

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Tuesday May 21, 2024

The Springfield Township Trustees met in regular session, open to the public, on Tuesday, May 21, 2024, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Rachel Geiger
Andrew Glenn

Andrew Glenn called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

- Amendment presented to add to the Fire and EMS report for certain resignation, part-time employee with copies presented. As well as another addition to the Fire and EMS report for part-time hires.
- **Motion made by Tom Anderson Jr. to approve the agenda, as amended.**
Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

PUBLIC COMMENT:

No public comment

SPECIAL PRESENTATIONS:

Jonathon Ziehr, Acting Fire Chief

Retirement of two individuals, long time, long standing members of the department. The first individual, Linda Bennett, retiring effective June 1, 2024 with 32 years of service to the department. Proclamation to follow in June per her request. Request motion from Trustees to allow the Springfield Township Fire Department to accept the retirement letter as written by Linda Bennett effective June 1, 2024.

Motion made by Tom Anderson Jr. to accept the resignation letter as written by Linda Bennett effective June 1, 2024. Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

Second, Firefighter/EMT Kenneth McCarthy retiring effective June 4, 2024 with 23 years of service the department. Request motion from Trustees to allow the Springfield Township Fire Department to accept the retirement letter as written by Kenneth McCarthy effective June 4, 2024.

Motion made by Tom Anderson Jr. to approve Resolution #24-016, a proclamation to commend Firefighter/EMT Kenneth McCarthy for his service to the Springfield Township Fire Department and to the Springfield Township Community. Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

Recommend Elizabeth Steiger and Kyle Yeager move from part time to full time with the Springfield Township Fire Department as Firefighter/Paramedics. Ms. Steiger would reflect contractual wage of a one year Firefighter/Paramedic at \$29.68/hour and has been employed

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since May 22, 2023. Mr. Yeager would remain at his new hire rate of \$27.24 until September 19, 2024 then would increase to \$27.84/hour as per the contract when hired on March 19, 2024. Both full time hire dates would reflect June 4, 2024. Request motion from the Trustees for the full time employment.

Motion made by Rachel Geiger to approve the move from part time to full time employment for Elizabeth Steiger and Kyle Yeager as presented effective June 4, 2024. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

PUBLIC HEARING:

Motion made by Tom Anderson Jr. to open a public hearing on Z19-C687 a zoning change request from RA-3 Large Lot Rural Residential to M-1 Limited Industrial for the property at 2735 S. Eber Road. Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- No comments for or against the zoning change request, motion requested to close the public hearing on Z19-C687.

Motion made by Tom Anderson Jr. to close the public hearing on Z19-C687 a zoning change request from RA-3 Large Lot Rural Residential to M-1 Limited Industrial for the property at 2735 S. Eber Road. Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

Motion made by Tom Anderson Jr. to approve the zoning change for Z19-C687 from RA-3 Large Lot Rural Residential to M-1 Limited Industrial for the property at 2735 S. Eber Road. Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

Motion made by Rachel Geiger to open a public hearing on Z19-C688, a zoning change request from RA-4 Rural Residential to C-2 General Commercial for the properties located at 6518, 6552 and 6604 Nebraska Avenue. Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Comments in favor of the rezoning
 - Michael Codd, 6505 West Bancroft. One of the developers 100% in favor of the change. Stated he has several things in the pipeline with NDAs so cannot divulge,
- Comments again the rezoning

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- Mike Schwartz 6623 Nebraska. Stating the zoning change will have a negative impact on the neighborhood due to opening the area and removing the woods, widening of the road and the noise
- General comments
 - Michael Hampton. Nebraska Avenue is a residential road constructed for light duty traffic right now. It is not constructed for heavy duty traffic so in the event the developers want to utilize it in the future they are going to be required to do a couple things, one; put in infrastructure improvements which is water and sewer, two; widen the road to a standard that is suitable for heavy duty traffic
 - Developers would have to present buffer zones during a public hearing for future development

Motion made by Tom Anderson Jr. to close the public hearing on Z19-C688, a zoning change request from RA-4 Rural Residential to C-2 General Commercial for the properties located at 6518, 6552 and 6604 Nebraska Avenue. Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

