

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Tuesday January 21, 2025

The Springfield Township Trustees met in regular session, open to the public, on Tuesday, January 21, 2025, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Rachel Geiger
Andrew Glenn

Rachel Geiger called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

- **Motion made by Tom Anderson Jr. to approve the agenda with the following revisions; addition of employee termination letter to follow Public Comment.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes

PUBLIC COMMENT:

N/A

EMPLOYEE TERMINATION: Fire Chief, Jon Ziehr

Motion by Tom Anderson Jr. to accept the letter of termination for firefighter Zach Bingham, who was hired into full-time status in August 2024, and termination date shall reflect January 15, 2025. Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes

SWEARING IN CEREMONY: Fire Chief, Jon Ziehr

Motion made by Andrew Glenn to approve the hiring of Bailey Kayne, firefighter/EMT-B, on a full-time basis on the Springfield Township Fire Department, effective January 27, 2025. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Rachel Geiger, yes

Mr. Kayne sworn in by Chief Ziehr.

PUBLIC SAFETY:

Sheriff's Report: Lieutenant Leach

- Community Service Officer Report presented with the following highlights
 - LEAD lessons began at Holland Intermediate December 9th for a 10-week program
- Complaints/Disputes and Sheriff's crimes reported presented in packet
- JEDZ patrol summary provided in packet – 35 incidents noted from November 27 - December 31, 2024 (7 arrests; 2 citations; 7 towed vehicles). To note, 2023 has 41 incidents and 2022 had 114
- Recent internet/phone scam where residents are receiving a call stating they have a warrant for their arrest and wanting payment via gift cards and/or Bitcoin – the sheriff's office will never call about an outstanding warrant
- 911 Calls and Reports with the following highlights
 - Calls of service decreased by 67 from November to December and Reports Made increased by 17
 - 2024 Report Average = 144 reports (July leading month with 171 reports)

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- 2024 Calls of Service Average = 955 calls (July leading month with 1,046 calls)
- Incident at Holland Walmart on January 20th – report received of shots fired/active shooter with 20 officers responding and the first to arrive on scene within 2 minutes. Besides property damage, no other injuries. Three arrests made in the incident.
- Encourage resident to call with coyote sightings

Fire/EMS Monthly Report: Jonathon Ziehr, Fire Chief

- Fire and Rescue Operations Highlights
 - Station 51 is in the process of being remodeled with an addition. Chief Ziehr and Assistant Chief Sauder continuously meeting with Administrator Hampton for review. A RFQ is being prepared for an architect and designer currently.
 - Frontline Wellness is offering therapy services for first responders and their family members to assist with mental wellness. Members of the health and wellness committee met to explore additional services available throughout the community.
- Public Relations
 - Fire Chief Ziehr, Battalion Chief Born and Captain Kokocinski attended the Operation Santa's Sleigh parade at ProMedica Toledo Hospital. This event allows those currently in the hospital to observe the parade from their windows due to an illness or sickness.
 - Lieutenant Kohler trained almost 600 people in CPR, AED, and Stop the Bleed courses within the Township in the year 2024. These courses can make the difference between life and death when someone is experiencing an emergency.
- Training Highlights
 - Infectious diseases present a significant concern for first responders. Due to the frequent exposure to potentially infectious environments and individuals, first responders are at a higher risk of contracting various infectious diseases. Instructor A. Fox reviewed the risks of potential diseases, protective measures, and how to manage exposures when they occur.
 - A pediatric didactic course was held by Lieutenant May to further prepare EMS personnel to effectively manage emergencies involving children who may require different treatment approaches and care protocols than adults. Review of scenarios help personnel adapt to unique challenges
- Site Plans Reviews and Investigations
 - Presented in December Monthly Report
 - One structure fire to highlight this month; garage at 548 S. Irwin with a loss of \$2,000 and save of \$100,000.
- 2024 Incident Reports presented in packet (5,026 in 2024 and 5,000 in 2023)
- Additional December monthly reports included in packet were Inspection Summary and Support Services
- Fire/EMS responded to 423 calls in the month of December
 - Station 51 = 234 calls; Station 52 = 16; Station 53 = 111 calls; Station 56 = 62 calls
- Requesting motion to approve proposal from Positive Trades Group, LLC for installation of radiant tube heaters at Fire Station 52 rear pole building (building 54) in the amount of \$11,880.
 - **Motion made by Tom Anderson Jr. to approve proposal from Positive Trades Group, LLC for installation of radiant tube heaters at Fire Station 52 rear pole building (building 54) in the amount of \$11,880.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes

- Requesting motion to approve the carpet installation proposals from Carpet Spectrum for Fire Station 52 – Phase 1 (Prevention, offices of Assistant Chief Sauder, Chief

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Ziehr, and Nellie) in the amount of \$3,150.21 and Phase 2 (Supply Room, EMS Supply, Work, Sheriff, Conference Room, Lounge, and two sleeping areas) in the amount of \$7,423.83.

