

Springfield Township Trustees  
Regular Trustees' Meeting  
5:00 p.m. Monday April 16, 2024

The Springfield Township Trustees met in regular session, open to the public, on Monday, April 16, 2024, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.  
Rachel Geiger  
Andrew Glenn

Andrew Glenn called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

**ADOPTION OF AGENDA:**

- **Motion made by Tom Anderson Jr. to approve the agenda, as presented.**  
Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes  
Rachel Geiger, yes  
Andrew Glenn, yes

**PUBLIC COMMENT:**

- Robert Ampthor, 618 Wind Breeze Drive requested an update regarding the vandalism at Rosie's Italian Grille (brick through door) and the graffiti on the building across the street. Indicated that Deputy Sheriff Warren would have an update in her Community Service Officer Report.

**SPECIAL PRESENTATIONS:**

- Jonathon Ziehr, Acting Fire Chief presented letter from Firefighter/EMT Alvin (Dutch) Neitzke and asking trustees to make a motion to allow Springfield Township Fire and Rescue to accept the resignation of Alvin (Dutch) Neitze effective May 3, 2024.
- **Motion made by Tom Anderson Jr. to accept the resignation of Firefighter/EMT Alvin (Dutch) Neitzke. Seconded by Rachel Geiger and the roll call resulted as follows:**

Tom Anderson Jr., yes  
Rachel Geiger, yes  
Andrew Glenn, yes

- **Motion made by Tom Anderson Jr. to approve Resolution #24-011, a proclamation to commend Firefighter/EMT Alvin (Dutch) Neitzke for his service to the Springfield Township Fire Department, and to the Springfield Township Community. Seconded by Rachel Geiger and the roll call resulted as follows:**

Tom Anderson Jr., yes  
Rachel Geiger, yes  
Andrew Glenn, yes

- Jonathon Ziehr, Acting Fire Chief recommending to the trustees to promote from part time to full time the following individuals within the Springfield Township Fire Department after successful completion of their police and fire physicals. Their hire date will be as of April 16, 2024 and they are as follows, Colin Wedge, Firefighter/Paramedic and Michael Dreka, Firefighter/Paramedic. These two individuals will fill the two open full-time positions.
- **Motion made by Rachel Geiger to hire Colin Wedge and Michael Dreka as fulltime Firefighter/Paramedic, effective April 16, 2024, as presented. Seconded by Tom Anderson Jr. and the roll call resulted as follows:**

Rachel Geiger, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

**Mr. Wedge and Mr. Dreka were sworn in by Chief Ziehr.**

**PUBLIC SAFETY:**

***Community Service Officer Report: Deputy Sheriff Warren***

- Vandalism/retaliation against business owner of Rosie's Italian Grill is an active investigation and they currently have someone in custody.
- At the April 8<sup>th</sup> Solar Eclipse, the department launched drone as well as had the new ranger, golf cart out.
- Getting complaints of speeding in the community and currently have the speed device getting checked prior to use
- Worked with Oregon on a missing person report

***Sheriff's Report: Lt. Leach***

- Was able to recently show the community new equipment obtained as mentioned by CSO Deputy Sherriff Warren
- Stated the department has purchased ten lighter units for speed control.
- Administrator Mike Hampton added to the Sheriff's Report indicated no patrol units were pulled from the Township in the month of March.

***Fire/EMS Report: Jonathon Ziehr, Acting Fire Chief***

- Chief Ziehr reviewed the Monthly Report and highlighted the following items:
  - Attended monthly meeting at Spencer Township
  - Baby box located at Station 51 continues to run through the necessary testing procedures before it is approved to go into service. May 3<sup>rd</sup> will be a ceremony to bless the box
  - Live training was conducted at Maumee training facility on Mingo Drive. A total of 44 firefighters were present in over 86 evolutions during the week long training.
  - Mandatory training was held for cyber security.
  - A list of site plan reviews and investigations was presented.
- The monthly support services report was presented.
- No major issues at Solar Eclipse events
- Fire/EMS responded to 399 calls in the month of March
  - Station 51 = 219 calls; Station 53 = 93 calls; Station 56 = 87 calls

**FISCAL OFFICER'S REPORT: Brenna Koback, Fiscal Officer**

***Payment of Bills***

- **Motion made by Tom Anderson Jr. to approve the listing of payments to be made by check from April 3 to April 16, 2024, in the amount of \$47,731.04, as presented.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes  
Rachel Geiger, yes  
Andrew Glenn, yes

- Mrs. Koback also presented the Trustees with the electronic payment listing from March 29 to April 12, 2024, in the amount of \$388,105.04.

