

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Tuesday November 19, 2024

The Springfield Township Trustees met in regular session, open to the public, on Tuesday, November 19, 2024, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Rachel Geiger
Andrew Glenn

Andrew Glenn called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

- **Motion made by Tom Anderson Jr. to approve the agenda presented with revisions as follows; revised payment listing.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

PUBLIC COMMENT:

N/A

SWEARING IN CEREMONY: Fire Chief, Jon Ziehr

Motion made by Rachel Geiger to approve the status change from full time to part time for the following personnel on the Springfield Township Fire Department, effective December 16, 2024. Christopher Harrison, EMTP/FFII, Dylan Turner, EMTB/FFII, Leanna Pugsley, EMTP/FFII, and Mathew Fischer EMTB/FFII. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Motion made by Tom Anderson Jr. to amend the previous motion to approve the status change from full time to part time for the following personnel on the Springfield Township Fire Department, effective December 16, 2024. Christopher Harrison, EMTP/FFII, Dylan Turner, EMTB/FFII, Leanna Pugsley, EMTP/FFII, and Mathew Fischer EMTB/FFII. Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

Motion made by Tom Anderson Jr. to approve the status change from part time to full time for the following personnel on the Springfield Township Fire Department, effective December 16, 2024. Christopher Harrison, EMTP/FFII, Dylan Turner, EMTB/FFII, Leanna Pugsley, EMTP/FFII, and Mathew Fischer EMTB/FFII. Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

Mr. Harrison, Mr. Turner, Ms. Pugsley, and Mr. Fischer were sworn in by Chief Ziehr.

PUBLIC SAFETY:

Sheriff's Report: Deputy Sheriff Warren

- Community Service Officer Report presented with the following highlights
 - Citizens Police Academy Graduation – nine graduated at the November 6th event

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- Have one person in custody from an arson that occurred yesterday. Not a lot of further details currently.
- JEDZ patrol is will begin Wednesday, November 27th and run through Tuesday, December 31st
- Raising Canes has had a successful opening thus far with the parking lot and the flow of traffic
- Holiday season is upon us so just a reminder to be mindful, lock up homes and cars, be mindful of surroundings while walking through parking lots and shopping, and keep valuables and possessions locked up and inaccessible to thieves
- Trunk or Treat held at the Township Hall on October 21st was very successful with a good turnout
-
- Calls of service increased by 69 from September to October and Reports Made decreased by 16

COMMENT – Comment from Chairman Andy Glenn wanting to thank Deputy Warren and Chief Ziehr for helping to arrange the escort for our veteran up to the airport for the honor flight.

- Sheriff's report from September on crimes reported, incidents presented in packet

Fire/EMS Monthly Report: Jonathon Ziehr, Fire Chief

- Fire and Rescue Operations Highlights
 - Springfield Township Fire and Rescue hosted the 23rd annual Firefighter's Memorial at Station 51. Two new names were added this year which included Sterling Rahe and David Rhoades, who were both lifetime members of the department. There are a total of 86 names displayed on the plaque.
 - Springfield Township Fire Department assisted Perrysburg Township Fire Department with coverage during the funeral of one of their active-duty members, Private Troy Bernhard. This allowed their members time to pay respects to their fallen brother. Perrysburg Township Fire Department greatly assisted Springfield Township Fire and Rescue during Private Sterling Rahe's services early this year.
 - Assistant Chief Sauder applied for the Firehouse Subs grant. This grant offers the opportunity to obtain lifesaving equipment and prevention education tools to first responders and public safety organizations.
 - Chief(s) Ziehr and Sauder, Administrator Hampton, HR Manager Helminiak as well as members of Local 3544 visited the Karuna House in Perrysburg. The Karuna House is a mental health clinic that specializes in treatments for first responders.
 - Springfield Township Administration met with Local 3544 representatives to discuss mental health. According to statistics globally, 1 in 8 people worldwide live with a mental disorder.
- Public Relations
 - Fire prevention activities explode during the month of October as it is marked fire prevention month. Fire safety lectures are presented to children in schools, groups and organizations enforcing fire safety tips. We modify our presentations to correspond with the grade levels of the children. Our personnel took fire apparatus, props, and literature as additional tools to help the children visualize safety practices.
 - More than a dozen of Trunk or Treat events were held and attended by our personnel throughout the community. These events are safer option for children and the community members enjoy partaking in the event.
- Training Highlights
 - Township employees attended a lunch and learn at the administrative offices. This class focused on the different ways to deal with life stressors.
 - All EMT's from the department were recertified in American Heart Association CPR and AED training. This is a critical component of training as first responders as typically they are first to respond to cardiac arrest, trauma,

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or other life-threatening emergencies. This certification is valid for a period of 2 years.

