

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Tuesday June 18, 2024

The Springfield Township Trustees met in regular session, open to the public, on Tuesday, June 18, 2024, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Rachel Geiger
Andrew Glenn

Andrew Glenn called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

- **Motion made by Tom Anderson Jr. to approve the agenda as presented.**
Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

PUBLIC COMMENT:

No public comment

SPECIAL PRESENTATIONS:

Jonathon Ziehr, Acting Fire Chief

Proclamation to commend Firefighter/Paramedic Lynda Bennett for her service to the Springfield Township Fire Department and the Springfield Township Community. Lynda has been a wonderful part of the Department for 32 years.

Motion made by Rachel Geiger to approve Resolution #24-019, a proclamation to commend Firefighter/Paramedic Lynda Bennett for her service to the Springfield Township Fire Department and to the Springfield Township Community. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Karim Baroudi, Health Commissioner, Toledo Lucas County Health Department

Background includes serving as a public health commissioner in Findlay and Hancock County for the last eight years, been in public health for 24 years with the first 14 spent in Toledo and Lucas County. Doing a Goodwill Tour to visit all the townships, localities, villages and cities that we serve. My intentions and vision is to serve you well.

Nate Freeze, Lucas County Engineer Office

With the installation of the roundabout outside the township building, the sanitary engineer installed a sewer line extending to Whisper Woods subdivision. Most of the houses along that line are on septic systems and per the Ohio administrative code (OAC 37037) whenever a sanitary sewer becomes available and accessible, we then have to say the septic systems have to go and the residents have to tap into the sewer line. Lucas County Engineer Office will be sending letters out to those properties that are within 200 foot of the right-of-way that they will be asked to tap into sanitary sewer. Looking at a year grace period due to the cost. Residents can appeal to the board, as well as, extensions can be granted. Any new houses will not be permitted to go onto septic in that area, even if they are back farther than the 200 feet. There are about 35 to 40 houses that will receive letters. Unsure of the cost (the assessment for frontage plus the tap fee), however the abandonment permit to get rid of the old septic is about \$100.00. At this time there are no grants for residents to apply to help with the cost to convert, however might want to look at the EPA and what they have to offer.

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Will provide a list of the residents that will be affected and will invite those residents an opportunity to attend a meeting at the Administrative Building for any questions and concerns.

PUBLIC SAFETY:

Sheriff's Report: Deputy Sheriff Warren

- Strawberry Fest was successful and went without incident.
- Monitoring traffic around the construction on Hill and Centennial due to speed complaints through some of our subdivisions. One of the biggest areas right now is Dorcas and Clarion. From observation it's been rolling stops so giving warnings.
- Bike patrols are happening this summer. The Sheriff's Office has ordered two new patrol bikes. The bikes provide a less intimidating approach to interact with the community members. Hoping to kind of create a schedule and hit different subdivisions and kind of ride, talk to people, also ride with kids if we can, in the evenings, I'm going to try to flex my schedule to be here in the evening so we can do bike patrol.

Questions/Comments:

- Andrew Glenn – I love the community service officer report that you're putting together. It helps us when we get phone calls from the residents so great job on that, thank you.
- Andrew Glenn – The address in your report, 8342 Airport Hwy. You said that went to court and there was no resolution? DS Warren - From talking to Ms. Gwinn, all they provided them with was a no contact order and that's not even really enforceable. The only thing we can do is generate a report in regards to whoever is in violation. I recommended that Ms. Gwinn go for a protection order that way we can make an arrest should that individual continue to harass them or violate that protection order. There is another report to be sent to the prosecutor. She has multiple videos and the situation is very toxic and purposely antagonizing. The neighbor is flashing his headlights on their home in the middle of the night and playing loud atrocious music. The neighbor is uncooperative with our crews when they go out. Recommended Ms. Gwinn keep forwarding the videos and invited her to the meeting today, however unable to make it due to prior commitments. We will keep in communication with her to ensure her safety, her fiancé and her children.

