **Motion made by Tom Anderson Jr. to approve the 2025 Zoning Fee Schedule as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes

- JEDZ Business Advisory Council Meeting was held on December 11, 2024 at Ralphie's.
- JEDZ Business Inventory was completed on December 23, 2024. We had nine new businesses and two closed businesses.
- Grand Opening/Ribbon Cutting for Pizza Cat was held on December 19, 2024.

**ZONING REPORT:** Joshua Hollinger, Zoning Inspector

- Permits
  - 18 permits for the month of December and \$2,580 in fee received.
- Violations
  - Ongoing – one being the property at 626 Olyander Road (mentioned above)
- Meetings
  - Meeting with local business owners
  - OTA Zoning Round Table Webinar
  - OCA Conference
  - JEDZ Business Advisory Council and Business Inventory
  - Then Countertop Shop 20<sup>th</sup> Anniversary Ribbon Cutting
  - Pizza Cat Grand Opening
  - OSU Municipal Planning & Zoning Fundamentals – course completion

**FISCAL OFFICER REPORT:** Brenna Koback, Fiscal Officer

- Listing of payments to be made by check from January 8, 2025 in the amount of \$1,219,165.08.
  - **Motion made by Tom Anderson Jr. to approve the listing of payments to be made by check from January 8, 2025 in the amount of \$1,219,165.08 as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes

- Electronic payment listing from January 8, 2025, in the amount of \$96,960.37.
- Regular Trustees' Meeting Minutes from Tuesday, December 17, 2024 presented for approval.
  - **Motion made by Andrew Glenn to approve the Regular Trustees' Meeting Minutes of Tuesday, December 17, 2024 as amended.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Rachel Geiger, yes

**PUBLIC ADMINISTRATION:** Mike Hampton, Administrator

- **Motion made by Andrew Glenn to renew the remuneration for Township Board members at \$75.00/meeting.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Rachel Geiger, yes

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- Countertop Shop Re-Grand Opening – grateful to the Langendorfer family for the support they give to Springfield Township.
- TMACOG
  - General Assembly – January 24 at Hilton Perrysburg from 8:30 – 2 pm
- Budget Commission Meeting – attended this year to bring attention to the local government fund and an issue with the formula they continue to use that was established in 1986 the formula for fund distribution needs to be reviewed and revised. Currently the Metroparks are receiving almost double the amount of funding than all eleven townships in Lucas County
- **Motion made by Tom Anderson Jr. to approve submitting a Request for Engineering Services for the 2025 crack seal program.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes

- **Motion made by Tom Anderson Jr. to approve the Joint Cooperation Agreement with Lucas County for 2026 OPWC project, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes

- **Motion made by Tom Anderson Jr. to approve the expenditure of \$56,000 for the 2025 Freedom Celebration fireworks.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes

- **Motion made by Tom Anderson Jr. to approve Resolution 25-001, A Resolution of Springfield Township, Lucas County, Ohio Supporting The Ohio Commission for the United States Semiquincentennial (America250-OH).** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes

**EXECUTIVE SESSION:**

An Executive Session was requested per ORC 121.22(G)(1): To consider the employment of a public employee and to invite Administrator Mike Hampton and Fiscal Officer Brenna Koback.

**Motion made by Tom Anderson Jr. to adjourn to Executive Session at 5:21 p.m.**  
Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes

**Motion made by Tom Anderson Jr. to reconvene from Executive Session at 6:10 p.m.**  
Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes

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*Action taken as a result of Executive Session:*


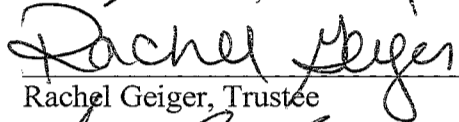
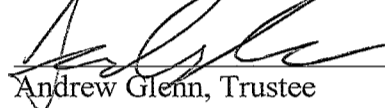
- None

**ADJOURNMENT:**

**Motion made by Tom Anderson Jr. to adjourn the meeting at 6:11 p.m.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Rachel Geiger, yes

  
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Brenna Koback, Fiscal Officer