- Site Plans Reviews and Investigations
 - Presented in October Monthly Report
 - Three highlights this month were the structure fire on the balcony at 1030 Country View Lane (involving two units) with a loss of \$150,000 and save of \$2.5 million, structure fire in the kitchen at 6741 Lincoln Green with a loss of \$80,000 and save of \$150,000, and structure fire in the oven at 7364 Woodshire Lane with a loss of \$5,000 and save of \$280,000
- October 2024 monthly reports presented for HERO Program, Support Services, and Safety Inspections
- Fire/EMS responded to 480 calls in the month of October
 - Station 51 = 252 calls; Station 52 = 49; Station 53 = 121 calls; Station 56 = 58 calls
- Received the retirement letter of Jodi Livecchi, part-time paramedic/firefighter and from the HERO program. Her effective date would reflect December 30, 2024.
 - **Motion made by Rachel Geiger to accept the retirement letter of Jodi Livecchi, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Requesting authorization to sell miscellaneous surplus equipment on GovDeals. The equipment is either outdated or no longer in use; to include; office furniture, EMS supplies, fire equipment, and electronics.
 - **Motion made by Tom Anderson Jr. to authorize the sale of miscellaneous surplus equipment on GovDeals, as presented.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

PUBLIC SERVICES: Dave Tillman, Public Service Leadman

Mr. Tillman reviewed the Monthly Report and highlighted the following items:

- Roads
 - November Dumpster Days – filled 4 – 40-yard dumpsters; 2 30-yard dumpsters with a total of 832 residents taking advantage of the dumpster days this year
 - New/Old Truck # 9 update – new truck in service. Requesting a motion from the Trustees to authorize the sale of the old #9 truck as surplus on GovDeals.
 - **Motion made by Rachel Geiger to authorize the sale of the old #9 truck as surplus on GovDeals, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- 2024 Leaf collection – picked up 476 loads so far which equates to 1,904 tons
- Parks
 - Community Homecoming – repaired the three benches around the pond due to vandalism
- Cemetery – 2 burials and 1 grave sold
- Fire
 - Maintenance on the following completed – M-51, M-52, C-52, and E-54
- Admin – replaced furnace filters for the upcoming season
- Zoning – 1 public hearing sign removed

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FISCAL OFFICER'S REPORT: Brenna Koback, Fiscal Officer

Payment of Bills

- **Motion made by Rachel Geiger to approve the listing of payments to be made by check from November 20 – December 3, 2024 in the amount of \$658,797.46, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Trustees presented with the electronic payment listing from November 15 to November 28, 2024, in the amount of \$19,507.93.

Approval of Minutes

- **Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Monday, November 4, 2024 as presented.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

Other Items

- Presented a liquor license for transfer of ownership at same location for East Mall Toledo Blossom LLC at 1435 E Mall Drive. No change to the current permit class of D5A (alcohol sales at Hotel/Motel). Asking the Trustees if they want to request or waive a hearing for the permit.
 - **Motion made by Tom Anderson Jr. to waive the request for hearing regarding transfer of ownership liquor license for East Mall Toledo Blossom LLC at 1435 E Mall Drive.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- Presented a new liquor license for East Mall Toledo Blossom LLC at 1435 E Mall Drive. Permit class of D5A (alcohol sales at Hotel/Motel). Asking the Trustees if they want to request or waive a hearing for the permit.
 - **Motion made by Rachel Geiger to waive the request for hearing regarding new liquor license for East Mall Toledo Blossom LLC at 1435 E Mall Drive.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