- **Motion made by Tom Anderson Jr. to approve proposal from Carpet Spectrum for Fire Station 52 – Phase 1 (Prevention, offices of Assistant Chief Sauder, Chief Ziehr, and Nellie) in the amount of \$3,150.21 and Phase 2 (Supply Room, EMS Supply, Work, Sheriff, Conference Room, Lounge, and two sleeping areas) in the amount of \$7,423.83. Seconded by Andrew Glenn and the roll call resulted as follows:**

Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes

FISCAL OFFICER'S REPORT: Brenna Koback, Fiscal Officer

Payment of Bills

- **Motion made by Andrew Glenn to approve the listing of payments to be made by check from January 16 – February 3, 2025 in the amount of \$152,994.39, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:**

Andrew Glenn, yes
Tom Anderson Jr., yes
Rachel Geiger, yes

- Trustees presented with the electronic payment listing from January 16 – January 22, 2025, in the amount of \$55,591.84.

Approval of Minutes

- **Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Tuesday, January 7, 2025, as presented. Seconded by Andrew Glenn and the roll call resulted as follows:**

Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes

PUBLIC SERVICES: Andy Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- Roads
 - 2024 Leaf Collection Totals – **901 loads/3,604 tons**
 - Snow Events – **4,200 gal. of brine / 328 tons of salt**
 - Cold Patch/Berm – **one round of cold patch and berm through Township**
 - Christmas Tree Recycling – **59**
 - 2024 Bridge Inspections – **stayed the same**
 - 2024 Mileage Certification – **stayed the same at 77.455 miles**
- Parks
 - Playground equipment – **new equipment is in and we started removing the old equipment with signs posted about the work being done**
- Cemetery – N/A
- Fire
 - Station 52 remodel – moving along good
- Admin
 - General maintenance
- Zoning
 - Public Hearing Signs – **posted signs at 6017 Merger Dr. 7802 Angola, 626 Olyander, and 0-W Bancroft (across from Sheetz)**

PUBLIC ADMINISTRATION: Mike Hampton, Administrator

Mr. Hampton reviewed the Monthly Report and highlighted the following items:

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- Sheriff's Out of Township Report included in packet for review
 - Pulled 8 times in December 2024
- Work on dedicated coyote hunt
 - Last hunt resulted in 1 coyote (male, 35 lbs.) killed with 2 other seen; will plan hunts through February if necessary
- TMACOG
 - General Assembly – this Friday at Hilton Garden Inn Perrysburg
- Submitted America 250-OH grant
 - Grant through State of Ohio for 2026 celebrations
- Lucas Soil & Water membership letter for 2025 – included in packet for review. Requesting motion to approval membership fees in the amount of \$1,400 for 2025.
 - **Motion made by Andrew Glenn to approve Lucas Soil & Water membership for 2025 in the amount of \$1,400.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes
Tom Anderson Jr., yes
Rachel Geiger, yes

- Requesting motion to authorize Administrator Hampton to finalize a mutual separation of employment agreement with Jacob Barnes to include any vacation payout on his last check (no other payouts warranted).
 - **Motion made by Tom Anderson Jr. to authorize Administrator Hampton to finalize a mutual separation of employment agreement with Jacob Barnes to include any vacation payout on his last check (no other payouts warranted).** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes

- Presented Resolution 25-002, Approve Plans, Estimate, & Advertise for Bids for the 2025 Springfield Township OPWC Road Improvement Project.
 - **Motion made by Tom Anderson Jr. to approve Resolution 25-002, Approve Plans, Estimate, & Advertise for Bids for the 2025 Springfield Township OPWC Road Improvement Project.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes

- The Assistant Admin/HR Generalist report was presented

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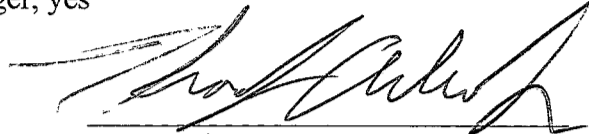
ADJOURNMENT:

Motion made by Andrew Glenn to adjourn the meeting at 5:51 pm. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

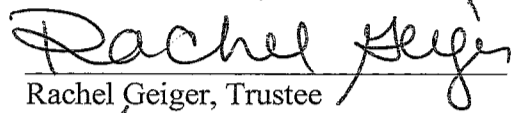
Tom Anderson Jr., yes
Andrew Glenn, yes
Rachel Geiger, yes



Brenna Koback, Fiscal Officer



Tom Anderson Jr., Trustee



Rachel Geiger, Trustee



Andrew Glenn, Trustee

Payment Listing

1/16/2025 to 2/3/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
87-25B	01/22/2025		AW	Advance Auto Parts	\$10.47	B
88-25B	01/22/2025		AW	Advance Auto Parts	\$17.31	B
89-25B	01/22/2025		AW	Advance Auto Parts	\$6.53	B
90-25B	01/22/2025		AW	FLEETPRIDE	\$5.38	B
91-25B	01/22/2025		AW	Burgess Hearse & Ambulance Sales	\$1,899.00	B
92-25B	01/22/2025		AW	FORREST AUTO SUPPLY	\$66.46	B
93-25B	01/22/2025		AW	FORREST AUTO SUPPLY	\$36.94	B
94-25B	01/22/2025		AW	FORREST AUTO SUPPLY	\$75.48	B
95-25B	01/22/2025		AW	FORREST AUTO SUPPLY	\$82.83	B
96-25B	01/22/2025		AW	FRIENDS BUSINESS SOURCE	\$146.20	B
97-25B	01/22/2025		AW	GRAINGER, INC.	\$5.14	B
98-25B	01/22/2025		AW	Heidelberg Materials Midwest Agg, Inc.	\$268.82	B
99-25B	01/22/2025		AW	Jam Best-One	\$82.48	B
100-25B	01/22/2025		AW	Klumm Brothers Waste Solutions	\$500.00	B
101-25B	01/22/2025		AW	Klumm Brothers Waste Solutions	\$600.00	B
102-25B	01/22/2025		AW	Klumm Brothers Waste Solutions	\$600.00	B
103-25B	01/22/2025		AW	Klumm Brothers Waste Solutions	\$600.00	B
104-25B	01/22/2025		AW	WELDER SERVICE COMPANY INC	\$27.00	B
105-25B	01/22/2025		AW	Shelly Materials, Inc.	\$157.41	B
106-25B	01/22/2025		AW	Sandman Sales Yard	\$38.00	B
107-25B	01/22/2025		AW	LUCAS COUNTY ENGINEER	\$380.00	B
108-25B	01/22/2025		AW	Express Services, Inc	\$3,748.50	B
110-25B	01/22/2025		AW	FRIENDS BUSINESS SOURCE	\$164.18	B
111-25B	01/22/2025		AW	TOLEDO DOOR AND WINDOW	\$251.70	B
112-25B	01/22/2025		AW	Klumm Brothers Waste Solutions	\$35.00	B
113-25B	01/22/2025		AW	Klumm Brothers Waste Solutions	\$35.00	B
114-25B	01/22/2025		AW	Klumm Brothers Waste Solutions	\$40.00	B
115-25B	01/22/2025		AW	Howell Rescue Systems Inc	\$4,963.50	B
116-25B	01/22/2025		AW	Triotech	\$4,424.00	B
117-25B	01/22/2025		AW	Triotech	\$109.00	B
118-25B	01/22/2025		AW	Valley Freightliner of Toledo	\$10.25	B
119-25B	01/22/2025		AW	WELDER SERVICE COMPANY INC	\$58.42	B
120-25B	01/22/2025		AW	WELDER SERVICE COMPANY INC	\$76.92	B
121-25B	01/22/2025		AW	Gary O. Sommer	\$900.00	B
122-25B	01/22/2025		AW	Stephen P. Siegfried	\$28,000.00	B
123-25B	01/22/2025		AW	Spengler Nathanson P.L.L.	\$1,650.00	B
124-25B	01/22/2025		AW	Clean Wood Recycling, Inc.	\$30,000.00	B
125-25B	01/22/2025		AW	Triotech	\$2,781.25	B
126-25B	01/22/2025		AW	Ohio Utilities Protection Service	\$1,653.88	B
127-25B	01/22/2025		AW	SAM'S CLUB	\$1,901.40	B
128-25B	01/22/2025		AW	Bayer Hardware LLC	\$35.10	B
129-25B	01/22/2025		AW	JW2 Fire Consultants	\$2,500.00	B
130-25B	01/22/2025		AW	Reliance Oxygen & Equipment	\$39.22	B
131-25B	01/22/2025		AW	S&S Worldwide	\$21.59	B
132-25B	01/22/2025		AW	Commercial Comfort Systems, Inc.	\$227.50	B
133-25B	01/22/2025		AW	Medline Industries, LP	\$178.66	B

