

Springfield Township Trustees
Regular Trustees' Meeting
5:00 p.m. Tuesday, April 2, 2024

The Springfield Township Trustees met in regular session, open to the public, on Tuesday, April 2, 2024, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.
Rachel Geiger
Andrew Glenn

Andrew Glenn called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

ADOPTION OF AGENDA:

Motion made by Tom Anderson Jr. to approve the agenda, as amended. Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

PUBLIC COMMENT:

- David Campbell, 307 Layer Rd. stated that he opposes the upcoming zone change for the property west of Layer Rd. States it does not fit the Master Plan. Chair Glenn replied this is not the Public Hearing for that request, so therefore his comments are not record of testimony.
- Geraldine Miller, 231 Layer Rd. Asked if the Trustees received the letter she wrote regarding the same issue. Trustees stated that they did not receive a letter. She handed them copies of the letter.

OATH OF OFFICE:

To appoint person to fill vacancy in office or township fiscal officer for unexpired term ending March 31, 2028 – Res. #24-009.

- **Motion made by Tom Anderson Jr. to appoint person to fill vacancy in office or township fiscal officer for unexpired term ending March 31, 2028 – Res. #24-009.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- Oath of office for Brenna Koback, Fiscal Officer – Chair of the Board officiating the oath

PLANNING AND ZONING: Jacob Barnes, Planning Director

Written Report:

- Z19-C687 – a zoning change request from RA-3 Large Lot Rural Residential to M-1 Limited Industrial for the property located at 2735 S Eber Road.
- Z19-C688 – a zoning change request from RA-4 Rural Residential to C-2 General Commercial for the properties located at 6518, 6552, and 6604 Nebraska Avenue
- Zoning permits summary report for March 2024. 33 permits issued and \$2,540.00 in fees received.
- Proposed text amendment for Section 1925
 - **Motion made by Tom Anderson Jr. to accept the proposed text amendment for Section 1925.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

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- A site plan review was approved, and the zoning permit was issued on March 28, 2024 for a new Raising Cane's restaurant at 6550 Airport Hwy (former Boston Market property).
- Mr. Barnes attended several meetings/events including: Speaker at OTA Winter Conference; Lucas County Plan Commission, Chamber Business Council Meeting, Chamber Partnership Board.
- Mr. Barnes has conducted over 100 meetings with representatives from local businesses to discuss the upcoming solar eclipse event and preparations.

FISCAL OFFICER'S REPORT: Brenna Koback, Fiscal Officer

Payment of Bills:

- Listing of payments to be made by check from March 20 to April 2, 2024 in the amount of \$113,578.55 presented.
 - **Motion made by Tom Anderson Jr. to approve the listing of payments to be made by check from March 20 to April 2, 2024.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- Mrs. Koback also presented the Trustees with the electronic payment listing from March 15 to March 28, 2024, in the amount of \$252,555.27

Approval of Minutes:

- Regular Trustees' Meeting Minutes from Tuesday, March 19, 2024 presented for approval.
 - **Motion made by Rachel Geiger to approve the Regular Trustees' Meeting Minutes of Tuesday, March 19, 2024, as presented.** Seconded by Tom Anderson, Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

Other Item:

- Mrs. Koback presented a liquor license for Fore Golfers LTD estate located at 7350 Airport Hwy due to change of ownership. No change to current permit classes of D1 (beer sales) and D2 (wine and pre-packaged low proof mixed beverages).
 - **Motion made by Tom Anderson Jr. to waive request for hearing regarding liquor license for Fore Golfers LTD estate located at 7350 Airport Hwy.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

PUBLIC ADMINISTRATION: Mike Hampton, Administrator

Mr. Hampton reviewed the Monthly Report and highlighted the following items:

- All employees completed Cyber Training
- A copy of the letter to be sent to Swanton Township regarding the change to service agreement (addition of ALS regional coverage) from 2017, and request for renegotiation of contract was presented

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- **Motion made by Tom Anderson Jr. to approve sending letter to Swanton Township for contract renegotiation.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- Renewal invoice in the amount of \$7,135 for rating year 2025 from Sedgwick presented for approval. Sedgwick is a third party BWC administrator.