PUBLIC ADMINISTRATION: Mike Hampton, Administrator

Mr. Hampton reviewed the Monthly Report and highlighted the following items:

- Harvest Garden Meeting – issues with Lucas County Engineer process causing them frustrations and looking to not expand in Springfield Township. Scheduled a meeting to discuss concerns with higher level Lucas County personnel.
- Traffic Study Results for Spring Valley Drive – conducted to see the impact of the left lane closure. Currently the impact appears to be low, however plan to conduct another study next year.
- Working on 2025 Temporary Appropriations – with Finance Director, Monica Evans and Fiscal Officer, Brenna Koback.
- Lucas County

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- Stone Oak Security Camera Meeting – Stone Oak purchased cameras like the Township's FLOCK cameras. Working with them on location placement, installation and how to get the information to the Sherriff.
- Siegal Suites with Assistant Prosecutor – visit to the location to have conversation with people that are currently renting rooms regarding their living conditions and how long they have been staying at Siegal Suites as this is an extended stay and meant for short term stays. Discovered some have been living there long enough to register to vote and have the address on their Driver's License. Will continue to follow up.
- Approved 2024 JEDZ Holiday Patrol (\$22,500) – requesting a motion from the Trustees to approve the 2024 JEDZ Holiday Patrol for \$22,500 which is half of the cost. The other half is paid by JEDZ.
 - **Motion made by Tom Anderson Jr. to approve the 2024 JEDZ Holiday Patrol in the amount of \$22,500.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- The Assistant Admin/HR Generalist report was presented


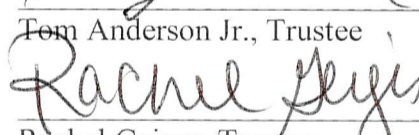
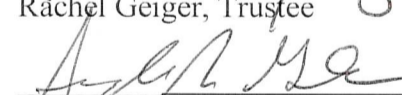
COMMENT/REQUEST – Request from Chairman Andy Glenn to move the Lucas County Sherriff's report given by Deputy Warren with the Lucas County Sherriff Office Reports for future meeting.

ADJOURNMENT:

Motion made by Tom Anderson Jr. to adjourn the meeting at 5:43 pm. Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes


Brenna Koback, Fiscal Officer


Tom Anderson Jr., Trustee

Rachel Geiger, Trustee

Andrew Glenn, Trustee

Payment Listing

11/20/2024 to 12/3/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1282-24B	11/20/2024		AW	AJ Boellner Inc	\$234.38	B
1283-24B	11/20/2024		AW	BADBRUSH SIGN AND DESIGN	\$105.00	B
1284-24B	11/20/2024		AW	Blanchard Tree and Lawn	\$97.00	B
1285-24B	11/20/2024		AW	Asphalt Materials Inc	\$594.50	B
1286-24B	11/20/2024		AW	Advance Auto Parts	\$156.29	B
1287-24B	11/20/2024		AW	Brondes Ford Maumee	\$1,123.57	B
1288-24B	11/20/2024		AW	Fast Signs	\$114.00	B
1289-24B	11/20/2024		AW	AT&T Mobility	\$958.72	B
1290-24B	11/20/2024		AW	FLEETPRIDE	\$29.69	B
1291-24B	11/20/2024		AW	Frank's Auto Electric	\$220.00	B
1292-24B	11/20/2024		AW	FYR-FYTER SALES & SERVICE	\$232.15	B
1293-24B	11/20/2024		AW	Gary O. Sommer	\$2,424.00	B
1294-24B	11/20/2024		AW	GRAINGER, INC.	\$43.76	B
1295-24B	11/20/2024		AW	Hose Sales Direct	\$174.78	B
1296-24B	11/20/2024		AW	Commercial Comfort Systems, Inc.	\$2,497.62	B
1297-24B	11/20/2024		AW	Express Services, Inc	\$8,901.20	B
1298-24B	11/20/2024		AW	FOREMAN IRRIGATION CO.	\$600.00	B
1299-24B	11/20/2024		AW	FIRE SAFETY SERVICES INC	\$11,591.50	B
1312-24B	11/20/2024		AW	Reliance Oxygen & Equipment	\$105.81	B
1313-24B	11/20/2024		AW	Reliance Oxygen & Equipment	\$96.27	B
1314-24B	11/20/2024		AW	Reliance Oxygen & Equipment	\$181.59	B
1315-24B	11/20/2024		AW	Reliance Oxygen & Equipment	\$74.25	B
1316-24B	11/20/2024		AW	ROTO ROOTER SEWER CLEANING	\$21.04	B
1317-24B	11/20/2024		AW	ROTO ROOTER SEWER CLEANING	\$328.63	B
1318-24B	11/20/2024		AW	FIRE SAFETY SERVICES INC	\$1,547.00	B
1319-24B	11/20/2024		AW	Lucas County 911 RCOG	\$560,853.96	B
1320-24B	11/20/2024		AW	MCW Certified Welding Ltd	\$386.10	B
1321-24B	11/20/2024		AW	ODP Business Solutions, LLC	\$90.29	B
1322-24B	11/20/2024		AW	ODP Business Solutions, LLC	\$40.98	B
1323-24B	11/20/2024		AW	ODP Business Solutions, LLC	\$98.64	B
1324-24B	11/20/2024		AW	ODP Business Solutions, LLC	\$316.34	B
1325-24B	11/20/2024		AW	ODP Business Solutions, LLC	\$21.86	B
1326-24B	11/20/2024		AW	ODP Business Solutions, LLC	\$158.97	B
1327-24B	11/20/2024		AW	FORREST AUTO SUPPLY	\$96.97	B
1328-24B	11/20/2024		AW	FORREST AUTO SUPPLY	\$43.49	B
1329-24B	11/20/2024		AW	FORREST AUTO SUPPLY	\$200.73	B
1330-24B	11/20/2024		AW	FORREST AUTO SUPPLY	\$37.94	B
1331-24B	11/20/2024		AW	FORREST AUTO SUPPLY	\$3.29	B
1332-24B	11/20/2024		AW	FORREST AUTO SUPPLY	\$300.96	B
1333-24B	11/20/2024		AW	FORREST AUTO SUPPLY	\$74.06	B
1334-24B	11/20/2024		AW	Independence Health LLC	\$158.00	B
1335-24B	11/20/2024		AW	Jam Best-One	\$690.72	B
1336-24B	11/20/2024		AW	Jam Best-One	\$223.99	B
1337-24B	11/20/2024		AW	Jam Best-One	\$1,036.86	B
1338-24B	11/20/2024		AW	Jam Best-One	\$2,917.56	B
1339-24B	11/20/2024		AW	KALIDA TRUCK EQUIPMENT	\$18,250.00	B