  
\_\_\_\_\_  
Tom Anderson Jr., Trustee  
  
\_\_\_\_\_  
Rachel Geiger, Trustee  
  
\_\_\_\_\_  
Andrew Glenn, Trustee

**Payment Listing**

January 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-25B	01/08/2025		AW	Brondes Ford Maumee	\$8.13	B
2-25B	01/08/2025		AW	Advance Auto Parts	\$58.34	B
3-25B	01/08/2025		AW	Advance Auto Parts	\$41.38	B
4-25B	01/08/2025		AW	Brondes Ford Maumee	\$480.08	B
5-25B	01/08/2025		AW	Brondes Ford Maumee	\$9.15	B
6-25B	01/08/2025		AW	Brondes Ford Maumee	\$24.18	B
7-25B	01/08/2025		AW	Brondes Ford Maumee	\$42.84	B
8-25B	01/08/2025		AW	FIRE SAFETY SERVICES INC	\$1,873.00	B
9-25B	01/08/2025		AW	FIRE SAFETY SERVICES INC	\$5,710.00	B
10-25B	01/08/2025		AW	FIRE SAFETY SERVICES INC	\$487.00	B
11-25B	01/08/2025		AW	FIRE SAFETY SERVICES INC	\$739.15	B
12-25B	01/08/2025		AW	AT&T Mobility	\$958.72	B
13-25B	01/08/2025		AW	FORREST AUTO SUPPLY	\$122.57	B
14-25B	01/08/2025		AW	FORREST AUTO SUPPLY	\$374.84	B
15-25B	01/08/2025		AW	FORREST AUTO SUPPLY	\$29.90	B
16-25B	01/08/2025		AW	FORREST AUTO SUPPLY	\$32.82	B
17-25B	01/08/2025		AW	FORREST AUTO SUPPLY	\$37.05	B
18-25B	01/08/2025		AW	FORREST AUTO SUPPLY	\$12.27	B
19-25B	01/08/2025		AW	FORREST AUTO SUPPLY	\$175.60	B
20-25B	01/08/2025		AW	FORREST AUTO SUPPLY	\$167.88	B
21-25B	01/08/2025		AW	FORREST AUTO SUPPLY	\$124.20	B
22-25B	01/08/2025		AW	Four County Career Center	\$493.24	B
23-25B	01/08/2025		AW	Four County Career Center	\$80.00	B
24-25B	01/08/2025		AW	GRAINGER, INC.	\$8.39	B
25-25B	01/08/2025		AW	GRAINGER, INC.	\$43.32	B
26-25B	01/08/2025		AW	Independence Health LLC	\$20.00	B
27-25B	01/08/2025		AW	Jam Best-One	\$782.98	B
28-25B	01/08/2025		AW	Kimball Midwest	\$73.12	B
29-25B	01/08/2025		AW	Medline Industries, LP	\$150.00	B
30-25B	01/08/2025		AW	Kuns Northcoast Security	\$117.00	B
31-25B	01/08/2025		AW	OHIO STATE FIREFIGHTERS ASSOCIATION	\$100.00	B
32-25B	01/08/2025		AW	Professional Playground Inspections	\$1,650.00	B
33-25B	01/08/2025		AW	Reliance Oxygen & Equipment	\$168.87	B
35-25B	01/08/2025		AW	James Schill	\$427.00	B
36-25B	01/08/2025		AW	STERICYCLE	\$507.01	B
37-25B	01/08/2025		AW	SUPERIOR UNIFORM SALES INC	\$502.49	B
38-25B	01/08/2025		AW	SUPERIOR UNIFORM SALES INC	\$50.50	B
39-25B	01/08/2025		AW	Toledo Web Designs, LLC	\$1,400.00	B
40-25B	01/08/2025		AW	Valley Freightliner of Toledo	\$55.63	B
41-25B	01/08/2025		AW	VW Williams	\$27.76	B
42-25B	01/08/2025		AW	TRACTOR SUPPLY COMPANY	\$11.52	B
43-25B	01/08/2025		AW	KALIDA TRUCK EQUIPMENT	\$105.63	B
44-25B	01/08/2025		AW	Express Services, Inc	\$4,284.00	B
45-25B	01/08/2025		AW	Commercial Comfort Systems, Inc.	\$559.23	B
46-25B	01/08/2025		AW	Commercial Comfort Systems, Inc.	\$452.50	B
47-25B	01/08/2025		AW	ODP Business Solutions, LLC	\$70.27	B