Fire/EMS Monthly Report: Jonathon Ziehr, Acting Fire Chief

- Station 51 crew members donated their time and supplies to install a concrete pad located in front of our newly installed safe haven baby box.
- Attended the Northwest Ohio Safety Council Awards with Mr. Hampton, Assistant Acting Chief Sauder, Kristina White. They have these award ceremonies every year and it's for all departments in Northwestern Ohio and Southeastern Michigan and they highlight basically life-saving awards. And departments, especially departments of our size, are lucky to have maybe one life-saving award, we had three.
 - The first one was the Hidden Cedars Apartment Complex on February 11th of 2023. The crew was the first engine arriving and went to work ensuring that the occupants of the structure were getting out. The crew had to use an extension ladder to get to the occupants who were trapped on division two and three (second floor and third floor) out of a window.
 - The next award that we received for Springfield Township Fire Department was Oakwood Garden Apartments on April 9, 2023. Battalion Chief Sauder arrived on scene to a two-story apartment building with a victim trapped on division two at the front of the building. Fire was showing from the rear of the apartment building from a window of a downstairs apartment. The occupant again was unable to get out due to the low visibility and thick black smoke. Lieutenant Welsh and Firefighter Flegal were the attack crew who went to work on extinguishing the fire. Battalion Sauder assisted truck 51's crew, which was Ryan Goodrick and Tyler Wepler with placing a 24-foot extension ladder to where the occupant was trapped and helping that occupant down the ladder into safety.

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- Lastly, was the Fox Creek Apartments on March 3, 2024. Battalion Chief Butler arrived on scene to a single-story apartment complex with heavy smoke showing. Bystanders initially reported that the apartment was vacant. However, during Battalion Butler's initial scene size-up and 360 (means he went around the whole building) it was quickly discovered that the apartment that was on fire was still occupied and the victim was inside the apartment. Battalion Chief Butler, along with Lucas County Sheriff's Officer, Steve McClellan, were able to remove the victim who was unconscious from the apartment fire and began to render care to the victim.
- Conducted the annual Prom Promise along with Neville Funeral Home, Springfield Township Fire Department, Lucas County Sheriff, Holland Police Department, and Bubba's Towing at Springfield High School to showcase the effects of alcohol and drugs and impaired driving.
- Crews reviewed the Incident Action Plan (IAP) for the Strawberry Festival preparedness should something happen.
- Site plan reviews presented.
- Investigations presented with one with additional comments. The structure fire at 7170 Quail Lakes apartment complex. The fire damaged two units of a 20-unit building in May. The loss was about \$100,000 and saved \$2.9 million. The manager was thankful for everything and has been approved to do a video in support of the upcoming levy.
- HERO program report presented.
- Monthly report from Support Services presented.
- Inspection Report presented
- Fire/EMS responded to 391 calls in the month of May.
 - Station 51 = 217 calls; Station 53 = 98 calls; Station 56 = 76 calls
- Asking for approval from the Trustees for the labor, material, prep and paint to the exterior doors and frames at Station 51. As well as the lentils in the bay doors, around the bay doors and the block roofing in the top. Estimate from D2 Dodson Construction in the amount of \$7,980.00
- **Motion made by Tom Anderson Jr. to approve the cost of \$7,980.00 for the prep and paint to the exterior doors at Station 51.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

FISCAL OFFICER'S REPORT: Brenna Koback, Fiscal Officer

Payment of Bills

- **Motion made by Tom Anderson Jr. to approve the listing of payments to be made by check from June 12 to June 18, 2024, in the amount of \$760,493.65, as presented.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- Presented the Trustees with the electronic payment listing from June 5 to June 13, 2024, in the amount of \$450,501.23.

Approval of Minutes

- **Motion made by Rachel Geiger to approve the Regular Trustees' Meeting Minutes of Tuesday, June 4, 2024, as presented.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