Payment Listing

1/16/2025 to 2/3/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
134-25B	01/22/2025		AW	ODP Business Solutions, LLC	\$111.03	B
135-25B	01/22/2025		AW	ODP Business Solutions, LLC	\$77.21	B
136-25B	01/22/2025		AW	SUTPHEN CORPORATION	\$126.98	B
137-25B	01/22/2025		AW	SUPERIOR UNIFORM SALES INC	\$1,089.25	B
138-25B	01/22/2025		AW	SUPERIOR UNIFORM SALES INC	\$1,203.59	B
139-25B	01/22/2025		AW	SUPERIOR UNIFORM SALES INC	\$288.25	B
140-25B	01/22/2025		AW	SUPERIOR UNIFORM SALES INC	\$524.15	B
166-25B	01/22/2025		AW	Kim Underwood	\$3,500.00	B
167-25B	01/22/2025		AW	JW2 Fire Consultants	\$2,500.00	B
168-25B	01/22/2025		AW	TOLEDO EDISON COMPANY	\$183.03	B
169-25B	01/22/2025		AW	John Helminiak & Sons Excavating	\$750.00	B
170-25B	01/22/2025		AW	WELCH PUBLISHING	\$607.50	B
171-25B	01/22/2025		AW	BLADE	\$1,061.42	B
172-25B	01/22/2025		AW	Treasurer of Lucas County	\$51,561.46	B
Total Payments:					\$152,994.39	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$152,994.39	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

X Rachel Geiger
 X [Signature]
 X [Signature]
 X [Signature]

Electronic

SPRINGFIELD TOWNSHIP, LUCAS COUNTY

1/17/2025 12:41:21 PM

Payment Listing

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1/16/2025 to 1/22/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
141-25B	01/22/2025		CH	Ace Diversified Services	\$305.00	B
142-25B	01/22/2025		CH	BOUND TREE MEDICAL	\$2,244.29	B
143-25B	01/22/2025		CH	BOUND TREE MEDICAL	\$260.93	B
144-25B	01/22/2025		CH	BOUND TREE MEDICAL	\$698.71	B
145-25B	01/22/2025		CH	BOUND TREE MEDICAL	\$861.42	B
146-25B	01/22/2025		CH	Charter Communications	\$201.07	B
147-25B	01/22/2025		CH	Charter Communications	\$399.62	B
148-25B	01/22/2025		CH	Cintas Corporation	\$604.91	B
149-25B	01/22/2025		CH	InfoStream Solutions	\$125.00	B
150-25B	01/22/2025		CH	P & R Communications Service Inc	\$499.34	B
151-25B	01/22/2025		CH	Pitney Bowes Global Financial Services LLC	\$196.98	B
152-25B	01/22/2025		CH	Selking International & Idealease	\$13.87	B
153-25B	01/22/2025		CH	Selking International & Idealease	\$81.39	B
154-25B	01/22/2025		CH	Selking International & Idealease	\$115.35	B
155-25B	01/22/2025		CH	Selking International & Idealease	\$135.79	B
156-25B	01/22/2025		CH	STANCHIN & SON'S PEST CONTROL	\$50.00	B
157-25B	01/22/2025		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
158-25B	01/22/2025		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
159-25B	01/22/2025		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
160-25B	01/22/2025		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
161-25B	01/22/2025		CH	Stryker Sales, LLC	\$374.40	B
162-25B	01/22/2025		CH	Stryker Sales, LLC	\$427.44	B
163-25B	01/22/2025		CH	Stryker Sales, LLC	\$763.78	B
164-25B	01/22/2025		CH	THOMAS EQUIPMENT INC	\$174.24	B
165-25B	01/22/2025		CH	WageWorks, Inc.	\$19.80	B
173-25B	01/22/2025		CH	Stryker Sales, LLC	\$46,938.51	B
Total Payments:					\$55,591.84	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$55,591.84	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

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Please Sign Here

X Rachel Meier

X [Signature]

X _____

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