- **Motion made by Rachel Geiger to approve the Sedgwick invoice in the amount of \$7,135.** Seconded by Tom Anderson, Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

- Regarding Res. #24-005 (advertise for bids for the 2024 Crack Seal Contractor). The 2024 Crack Seal Contractor was awarded to Buck Pavement Restorations at a cost of \$78,850. Per our Joint Cooperation Agreement with Lucas County Engineer, our cost will be \$30,000 of the \$78,850.

- **Motion made by Tom Anderson Jr. to approve, as presented.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- **Motion made by Rachel Geiger to approve Resolution #24-010, approving the District Solid Waste Management Plan, as presented.** Seconded by Tom Anderson, Jr. and the roll call resulted as follows:

Rachel Geiger, yes
Tom Anderson Jr., yes
Andrew Glenn, yes

EXECUTIVE SESSION:

An Executive Session was requested per ORC 121.22(G)(1): To consider the appointment, employment, dismissal, discipline, demotion and compensation of a public employee or the investigation of complaints against a public employee and to invite Legal Council Gary Sommer, Administrator Mike Hampton and Fiscal Officer Brenna Koback.

- **Motion made by Tom Anderson, Jr to adjourn to Executive Session at 5:36 p.m.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- **Motion made by Tom Anderson Jr. to reconvene from Executive Session at 6:23 p.m.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

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Action taken as a result of Executive Session:

- Attorney Kent Murphree previously was engaged by Springfield Township to investigate the circumstances surround a patient care incident on January 2, 2024 involving the Springfield Township Fire Department and Life Squad 10.
 - **Motion made by Tom Anderson, Jr. to ratify Kent Murphree's appointment as Investigator to investigate the circumstances surrounding a patient care incident on January 2, 2024 involving the Springfield Township Fire Department and Life Squad 10. As well as to appoint Mr. Murphree to Investigator for a broader scope of review beyond the January 2, 2024 incident.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- The Board has received Mr. Murphree's Investigation Report dated April 2, 2024 of the January 2, 2024 incident as it relates to firefighters/EMTs Aiden Yoon and William Fordyce, including his findings and recommendations regarding firefighters/EMTs Aiden Yoon and William Fordyce.
 - **Motion made by Tom Anderson, Jr. to accept Kent Murphree's April 2, 2024 Investigation Report of the January 2, 2024 incident as it relates to the firefighters/EMTs Aiden Yoon and William Fordyce.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- **Motion made by Tom Anderson, Jr. to specifically waive the attorney/client privilege as to the April 2, 2024 Investigation Report of the January 2, 2024 incident as it relates to firefighters/EMTs Aiden Yoon and William Fordyce.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

- For the record, on March 26, 2024, Mr. Yoon and Mr. Fordyce each separately participated in a hearing regarding the January 2, 2024 matter in accordance with Section 11.8 of the Collective Bargaining Agreement. Mr. Yoon and Mr. Fordyce's employment by the Springfield Township Fire Department each were terminated for cause on March 29, 2024, and each were notified of the termination by letter that same date.

- **Motion made by Tom Anderson, Jr. to ratify the termination of employment for cause of Mr. Yoon and Mr. Fordyce with an effective date of March 29, 2024.** Seconded by Rachel Geiger and the roll call resulted as follows:

Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes

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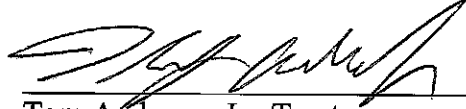
ADJOURNMENT:

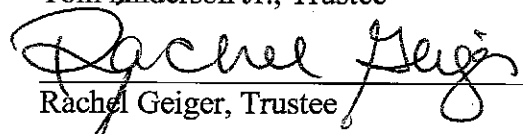
Motion made by Tom Anderson, Jr to adjourn the meeting at 6:26 p.m. Seconded by Rachel Geiger and the roll call resulted as follows:


Tom Anderson Jr., yes
Rachel Geiger, yes
Andrew Glenn, yes



Brenna Koback, Fiscal Officer



Tom Anderson Jr., Trustee


Rachel Geiger, Trustee


Andrew Glenn, Trustee

Payment Listing

3/20/2024 to 4/2/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
81577	04/02/2024	03/29/2024	AW	Ag-Pro Ohio LLC	\$1,014.03	O
81578	04/02/2024	03/29/2024	AW	Battery Shop	\$490.88	O
81579	04/02/2024	03/29/2024	AW	BLADE	\$100.32	O
81580	04/02/2024	03/29/2024	AW	Capital One Trade Credit	\$1,234.07	O
81581	04/02/2024	03/29/2024	AW	Commercial Comfort Systems, Inc.	\$1,122.00	O
81582	04/02/2024	03/29/2024	AW	FIRE SAFETY SERVICES INC	\$188.00	O
81583	04/02/2024	03/29/2024	AW	Heban, Murphree & Lewandowski, LLC	\$5,484.00	O
81584	04/02/2024	03/29/2024	AW	Hylant Administrative Services	\$62,813.00	O
81585	04/02/2024	03/29/2024	AW	John Deere Financial	\$12,533.21	O
81586	04/02/2024	03/29/2024	AW	Kristina White Event/Professional Services	\$4,437.50	O
81587	04/02/2024	03/29/2024	AW	Leaf	\$649.00	O
81588	04/02/2024	03/29/2024	AW	NWOFPA	\$20.00	O
81589	04/02/2024	03/29/2024	AW	OBM	\$368.71	O
81590	04/02/2024	03/29/2024	AW	ODP Business Solutions, LLC	\$890.68	O
81591	04/02/2024	03/29/2024	AW	Paramount Dental	\$3,525.42	O
81592	04/02/2024	03/29/2024	AW	Principal Life Insurance Company	\$2,102.91	O
81593	04/02/2024	03/29/2024	AW	Public Utilities Commission of Ohio	\$35.00	O
81594	04/02/2024	03/29/2024	AW	Sedgwick	\$7,135.00	O
81595	04/02/2024	03/29/2024	AW	Sensible Products Inc.	\$443.00	O
81596	04/02/2024	03/29/2024	AW	STANCHIN & SON'S PEST CONTROL	\$150.00	O
81597	04/02/2024	03/29/2024	AW	Stryker Sales, LLC	\$5,476.39	O
81598	04/02/2024	03/29/2024	AW	Verizon Wireless	\$765.43	O
81599	04/02/2024	03/29/2024	AW	Dan Hannon	\$200.00	O
81600	04/02/2024	03/29/2024	AW	Dan Hannon	\$200.00	O
81601	04/02/2024	03/29/2024	AW	Jason Wilbarger	\$200.00	O
81602	04/02/2024	03/29/2024	AW	Laura Connolly	\$400.00	O
81603	04/02/2024	03/29/2024	AW	Matt Luettker	\$200.00	O
81604	04/02/2024	03/29/2024	AW	Melissa St. Pierre	\$200.00	O
81605	04/02/2024	03/29/2024	AW	Mike Falor	\$200.00	O
81606	04/02/2024	03/29/2024	AW	Rachel Nemire	\$200.00	O
81607	04/02/2024	03/29/2024	AW	Robert Boggs	\$200.00	O
81608	04/02/2024	03/29/2024	AW	Ron Collins	\$200.00	O
81609	04/02/2024	03/29/2024	AW	Ron Schermerhorn	\$200.00	O
81610	04/02/2024	03/29/2024	AW	Tricia White	\$200.00	O
					Total Payments:	\$113,578.55
					Total Conversion Vouchers:	\$0.00
					Total Less Conversion Vouchers:	\$113,578.55

[Handwritten signatures and initials over the table rows]

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for