Payment Listing

11/20/2024 to 12/3/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1340-24B	11/20/2024		AW	KALIDA TRUCK EQUIPMENT	\$18,250.00	B
1341-24B	11/20/2024		AW	Kimball Midwest	\$24.46	B
1342-24B	11/20/2024		AW	Kimball Midwest	\$75.60	B
1343-24B	11/20/2024		AW	Jam Best-One	\$644.39	B
1344-24B	11/20/2024		AW	Kim Underwood	\$3,500.00	B
1345-24B	11/20/2024		AW	Klumm Brothers Waste Solutions	\$600.00	B
1346-24B	11/20/2024		AW	Klumm Brothers Waste Solutions	\$350.00	B
1347-24B	11/20/2024		AW	Klumm Brothers Waste Solutions	\$600.00	B
1348-24B	11/20/2024		AW	Klumm Brothers Waste Solutions	\$600.00	B
1349-24B	11/20/2024		AW	Klumm Brothers Waste Solutions	\$500.00	B
1350-24B	11/20/2024		AW	Klumm Brothers Waste Solutions	\$600.00	B
1351-24B	11/20/2024		AW	Klumm Brothers Waste Solutions	\$600.00	B
1352-24B	11/20/2024		AW	Klumm Brothers Waste Solutions	\$600.00	B
1353-24B	11/20/2024		AW	Klumm Brothers Waste Solutions	\$600.00	B
1354-24B	11/20/2024		AW	Klumm Brothers Waste Solutions	\$600.00	B
1355-24B	11/20/2024		AW	Klumm Brothers Waste Solutions	\$600.00	B
1356-24B	11/20/2024		AW	Klumm Brothers Waste Solutions	\$35.00	B
1357-24B	11/20/2024		AW	Klumm Brothers Waste Solutions	\$120.00	B
1358-24B	11/20/2024		AW	Klumm Brothers Waste Solutions	\$40.00	B
1359-24B	11/20/2024		AW	Klumm Brothers Waste Solutions	\$35.00	B
1360-24B	11/20/2024		AW	LUCAS COUNTY TOWNSHIP ASSOCIATION	\$27.00	B
1361-24B	11/20/2024		AW	SAM'S CLUB	\$517.58	B
1362-24B	11/20/2024		AW	Sandman Sales Yard	\$114.00	B
1363-24B	11/20/2024		AW	Sandman Sales Yard	\$57.00	B
1364-24B	11/20/2024		AW	Triotech	\$2,744.25	B
1365-24B	11/20/2024		AW	Triotech	\$546.63	B
1366-24B	11/20/2024		AW	Triotech	\$165.00	B
1367-24B	11/20/2024		AW	WELCH PUBLISHING	\$236.26	B
1368-24B	11/20/2024		AW	Triotech	\$5,596.00	B
1369-24B	11/20/2024		AW	TOLEDO EDISON COMPANY	\$183.03	B
1370-24B	11/20/2024		AW	Pahl Ready Mix Concrete Inc	\$554.80	B
1371-24B	11/20/2024		AW	WELDER SERVICE COMPANY INC	\$27.00	B
1372-24B	11/20/2024		AW	TOLEDO DOOR AND WINDOW	\$202.50	B
1373-24B	11/20/2024		AW	SUPERIOR UNIFORM SALES INC	\$277.50	B
1374-24B	11/20/2024		AW	SUPERIOR UNIFORM SALES INC	\$120.00	B

Total Payments: \$658,797.46

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$658,797.46

Please Sign Here

Rachel Greig

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PW - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Payment Listing

11/15/2024 to 11/28/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1267-24B	11/21/2024		CH	Buckeye Broadband	\$493.01	B
1268-24B	11/18/2024		CH	COLUMBIA GAS	\$684.33	B
1269-24B	11/18/2024		CH	Charter Communications	\$201.07	B
1270-24B	11/18/2024		CH	DEPARTMENT OF PUBLIC UTILITIES	\$5,464.76	B
1271-24B	11/18/2024		CH	Ace Diversified Services	\$880.00	B
1272-24B	11/18/2024		CH	BOUND TREE MEDICAL	\$3,505.88	B
1273-24B	11/18/2024		CH	FRIENDS BUSINESS SOURCE	\$603.66	B
1274-24B	11/18/2024		CH	G & N Alarm Service, LLC	\$75.00	B
1275-24B	11/18/2024		CH	P & R Communications Service Inc	\$2,110.00	B
1276-24B	11/18/2024		CH	Selking International & Idealease	\$242.52	B
1277-24B	11/18/2024		CH	THOMAS EQUIPMENT INC	\$375.76	B
1278-24B	11/18/2024		CH	WageWorks, Inc.	\$19.80	B
1300-24B	11/18/2024		CH	Charter Communications	\$414.08	B
1301-24B	11/18/2024		CH	Stryker Sales, LLC	\$1,298.75	B
1302-24B	11/18/2024		CH	Stryker Sales, LLC	\$714.69	B
1303-24B	11/18/2024		CH	Stryker Sales, LLC	\$29.95	B
1304-24B	11/18/2024		CH	Stryker Sales, LLC	\$530.82	B
1305-24B	11/18/2024		CH	STANCHIN & SON'S PEST CONTROL	\$50.00	B
1306-24B	11/18/2024		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
1307-24B	11/18/2024		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
1308-24B	11/18/2024		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
1309-24B	11/18/2024		CH	STANCHIN & SON'S PEST CONTROL	\$25.00	B
1310-24B	11/18/2024		CH	Cintas Corporation	\$1,588.85	B
1311-24B	11/18/2024		CH	InfoStream Solutions	\$125.00	B
Total Payments:					\$19,507.93	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$19,507.93	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.