Motion made by Tom Anderson Jr. to approve the zoning change for Z19-C688, a zoning change request from RA-4 Rural Residential to C-2 General Commercial for the properties located at 6518, 6552 and 6604 Nebraska Avenue. Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

PUBLIC SAFETY:

Sheriff's Report: Lt. Leach

- Deputy Sheriff Warren completed the police cyclist course so will see several deputies on bikes in the neighborhoods soon
- Working with national restaurant chain going into Spring Meadows for a safety plan in regards to traffic control
- Working with the Township on a safety plan for the Freedom Celebration
- More flock cameras going up in the community
- Be on the lookout for construction zones and posted detours

Fire/EMS Report: Jonathon Ziehr, Acting Fire Chief

- Chief Ziehr reviewed the Monthly Report and highlighted the following items:
 - Along with Acting Assistant Chief Sauder met with Spencer Township Trustee Kester and their maintenance department at Station 56 to discuss and plan for much needed interior remodeling to ensure the safety of the firefighters
 - Along with Acting Assistant Chief Sauder met with the Islamic Center of Northwest Ohio to discuss safety preparation and future collaborations
 - Trustees as well as Administrator Hampton visited Springfield Station 51 and Station 56 to evaluate the overdue renovations and additions needed to accommodate personnel and operational needs
 - Safe Kids Collation continues to utilize our stations to conduct car seat safety checks and installation. The program is free of charge.
 - Fire Safety presentations held at Stations 51 and 32 for local primary schools. Students were able to explore the stations, review apparatus and equipment.
 - DEA in corporation with Lucas County Sheriff's and Springfield Township Fire Department hold a drug take back day at Station 53. Provides for the disposal of old, unwanted or unnecessary medications in a safe and proper manner.
 - CPR course held at Honey Baked Hams for 39 employees

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- Preparation for haz-mat material spills or large hazardous material spills and who to contact and how to mitigate those situations
- Rescue Task Force reviewing ballistic vests and helmets and materials for a large scale mass casualty incidents as precautionary measures
- HERO program report was presented.
- The monthly support services report was presented.
- Fire/EMS responded to 361 calls in the month of April
 - Station 51 = 209 calls; Station 53 = 95 calls; Station 56 = 57 calls
- Received resignation letter from Robert Briggs from his part time position with the department effective May 20, 2024. Request motion from the Trustees to accept Robert Brigg's resignation.
 - **Motion made by Tom Anderson Jr. to approve accept the resignation letter of Robert Briggs from his part time position with the Fire Department effective May 20, 2024.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- Recommend to hire the following individuals on a part-time contingent basis pending successful completion of their BCI and background checks, physical and drug screens with a hire date of May 21, 2024. Joshua Drewer and Anthony Addison, Firefighter/EMT basic at \$25.01/hour. Rebecca Rosebrock, Trisha Bancy, Justin Butler, Zachary Bingham, Ryan Baxton, Dan Williams, Firefighter/Paramedics at \$27.24/hour
 - **Motion made by Rachel Geiger to approve hiring the individuals on a part-time contingent basis pending successful completion as presented effective May 21, 2024.** Seconded by Tom Anderson, Jr. and the roll call resulted as follows:

- Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Needing to replace 15 sets of turnout gear (jackets and pants) this year at a cost of \$52,860.00 from Fire Safety Services. This amount was already appropriated in the budget.
 - **Motion made by Rachel Geiger to approve the cost of \$52,860.00 for 15 sets of turnout gear (jackets and pants).** Seconded by Tom Anderson, Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Asking for a recommendation from the Trustees to purchase a 2024 Ford Explorer from Brondes Ford for the state bid price of \$47,535.00 to be used as a command vehicle. Would also like to recommend the Trustees to allow the vehicle to have an emergency lighting package and siren installed by Buckeye Emergency in the amount of \$8,803.58. The new purchase will allow the current 2018 command vehicle to be repurposed to the Fire Inspector's vehicle. Requesting a motion to authorize Administrator Hampton to sign all documents associated with both purchases.
 - **Motion made by Rachel Geiger to approve the cost of \$47,535.00 for the purchase of a 2024 Ford Explorer from Brondes Ford and \$8,803.58 for the emergency lighting package from Buckeye Emergency.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

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FISCAL OFFICER'S REPORT: Mike Hampton, Administrator

Payment of Bills

- **Motion made by Tom Anderson Jr. to approve the listing of payments to be made by check from May 8 to May 21, 2024, in the amount of \$633,119.90, as presented.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- Presented the Trustees with the electronic payment listing from May 3 to May 16, 2024, in the amount of \$314,408.66.