**Payment Listing**

January 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
48-25B	01/08/2025		AW	ODP Business Solutions, LLC	\$39.51	B
49-25B	01/08/2025		AW	Capital One Trade Credit	\$1,083.90	B
50-25B	01/08/2025		AW	LUCAS COUNTY SHERIFF'S OFFICE	\$1,146,233.81	B
51-25B	01/08/2025		AW	Guardian	\$3,544.30	B
52-25B	01/08/2025		AW	FORREST AUTO SUPPLY	\$41.97	B
53-25B	01/08/2025		AW	Commercial Comfort Systems, Inc.	\$290.00	B
54-25B	01/08/2025		AW	Commercial Comfort Systems, Inc.	\$241.00	B
55-25B	01/08/2025		AW	Triotech	\$2,762.75	B
56-25B	01/08/2025		AW	Kristina White Event/Professional Services	\$2,593.75	B
57-25B	01/08/2025		AW	Kristina White Event/Professional Services	\$2,875.00	B
58-25B	01/08/2025		AW	Kristina White Event/Professional Services	\$4,175.00	B
59-25B	01/08/2025		AW	Kristina White Event/Professional Services	\$3,843.75	B
60-25B	01/08/2025		AW	Kristina White Event/Professional Services	\$312.50	B
61-25B	01/08/2025		AW	Kristina White Event/Professional Services	\$1,406.25	B
62-25B	01/08/2025		AW	Kristina White Event/Professional Services	\$2,906.25	B
63-25B	01/08/2025		AW	Kristina White Event/Professional Services	\$2,875.00	B
64-25B	01/08/2025		AW	ODP Business Solutions, LLC	\$380.23	B
65-25B	01/08/2025		AW	Spengler Nathanson P.L.L	\$385.00	B
66-25B	01/08/2025		AW	Triotech	\$649.00	B
67-25B	01/08/2025		AW	Spengler Nathanson P.L.L	\$2,145.00	B
68-25B	01/08/2025		AW	John Deere Financial	\$10,204.07	B
69-25B	01/08/2025		AW	Leaf	\$669.00	B
70-25B	01/08/2025		AW	OHIO FLUID PRODUCTS CO	\$288.81	B
71-25B	01/08/2025		AW	Principal Life Insurance Company	\$2,236.05	B
72-25B	01/08/2025		AW	Verizon Wireless	\$314.18	B
73-25B	01/08/2025		AW	Advance Auto Parts	\$32.94	B
74-25B	01/08/2025		AW	Brondes Ford Maumee	\$8.13	B
75-25B	01/08/2025		AW	Advance Auto Parts	\$60.39	B
77-25B	01/08/2025		AW	All Spray, Ltd	\$60.00	B
78-25B	01/08/2025		AW	OBM	\$86.98	B
79-25B	01/08/2025		AW	Triotech	\$2,163.00	B
86-25B	01/08/2025		AW	OHIO AFSCME CARE PLAN	\$608.00	B
Total Payments:					\$1,219,165.08	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$1,219,165.08	

*Handwritten signatures and initials over the table rows.*

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

January 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
80-25B	01/08/2025		CH	OHIO PUBLIC WORKS COMMISSION	\$60,622.32	B
81-25B	01/15/2025		CH	Signature Bank, NA	\$3,766.95	B
82-25B	01/07/2025		CH	TOLEDO EDISON COMPANY	\$4,815.90	B
83-25B	01/07/2025		CH	DEPARTMENT OF PUBLIC UTILITIES	\$467.21	B
84-25B	01/14/2025		CH	TOLEDO EDISON COMPANY	\$26,900.87	B
85-25B	01/01/2025		CH	OHIO GAS COMPANY	\$387.12	B
Total Payments:					\$96,960.37	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$96,960.37	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

X Rachel Meyer

X [Signature]

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