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PUBLIC SERVICES: Andy Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- Refuge pickup, three different area, Oak Park, Pilliod, and Lincoln Green. At Oak Park they dumped a full truckload of brush in the middle of the road, Pilliod they dumped a full load of grass on the bridge and Lincoln Green they dumped a full load of construction material.
- Had our yearly fire extinguisher inspection.
- The H2O grant that we received for \$75,000 is a reimbursement grant. Therefore, asking for approval to purchase nine live edge blades and two pre-wet systems from Kalida Truck Equipment at the cost of \$75,000 to be reimbursed through the EPA H2O Ohio River Initiative Chloride Reduction Grant.
 - **Motion made by Rachel Geiger to approve the purchase from Kalida Truck Equipment at the cost of \$75,000.00 for blades and pre-wet system to be reimbursed through the EPA H2O Ohio River Initiative Chloride Reduction Grant.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Our 2024 OPWC update – all the milling has been completed in Apple Blossom. Leveling should be on course for the concrete work to begin to repair the storm sewers and curbs.
- Parks – completed prep at Community Homecoming for the Strawberry Festival and getting ready for the Freedom Celebration in a few weeks. At Carmela Park the slides were removed.
- New track loader – right now we are paying a company to thin the woods and this will have to be done every two years moving forward so we began to look at purchasing equipment. Looking to purchase a skid loader and mulcher head. The skid loader will be a valuable tool for the township as it has over 50 attachments that could be purchased. Asking for approval from the Trustees to purchase a new 2023 Takeuchi track loader from Columbus Equipment at the cost of \$68,255.
 - **Motion made by Rachel Geiger to approve the purchase from Columbus Equipment for a new 2023 Takeuchi track loader at the cost of \$68,255.00.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- After review, we felt the Diamond Head was the best mulcher head. Asking for approval from the Trustees to purchase one Diamond C25-2000, 60" OD mulcher with carbide, 27-31 GPM from Murphy Tractor Equipment at the cost of \$32,209.48.
 - **Motion made by Rachel Geiger to approve the purchase from Murphy Tractor Equipment for the Diamond C25-2000, 60" OD mulcher with carbide, 27-31 GPM at the cost of \$32,209.48.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Cemetery – 3 burials, no new graves sold and installed one strip of the new ribbons. Doing two, which would give us 34 new lots or 68 more graves.
- Fire – tree removal at Station 51, E-56 electrical issues with the relay switch, E-53 had a full service performed and M-53 replaced rear tires, replaced coolant hose and oil change on that unit.

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- Administration – trimmed the shrubs, cleaned all the leaves out and put new mulch in.
- Zoning – removed two public hearing signs (2725 Eber Road and 2552 Nebraska).

PUBLIC ADMINISTRATION: Mike Hampton, Administrator

Mr. Hampton reviewed the Monthly Report and highlighted the following items:

- Nellie Ball's hourly wage – we had a numerical issue. \$30.52 was approved, however it should have been \$30.05. So if we can make that adjustment going back to the original motion of \$30.52 that was effective May 6, 2024.
 - **Motion made by Tom Anderson Jr to make the adjustment of Nellie Ball's hourly rate from \$30.52 to \$30.05 going back to the original motion.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- Attended the following meetings – JEDZ, Zoning Commission, and Lucas County Township Association.
- Met with our Health Benefits Broker to review another 2 year deal.
- Speed trailer was deployed to Water Park. With the construction at Centennial and Hill for the roundabout build there has been an increase of traffic.
- Need for Resolution 24-020, a resolution supporting the endorsement of a representative to the OneOhio Recovery Foundation Region 4 Board.
 - **Motion made by Rachel Geiger to approve Resolution 24-020, resolution supporting the endorsement of a representative to the OneOhio Recovery Foundation Region 4 Board.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Continuing with fire levy meetings. In May, the Trustees passed the first of two necessary resolutions, the resolution of necessity. This is the follow-up resolution. Resolution 24-021, a resolution to proceed to levy tax exceeding 10 mil limitation, 2.5 mills fire levy renewal and a 3.5 mills increase.
 - **Motion made by Tom Anderson Jr to approve Resolution 24-021, a resolution to proceed to levy tax exceeding 10 mil limitation, 2.5 mills fire levy renewal and a 3.5 mills increase.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- The Assistant Admin/HR Generalist report was presented.

Questions/Comments:

- Andrew Glenn – in the CSO report, Deputy Warren she has L.E.A.D training. Was she asking us to contribute towards that, or was she just letting us know that she did that? I would like to put on the record that if the township, especially for her position as the CSO, if we can contribute to any kind of training classes like that for her, I would not be opposed.

EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G) (1): To consider the appointment, dismissal, discipline, demotion and compensation of a public employee or the investigation of complaints against a public employee and to invite Law Director Gary Sommer,

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Administrator Mike Hampton, Public Service Director Andy Hohlbein, and Fiscal Officer Brenna Koback.

Motion made by Tom Anderson Jr. to adjourn to Executive Session at 6:10 p.m.

Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

Motion made by Tom Anderson Jr. to reconvene from Executive Session at 7:02 p.m.

Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

Action taken as a result of Executive Session:


- Motion to adjust the pay for Brandon Petoskey, public service employee, based on his annual merit review from \$21.01 to \$22.01 effective June 17, 2024.
 - **Motion made by Tom Anderson Jr. to accept a motion to adjust the pay for Brandon Petoskey \$22.01 per hour effective June 17, 2024.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

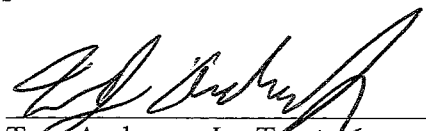
ADJOURNMENT:

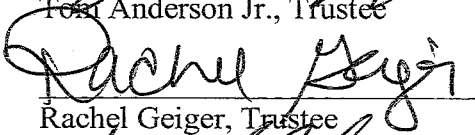
Motion made by Rachel Geiger to adjourn the meeting at 7:03 p.m. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

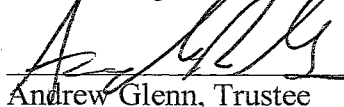
Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes



Brenna Koback, Fiscal Officer



Tom Anderson Jr., Trustee


Rachel Geiger, Trustee


Andrew Glenn, Trustee

Payment Listing

6/12/2024 to 6/18/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
81802	06/18/2024	06/14/2024	AW	Advance Auto Parts	\$2.62	O
81803	06/18/2024	06/14/2024	AW	AJ Boellner Inc	\$547.73	O
81804	06/18/2024	06/14/2024	AW	Aqualawn LLC	\$4,182.00	O
81805	06/18/2024	06/14/2024	AW	AT&T Mobility	\$625.42	O
81806	06/18/2024	06/14/2024	AW	Battery Wholesale	\$49.98	O
81807	06/18/2024	06/14/2024	AW	Blanchard Tree and Lawn	\$97.00	O
81808	06/18/2024	06/14/2024	AW	Brad Fisher	\$200.00	O
81809	06/18/2024	06/14/2024	AW	Brondes Ford Maumee	\$1,561.98	O
81810	06/18/2024	06/14/2024	AW	Buckeye Emergency	\$5,553.58	O
81811	06/18/2024	06/14/2024	AW	Charter Communications	\$413.16	O
81812	06/18/2024	06/14/2024	AW	ESO Solutions, Inc.	\$16,035.51	O
81813	06/18/2024	06/14/2024	AW	Fast Signs	\$121.73	O
81814	06/18/2024	06/14/2024	AW	FIRE SAFETY SERVICES INC	\$653,806.00	V
81814	06/18/2024	06/14/2024	AW	FIRE SAFETY SERVICES INC	-\$653,806.00	V
81815	06/18/2024	06/14/2024	AW	FLEETPRIDE	\$1,466.38	O
81816	06/18/2024	06/14/2024	AW	FORREST AUTO SUPPLY	\$816.30	O
81817	06/18/2024	06/14/2024	AW	Gary O. Sommer	\$4,240.50	O
81818	06/18/2024	06/14/2024	AW	Gillette Roofing, LLC	\$910.00	O
81819	06/18/2024	06/14/2024	AW	Greenwood Printing & Graphics	\$90.00	O
81820	06/18/2024	06/14/2024	AW	HOME DEPOT	\$23.16	O
81821	06/18/2024	06/14/2024	AW	iWorQ	\$8,250.00	O
81822	06/18/2024	06/14/2024	AW	Jam Best-One	\$282.96	O
81823	06/18/2024	06/14/2024	AW	James Schill	\$200.00	O
81824	06/18/2024	06/14/2024	AW	Jamie Navarre	\$200.00	O
81825	06/18/2024	06/14/2024	AW	Joe Navarre	\$200.00	O
81826	06/18/2024	06/14/2024	AW	KALIDA TRUCK EQUIPMENT	\$2,600.00	O
81827	06/18/2024	06/14/2024	AW	Kimball Midwest	\$689.09	O
81828	06/18/2024	06/14/2024	AW	Klumm Brothers Waste Solutions	\$2,195.00	O
81829	06/18/2024	06/14/2024	AW	Kuns Northcoast Security	\$117.00	O
81830	06/18/2024	06/14/2024	AW	Matt Luettker	\$200.00	O
81831	06/18/2024	06/14/2024	AW	Medline Industries, LP	\$490.15	O
81832	06/18/2024	06/14/2024	AW	Oak Park Land and Water LLC	\$5,000.00	O
81833	06/18/2024	06/14/2024	AW	Ohio CAT	\$537.25	O
81834	06/18/2024	06/14/2024	AW	Ohio Public Employees Retirement System	\$8.81	O
81835	06/18/2024	06/14/2024	AW	Osburn Associates	\$5,048.50	O
81836	06/18/2024	06/14/2024	AW	PD PLAQUES	\$7.50	O
81837	06/18/2024	06/14/2024	AW	Perfect Sweep Inc.	\$3,950.00	O
81838	06/18/2024	06/14/2024	AW	Perry ProTech	\$266.50	O
81839	06/18/2024	06/14/2024	AW	Reliance Oxygen & Equipment	\$212.68	O
81840	06/18/2024	06/14/2024	AW	S&S Worldwide	\$895.82	O
81841	06/18/2024	06/14/2024	AW	SAM'S CLUB	\$1,237.43	O
81842	06/18/2024	06/14/2024	AW	Sandman Sales Yard	\$190.00	O
81843	06/18/2024	06/14/2024	AW	Shelly Materials, Inc.	\$142.41	O
81844	06/18/2024	06/14/2024	AW	SILK SCREEN SHOP	\$374.88	O
81845	06/18/2024	06/14/2024	AW	SiteOne Landscape Supply, LLC	\$664.67	O
81846	06/18/2024	06/14/2024	AW	Stafford Building Products, Inc.	\$2,547.00	O