Approval of Minutes

- **Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Tuesday, May 7, 2024, as presented.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

PUBLIC SERVICES: Andy Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- May Dumpster Days were busy
- 180th completed their adopt-a-road project
- ODOT salt piler
- H2O Chloride Reduction Grant from the EPA in the amount of \$75,000 was awarded to Springfield Township
- Pond was restocked at Homecoming Park and sustained some vandalism at Bear Creek that was repaired
- There were 5 burials, 2 graves sold and 16 new foundations
- Prep for Memorial Day was completed
- Maintenance completed on fire units E-54, M-52, U-54 and M-56
- Wiring was completed for camera upgrades in Mrs. Helminiak and Mr. Hampton's offices
- Assisting with various zoning issues

PUBLIC ADMINISTRATION: Mike Hampton, Administrator

Mr. Hampton reviewed the Monthly Report and highlighted the following items:

- Fireworks Freedom Festival will be June 29, 2024
- JEDZ meeting attended by Trustee Geiger with discussions on the new side path, Raising Canes construction underway. Regarding the side path, eventually the bridge will be a DDI
- 911 TAC meeting and TMACOG meeting attended
- Lucas County Sheriff and Community Service Officer Report presented
- Memorandum of Agreement and Addendum to Agreement Regarding the Provisions of Countywide Advanced Life Support Emergency Medical Services in Lucas County, OH presented. Request motion to approve the memorandum and authorize Administrator Hampton to sign the document.
 - **Motion made by Tom Anderson Jr to approve the memorandum of agreement and authorize Administrator Hampton to sign the document.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

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- Resolution 24-017 regarding the approval of revised agreement regarding the provision of countywide advanced life support emergency medical services in Lucas County, OH presented. Request motion to approve the resolution as presented.
 - **Motion made by Tom Anderson Jr to approve Resolution 24-017 as presented.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- Resolution 24-018, Resolution of Necessity to Levy Tax exceeding Ten-mill Limitation (2.5 mill renewal and 3.5 mill increase). This resolution begins the process for the levy.
 - **Motion made by Tom Anderson Jr to approve Resolution 24-018 for the 2.5 mill Fire Levy renewal and a 3.5 mill increase.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- Met with Village of Holland Administrator to discuss the service agreement with the village. More to come in the future.
- Request motion to approve Jacob Barnes' part-time employment agreement.
 - **Motion made by Rachel Geiger to approve the part-time employment agreement of Jacob Barnes.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Zoning Inspector position came down to two internal candidates with offer made to Josh Hollinger as an hourly, employee with rate of pay \$28, non-bargaining position effective June 3, 2024. Request motion to approve Josh Hollinger for the Zoning Inspector position.
 - **Motion made by Rachel Geiger to approve Josh Hollinger for the Zoning Inspector Position effective June 3, 2024.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- The Assistant Admin/HR Generalist report was presented.

EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G) (1): To consider the appointment, dismissal, discipline, demotion and compensation of a public employee or the investigation of complaints against a public employee and to invite Law Director Gary Sommer, Acting Fire Chief Jonathon Ziehr, Administrator Mike Hampton and Acting Assistant Chief Andrew Sauder.

Motion made by Tom Anderson Jr. to adjourn to Executive Session at 6:21 p.m.
Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

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Motion made by Tom Anderson Jr. to reconvene from Executive Session at 7:19 p.m.
Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

Action taken as a result of Executive Session:

- None

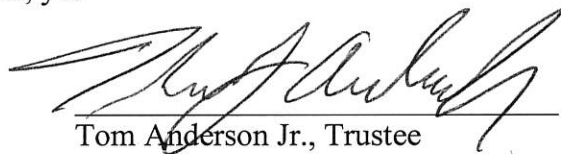
ADJOURNMENT:

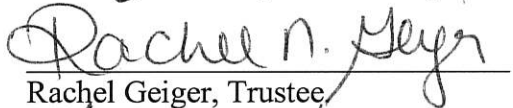
Motion made by Tom Anderson Jr. to adjourn the meeting at 7:20 p.m. Seconded by Rachel Geiger and the roll call resulted as follows:

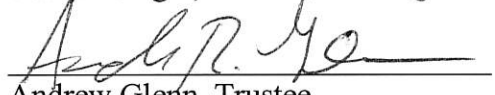
Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes



Mike Hampton, Administrator



Tom Anderson Jr., Trustee


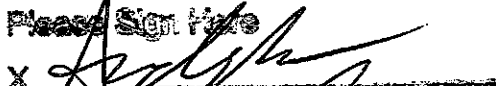

Rachel Geiger, Trustee


Andrew Glenn, Trustee

Payment Listing

5/8/2024 to 5/21/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
478-24B	05/21/2024		AW	Advance Auto Parts	\$140.79	B
479-24B	05/21/2024		AW	All Spray, Ltd	\$140.00	B
480-24B	05/21/2024		AW	The Andersons Plant Nutrient LLC	\$325.00	B
481-24B	05/21/2024		AW	BADBRUSH SIGN AND DESIGN	\$606.00	B
482-24B	05/21/2024		AW	Bonds, LLC	\$399.95	B
483-24B	05/21/2024		AW	Brondes Ford Maumee	\$3,251.65	B
484-24B	05/21/2024		AW	Brosius, Johnson & Giggs, LLC	\$45.00	B
485-24B	05/21/2024		AW	Commercial Comfort Systems, Inc.	\$280.00	B
486-24B	05/21/2024		AW	D & R Outdoor Power Equipment LLC	\$67.56	B
487-24B	05/21/2024		AW	Fin Farm, LLC	\$589.88	B
488-24B	05/21/2024		AW	Frank's Auto Electric	\$135.00	B
489-24B	05/21/2024		AW	GRAINGER, INC.	\$837.35	B
490-24B	05/21/2024		AW	KALIDA TRUCK EQUIPMENT	\$2,832.60	B
491-24B	05/21/2024		AW	Klumm Brothers Waste Solutions	\$6,413.00	B
492-24B	05/21/2024		AW	Knox Company	\$1,298.00	B
493-24B	05/21/2024		AW	Kristina White Event/Professional Services	\$4,880.56	B
494-24B	05/21/2024		AW	LUCAS COUNTY ENGINEER	\$578,576.49	B
495-24B	05/21/2024		AW	Medline Industries, LP	\$743.80	B
496-24B	05/21/2024		AW	Reberta Hite	\$400.00	B
497-24B	05/21/2024		AW	Reliance Oxygen & Equipment	\$108.99	B
498-24B	05/21/2024		AW	Sandman Sales Yard	\$152.00	B
499-24B	05/21/2024		AW	SCHMIDLIN INC	\$387.81	B
500-24B	05/21/2024		AW	SUPERIOR UNIFORM SALES INC	\$4,124.55	B
501-24B	05/21/2024		AW	SUTPHEN CORPORATION	\$722.65	B
502-24B	05/21/2024		AW	T & S TOOL SUPPLY CO, INC.	\$32.88	B
503-24B	05/21/2024		AW	TOLEDO EDISON COMPANY	\$193.67	B
504-24B	05/21/2024		AW	TOLEDO DOOR AND WINDOW	\$1,395.65	B
505-24B	05/21/2024		AW	Triotech	\$9,336.90	B
508-24B	05/21/2024		AW	Heban, Murphree & Lewandowski, LLC	\$1,644.00	B
509-24B	05/21/2024		AW	Scavin Equipment Company LLC	\$1,377.75	B
510-24B	05/21/2024		AW	Gary O. Sommer	\$7,551.00	B
511-24B	05/21/2024		AW	Next Day Signs	\$550.00	B
515-24B	05/21/2024		AW	Paramount Dental	\$3,579.42	B
					Total Payments:	\$633,119.90
					Total Conversion Vouchers:	\$0.00
					Total Less Conversion Vouchers:	\$633,119.90

Please Sign Here
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Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.