***Approval of Minutes***

- **Motion made by Rachel Geiger to approve the Regular Trustees' Meeting Minutes of Monday, April 2, 2024, as presented.** Seconded by Tom Anderson Jr and the roll call resulted as follows:

Rachel Geiger, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

**PUBLIC SERVICES: Andy Hohlbein, Director of Public Services**

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

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- Culvert maintenance completed on 19 sewer lines under the roads
- Flood control – 2 areas that the County is going to assist (Culley and Rhode Island)
- Gazebo and concrete were washed in preparation for the Solar Eclipse events, looking to fix fencing in the near future
- Park Advisory Board will plan to meet moving forward if there is an issue for discussion. Received letter from Tom Murphy to represent on board with an expiring term of 08/21/2028.
  - **Motion made by Tom Anderson Jr. to approve the appointment of Tom Murphy to the Park Advisory Board with an expiring term of 08/21/2028.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes  
Rachel Geiger, yes  
Andrew Glenn, yes

- General maintenance was performed in the parks.
- There were 4 burials, 3 graves sold, 4 loads of trash during cemetery cleanup and headstone alignment took place over 4 days
- Maintenance completed on fire units U-54 and E-56
- The department continues to assist with public hearing sign postings.

**PUBLIC ADMINISTRATION:** Mike Hampton, Administrator

Mr. Hampton reviewed the Monthly Report and highlighted the following items:

- Solar Eclipse YouTube video presented; Kristina White to attend next month meeting with more information
- Attended EMA meeting with discussion around Hazard Mitigation Plan. Resolution to be presented in the future.
- JEDD meeting attended by Trustee Anderson. Reporting Sheetz construction is underway and developer is hopeful for more growth in Springfield Township
- JEDZ meeting attended by Trustee Geiger. Raising Canes construction underway in old site of Boston Market. Concerns about traffic have been presented and are being reviewed. Area between Chili's and bank to be cleaned up.
- TARTA letter of support was presented regarding low or no emission grant program
- Price proposal for sewer lateral under Albon Road presented for new building
  - **Motion made by Tom Anderson Jr to approve the price proposal for time and materials not to exceed \$43,900.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes  
Rachel Geiger, yes  
Andrew Glenn, yes
- Proposal for administration camera upgrade from Triotech presented for approval.
  - **Motion made by Tom Anderson Jr. to approve the administration camera upgrade in the amount of \$8,205.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes  
Rachel Geiger, yes  
Andrew Glenn, yes
- Job posting presented for a Zoning Inspector. Job to be posted internally for initial phase.
  - **Motion made by Rachel Geiger to approve an internal job posting for a Zoning Inspector.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

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- **Resolution 24-012 was presented to establish engine brake prohibition on Eber Road in Springfield Township.**

- **Motion made by Rachel Geiger to approve to establish engine brake prohibition on Eber Road in Springfield Township.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

- **Resolution 24-013 was presented to approve the Lucas County 911 Final Plan.**

- **Motion made by Rachel Geiger to approve the Lucas County 911 Final Plan.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

- **Resolution 24-014 was presented authorizing participation in the ODOT road salt contracts awarded in 2024.**

- **Motion made by Rachel Geiger to approve the participation in the ODOT road salt contracts awarded in 2024.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Rachel Geiger, yes  
Tom Anderson Jr., yes  
Andrew Glenn, yes

- The Assistant Admin/HR Generalist report was presented.
- Mr. Hampton thanked Kim Underwood, Fiscal Assistant and Tina Helminiak, Administrative Assistant for all their hard work for the Township.

**EXECUTIVE SESSION:**

An Executive Session was requested per ORC 121.22(G) (1): To consider the appointment, dismissal, discipline, demotion and compensation of a public employee or the investigation of complaints against a public employee and to invite Acting Fire Chief Jonathon Ziehr, Legal Counsel Gary Sommer, Administrator Mike Hampton, Fiscal Officer Brenna Koback, and Fiscal Assistant Kim Underwood.

**Motion made by Tom Anderson Jr. to adjourn to Executive Session at 5:49 p.m.**  
Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes  
Rachel Geiger, yes  
Andrew Glenn, yes

**Motion made by Tom Anderson Jr. to reconvene from Executive Session at 6:56 p.m.**  
Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes  
Rachel Geiger, yes  
Andrew Glenn, yes

***Action taken as a result of Executive Session:***

- None

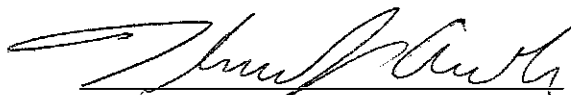
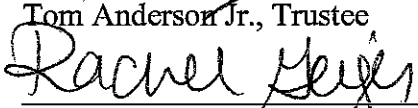
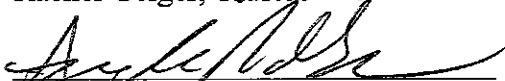
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**ADJOURNMENT:**

**Motion made by Tom Anderson Jr. to adjourn the meeting at 6:58 p.m.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes  
Rachel Geiger, yes  
Andrew Glenn, yes