Payment Listing
6/12/2024 to 6/18/2024


Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
81847	06/18/2024	06/14/2024	AW	STANCHIN & SON'S PEST CONTROL	\$150.00	O
81848	06/18/2024	06/14/2024	AW	Stephen P. Siegfried	\$25,000.00	O
81849	06/18/2024	06/14/2024	AW	STERICYCLE	\$507.07	O
81850	06/18/2024	06/14/2024	AW	Stryker Sales, LLC	\$914.36	O
81851	06/18/2024	06/14/2024	AW	SUPERIOR UNIFORM SALES INC	\$457.65	O
81852	06/18/2024	06/14/2024	AW	T & S TOOL SUPPLY CO, INC.	\$98.22	O
81853	06/18/2024	06/14/2024	AW	Teleflex Funding LLC	\$2,900.00	O
81854	06/18/2024	06/14/2024	AW	TIREMAXX	\$686.94	O
81855	06/18/2024	06/14/2024	AW	TOLEDO DOOR AND WINDOW	\$1,204.45	O
81856	06/18/2024	06/14/2024	AW	TOLEDO EDISON COMPANY	\$188.08	O
81857	06/18/2024	06/14/2024	AW	Tricia White	\$200.00	O
81858	06/18/2024	06/14/2024	AW	Vital Records Control	\$87.18	O
81859	06/18/2024	06/14/2024	AW	WELCH PUBLISHING	\$795.00	O
81860	06/18/2024	06/14/2024	AW	WELDER SERVICE COMPANY INC	\$54.00	O
81861	06/18/2024	06/14/2024	AW	HME Incorporated	\$653,806.00	O
Total Payments:					\$760,493.65	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$760,493.65	

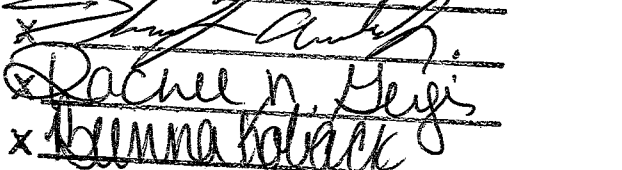
Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

x 

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Rachel N. Geigis

x Anna Kovalick