

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Tuesday September 17, 2024

The Springfield Township Trustees met in regular session, open to the public, on Tuesday, September 17, 2024, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Rachel Geiger
Andrew Glenn

Andrew Glenn called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

- **Motion made by Tom Anderson Jr. to approve the agenda presented with revisions as follows; addition of Resolution 24-029, revised payment listing, and attachment to Resolution 24-027.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

PUBLIC COMMENT:

N/A

PUBLIC SAFETY:

Sheriff's Report: Deputy Sheriff Warren

- Community Service Officer Report presented with the following highlights
 - Into the third week of the Citizens Police Academy with 10 participants
 - Trunk or Treat at the Township Hall on October 21, 2024 from 5:30-7:30 pm
 - Calls and reports have decreased from July to August; 28 less reports and 33 less calls of service.
- Sheriff's report from August presented

Fire/EMS Monthly Report: Jonathon Ziehr, Fire Chief

- Fire and Rescue Operations Highlights
 - A mass casualty incident on the Ohio Turnpike within our responding district. Springfield Township Fire Department was the lead on the incident. Ongoing investigations led by the NTSB have heavily involved Springfield Township's fire chiefs. A report is expected to be released in 18 months.
 - A cost recovery meeting was held with the Chiefs and Lucas County EMA to discuss the application process of replacement gear and other items that were damaged during the mass casualty incident. This is just one way to help recoup some of the cost for equipment and personnel during large scale events such as these.
 - Fire Chief Ziehr attended the Stone Oak Safety and Security meeting held at Stone Oak County Club. He was able to provide an update on the services our department offers.
 - Chiefs Ziehr and Sauder met with the State of Ohio Fire Marshal's office to onboard them onto the State of Ohio reporting site as the new administration of the department.
- Public Relations
 - On duty crew members along with Chiefs Ziehr and Sauder attended the Wicked Wheels Car Show. This event brought many members in and around the community to display their vehicles and gather for food and other festivities. Chief Ziehr had the honor to be one of the judges for the vehicles.
 - Lieutenant Kohler along with Chief Ziehr met with the Area Office on Aging to discuss the SAFE program. The program helps education fire safety for the advanced aged adults.
 - Springfield High School seniors are offered an opportunity to be creative with their parking spots. Seniors decorated their assigned parking spot by painting

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git using their own ideas. Firefighters were there to encourage a good school year and vote on the best decorated spot.

- Fall sports are in full bloom. EMS stand by services are provided for many SHS events including varsity and junior varsity football games. Having our personnel on standby during these events helps reduce response and allows for immediate care should services be needed.
- Training Highlights
 - Firefighters participated in a scene size up drill which is a critical evaluation that starts when the alarm is received, and the fire is out of control. During the drill they analyzed information about the fire, the fireground, and other factors to make effective decisions. Each responder plays a role in the process, ensuring that the response is well coordinated and effective.
 - Engine and pump review was conducted for the new truck recently acquired. Personnel are required to obtain certification hours on all apparatus to utilize them.
- Site Plans Reviews and Investigations
 - Presented in August Monthly Report
 - One to highlight was the structure fire at 7519 Dorr Street. The shed on the property next to the home was fully engulfed in flames upon arrival. Our attack of the fire saved the mobile home and all occupants exited with incident.
- August 2024 monthly reports presented for the STFD HERO program, Support Services, and Safety Inspections.
- Fire/EMS responded to 439 calls in the month of August
 - Station 51 = 247 calls; Station 52 = 33; Station 53 = 107 calls; Station 56 = 52 calls
- Received the resignation of Chad Branum and Ryan Bastien. Chad has accepted a position out of state. Due to time commitments, Ryan has felt it best to resign from his position. Both effective September 17, 2024.
 - **Motion made by Tom Anderson Jr. to accept the resignation of Chad Branum and Ryan Bastein, as presented.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- **Motion made by Rachel Geiger to rescind the previous motion regarding Chad Branum and Ryan Bastein's resignation dates due to an error.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- **Motion made by Tom Anderson Jr. to accept the resignation of Chad Branum effective October 20, 2024.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- **Motion made by Tom Anderson Jr. to accept the resignation of Ryan Bastein effective September 17, 2024.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

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- Asking for approval from the Trustees to sell the list of items presented in the meeting packet (memo dated 09/13/2024) on GovDeals. Most of the equipment is obsolete or no longer in use.

- **Motion made by Rachel Geiger to declare the equipment presented in the meeting packet (memo dated 09/13/2024) as surplus and approve the sale of the items on GovDeals.** Seconded by TA or RG and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Asking for approval from the Trustees to purchase a power stair chair for the purpose of EMS operations. The cost of the trade would equate to \$16,387.34 after the trade in of a manual chair.