  
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Brenna Koback, Fiscal Officer

  
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Tom Anderson Jr., Trustee  
  
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Rachel Geiger, Trustee  
  
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Andrew Glenn, Trustee

**Payment Listing**

4/3/2024 to 4/16/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
334-24B	04/16/2024		AW	All Spray, Ltd	\$60.00	B
335-24B	04/16/2024		AW	Adams Street Publishing Company	\$500.00	B
336-24B	04/16/2024		AW	AirData UAV, Inc.	\$480.00	B
337-24B	04/16/2024		AW	ANDERSONS INC	\$405.00	B
338-24B	04/16/2024		AW	TREASURER OF STATE (AUDITOR OF STA	\$1,074.00	B
339-24B	04/16/2024		AW	Bowling Green State University	\$575.00	B
340-24B	04/16/2024		AW	Buckeye Emergency	\$8,803.58	B
341-24B	04/16/2024		AW	FORREST AUTO SUPPLY	\$327.65	B
342-24B	04/16/2024		AW	Jam Best-One	\$71.99	B
344-24B	04/16/2024		AW	AT&T Mobility	\$616.32	B
345-24B	04/16/2024		AW	Hose Sales Direct	\$529.00	B
346-24B	04/16/2024		AW	KALIDA TRUCK EQUIPMENT	\$3,925.00	B
347-24B	04/16/2024		AW	Ohio CAT	\$136.36	B
348-24B	04/16/2024		AW	PD PLAQUES	\$28.00	B
349-24B	04/16/2024		AW	PERRYSBURG PIPE & SUPPLY	\$8.20	B
350-24B	04/16/2024		AW	SiteOne Landscape Supply, LLC	\$270.55	B
351-24B	04/16/2024		AW	SUTPHEN CORPORATION	\$2,722.98	B
352-24B	04/16/2024		AW	SUPERIOR UNIFORM SALES INC	\$3,725.85	B
353-24B	04/16/2024		AW	T & S TOOL SUPPLY CO, INC.	\$263.64	B
354-24B	04/16/2024		AW	TIREMAXX	\$2,803.95	B
355-24B	04/16/2024		AW	TOLEDO FENCE & SUPPLY CO.	\$70.00	B
356-24B	04/16/2024		AW	Vermeer Sales & Service Inc.	\$100.77	B
357-24B	04/16/2024		AW	WELCH PUBLISHING	\$19.69	B
358-24B	04/16/2024		AW	Vital Records Control	\$87.18	B
359-24B	04/16/2024		AW	WELDER SERVICE COMPANY INC	\$27.00	B
360-24B	04/16/2024		AW	Young Supply Co.	\$216.63	B
361-24B	04/16/2024		AW	Reliance Oxygen & Equipment	\$279.46	B
362-24B	04/16/2024		AW	Shelly Materials, Inc.	\$140.90	B
363-24B	04/16/2024		AW	Sandman Sales Yard	\$228.00	B
364-24B	04/16/2024		AW	Buckeye Broadband	\$779.06	B
365-24B	04/16/2024		AW	SAM'S CLUB	\$488.64	B
366-24B	04/16/2024		AW	Advance Auto Parts	\$426.89	B
367-24B	04/16/2024		AW	Triotech	\$2,012.90	B
369-24B	04/16/2024		AW	Mercy EMS Division	\$768.00	B
370-24B	04/16/2024		AW	Lyden Oil Company	\$287.84	B
371-24B	04/16/2024		AW	Klumm Brothers Waste Solutions	\$1,495.00	B
379-24B	04/16/2024		AW	Rogue Fitness	\$3,234.26	B
380-24B	04/16/2024		AW	Heban, Murphree & Lewandowski, LLC	\$2,880.00	B
381-24B	04/16/2024		AW	Firenation Glass Studio and Gallery	\$1,000.00	B
382-24B	04/16/2024		AW	Brondes Ford Maumee	\$298.05	B
383-24B	04/16/2024		AW	Snap-on Industrial	\$990.70	B
384-24B	04/16/2024		AW	Sylvan Studio	\$10.00	B
385-24B	04/16/2024		AW	Burgess Hearse & Ambulance Sales	\$4,563.00	B
Total Payments:					\$47,731.04	
Total Conversion Vouchers:					\$0.00	

**Payment Listing**

4/3/2024 to 4/16/2024

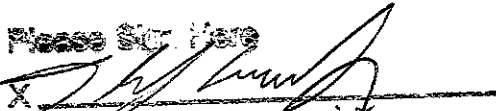
Total Less Conversion Vouchers: \$47,731.04


Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

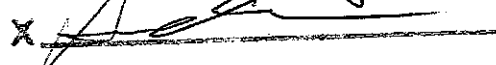
Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Please Sign Here

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