- **Motion made by Tom Anderson Jr. to approve the purchase of a power stair chair for the purpose of EMS Operations at the cost of \$16,387.34.** Seconded by Rachel Geiger and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

FISCAL OFFICER'S REPORT: Brenna Koback, Fiscal Officer

Payment of Bills

- **Motion made by Rachel Geiger to approve the listing of payments to be made by check from September 4 to September 17, 2024, in the amount of \$32,878.30, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Trustees presented with the electronic payment listing from August 31 to September 17, 2024, in the amount of \$351,148.64.

Approval of Minutes

- **Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Tuesday, September 3, 2024 as presented.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- Presented Resolution 24-027, Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.

- **Motion made by Tom Anderson Jr. to approve Resolution 24-027, Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.** Seconded by Rachel Geiger and the roll call resulted as followed:

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- Presented Resolution 24-028, Request for Advance of Taxes Collected; Municipalities, School Districts, Townships (Revised Code Sec. 321.34).

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- **Motion made by Tom Anderson Jr. to approve Resolution 24-027, Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.** Seconded by Rachel Geiger and the roll call resulted as followed:

Tom Anderson Jr.
Rachel Geiger
Andrew Glenn

PUBLIC SERVICES: Andy Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- Roads
 - September Dumpster Days – busy this year; 1 left for 2024 with 761 residents utilizing the service so far this year.
 - Road Mowing – second round completed
 - ODOT Salt contract – Morton won the bin at \$48.97 per ton for 2024-2025 year
 - Salt Auger Calibration – still working on calibrations of the augers
 - Storm Cleanup – 6 trees down in the last storm
- Parks
 - 419 Music Fest – minor prep to be completed prior to the event
- Cemetery – 3 burials and 2 graves sold
- Fire – BC-53 – oil change, front brakes and back up alarm
- Admin – general maintenance
- Zoning – removed 2 and posted 2 public hearing signs

PUBLIC ADMINISTRATION: Mike Hampton, Administrator

Mr. Hampton reviewed the Monthly Report and highlighted the following items:

- Dave's Running Shop – holding its first Youth Run at the paths constructed at Homecoming Park. There are over 200 people in attendance.
- Finance Director Soft Interviews – completed several and will discuss further in executive session
- Stone Oak Drennen Ditch Drainage Meeting – having some issues downstream (east of Centennial) and will try to assist them this winter. Will also confirm this ditch is part of the assessments by the LC Engineer.
- Legal Counsel Interviews – began process with Gary Sommers, who is set to retire soon. More to come later.
- Side Path Update – Just about complete with the electronics for the crosswalks installed. Working on restoration to the grass areas. This project was funded through grants from 2019, JEDZ board donation and other grants; no money from Springfield was spent. The side path opened a Safety Study with ODOT and from that we may see some interchange improvements in 2027/2028.
- Presented Resolution 24-029, a Resolution authorizing Michael Hampton to prepare and submit an application to participate in the Ohio Public Works Commission (OPWC) State Capital Improvement and/or the Local Transportation Improvement Programs(s) and to execute the contracts, as required.
 - **Motion made by Tom Anderson Jr. to approve Resolution 24-029, a Resolution authorizing Michael Hampton to prepare and submit an application to participate in the Ohio Public Works Commission (OPWC) State Capital Improvement and/or the Local Transportation Improvement Programs(s) and to execute the contracts, as required.** Seconded by Rachel Geiger and the roll call resulted as followed:

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- The Assistant Admin/HR Generalist report was presented.

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EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G)(1): To consider the employment, compensation of a public employee and to invite Administrator Mike Hampton, and Fiscal Officer Brenna Koback.

Motion made by Tom Anderson Jr. to adjourn to Executive Session at 5:35 p.m.

Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

Motion made by Tom Anderson Jr. to reconvene from Executive Session at 6:11 p.m.

Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

Action taken as a result of Executive Session:

- Motion to authorize Administrator Hampton to enter into an employment contract with Monica Evans as the new Finance Director.
 - **Motion made by Tom Anderson Jr. to authorize Administrator Hampton to enter into an employment contract with Monica Evans as the new Finance Director.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- Motion to authorize Administrator Hampton to enter into a 90-day contract effective October 1, 2024 with Kim Underwood, previous Fiscal Assistant for consulting.
 - **Motion made by Tom Anderson Jr. to authorize Administrator Hampton to enter a 90-day contract effective October 1, 2024 with Kim Underwood, previous Fiscal Assistant for consulting.** Seconded by Rachel Geiger and the roll call resulted as follows:

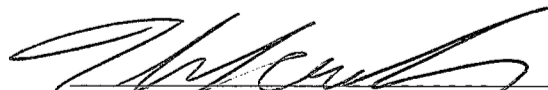
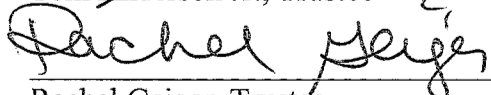
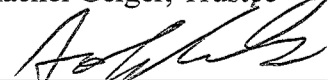
Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

ADJOURNMENT:

Motion made by Tom Anderson Jr. to adjourn the meeting at 6:12 p.m. Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes


Brenna Koback, Fiscal Officer


Tom Anderson Jr., Trustee

Rachel Geiger, Trustee

Andrew Glenn, Trustee

Payment Listing

revised

9/4/2024 to 9/17/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
988-24B	09/17/2024		AW	Advance Auto Parts	\$135.99	B
989-24B	09/17/2024		AW	AJ Boellner Inc	\$360.56	B
990-24B	09/17/2024		AW	AT&T Mobility	\$832.23	B
991-24B	09/17/2024		AW	ANDERSONS INC	\$325.00	B
992-24B	09/17/2024		AW	BIG TRUCK AND AUTO	\$436.61	B
993-24B	09/17/2024		AW	Brondes Ford Maumee	\$278.00	B
994-24B	09/17/2024		AW	Brosius, Johnson & Giggs, LLC	\$202.50	B
995-24B	09/17/2024		AW	Columbus Equipment Company	\$2,339.44	B
996-24B	09/17/2024		AW	Gary O. Sommer	\$7,617.00	B
997-24B	09/17/2024		AW	Full House Casino Entertainment	\$1,260.00	B
998-24B	09/17/2024		AW	Hose Sales Direct	\$474.45	B
999-24B	09/17/2024		AW	Impact Printing Services, LLC	\$77.00	B
1000-24B	09/17/2024		AW	Jam Best-One	\$1,102.10	B
1001-24B	09/17/2024		AW	James Schill	\$412.50	B
1002-24B	09/17/2024		AW	Kimball Midwest	\$75.60	B
1003-24B	09/17/2024		AW	Klumm Brothers Waste Solutions	\$295.00	B
1004-24B	09/17/2024		AW	Lyden Oil Company	\$170.00	B
1005-24B	09/17/2024		AW	FORREST AUTO SUPPLY	\$144.82	B
1006-24B	09/17/2024		AW	SAM'S CLUB	\$51.84	B
1007-24B	09/17/2024		AW	Ohio CAT	\$3,912.12	B
1008-24B	09/17/2024		AW	PITNEY BOWES, INC.	\$91.29	B
1009-24B	09/17/2024		AW	SiteOne Landscape Supply, LLC	\$68.09	B
1010-24B	09/17/2024		AW	SUPERIOR UNIFORM SALES INC	\$738.85	B
1011-24B	09/17/2024		AW	TIREMAXX	\$95.90	B
1012-24B	09/17/2024		AW	BLADE	\$1,039.24	B
1014-24B	09/17/2024		AW	Lexipol LLC	\$4,690.08	B
1015-24B	09/17/2024		AW	KALIDA TRUCK EQUIPMENT	\$252.54	B
1016-24B	09/17/2024		AW	Ohio Deferred Compensation	\$20.00	B
1017-24B	09/17/2024		AW	TOLEDO DOOR AND WINDOW	\$156.70	B
1018-24B	09/17/2024		AW	TOLEDO EDISON COMPANY	\$186.28	B
1019-24B	09/17/2024		AW	Triotech	\$544.78	B
1020-24B	09/17/2024		AW	Auditor of State Keith Faber	\$1,074.00	B
1021-24B	09/17/2024		AW	WELCH PUBLISHING	\$56.25	B
1022-24B	09/17/2024		AW	LOWE'S	\$23.18	B
1026-24B	09/17/2024		AW	UPS	\$70.26	B
1028-24B	09/17/2024		AW	OBM	\$335.48	B
1029-24B	09/17/2024		AW	Reliance Oxygen & Equipment	\$1,088.26	B
1030-24B	09/17/2024		AW	Medline Industries, LP	\$1,002.46	B
1031-24B	09/17/2024		AW	STERICYCLE	\$507.01	B
1032-24B	09/17/2024		AW	ADT SECURITY SERVICES INC	\$334.89	B
Total Payments:					\$32,878.30	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$32,878.30	

Payment Listing



9/4/2024 to 9/17/2024

Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

X 
X Rachel Meyer
X 
X _____