

Springfield Township Trustees  
Regular Trustees' Meeting  
5:00 p.m. Monday November 27, 2023

The Springfield Township Trustees met in regular session, open to the public, on Monday, November 27, 2023, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.  
Robert Bethel  
Andrew Glenn

Tom Anderson Jr. called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

**ADOPTION OF AGENDA:**

**Motion made by Robert Bethel to approve the agenda, as amended.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

**PUBLIC COMMENT:**

Amy Stone of the OSU Agriculture and Natural Resources Extension Program, spoke about the services which they provide in Lucas County. She also warned residents to be on the lookout for invasive species and their risk to the local environment.

**PUBLIC SAFETY:**

**Sheriff's Report:** By Lt. John Leach

Lt. Leach presented the monthly statistics and said that the holiday patrols were going well, even uncovering a multistate theft ring. He also reminded residents to limit the time deliveries are left in plain sight and report any incidents if they occur.

**Fire/EMS Report:** By Barry Cousino, Fire Chief

Chief Cousino reviewed the Monthly Report and highlighted the following items:

- The Department's Policy & Procedure Manual is being updated.
- The annual Drug Take Back Day was a success.
- The State Fire Marshall unveiled a new reporting system (OFIRMS) to help local fire departments with their recordkeeping.
- The mandated annual SCBA flow tests and engine pump tests were completed. All equipment passed the review.
- Crews participated in several trunk or treat events, as well as patrolling local neighborhoods during traditional trick or treating.
- Many fire safety presentations were conducted during Fire Prevention Month.
- The smoke detector installation program is still very active in the community.
- A hands-on extrication drill was conducted at Bubbas Towing.
- The Department was awarded a First Responder Grant which entitles each qualified employee to a maximum of \$4,000 in bonus pay. The payments, net of all pension contributions, will be processed this week.
- Chief Cousino presented the Trustees with a new, county wide, EMS services agreement. Although the Township has always provided EMS services on behalf of the county, the new agreement will transfer some Life Squads and related equipment to the Township, enabling the Department to manage calls in a more efficient manner and bill insurance for transports. The agreement will go into effect on 6/3/24 and includes a 2 year sunset clause, if any party wishes to rescind the agreement. In 2024, Springfield Township will receive \$804,396.14 to provide the services with an annual possible increase capped at 2%.

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**Motion made by Robert Bethel to approve Resolution #23-021, an EMS services agreement with Lucas County, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

- Chief Cousino explained that the liability issues, which have delayed the installation of the Safe Haven Baby Box in the McCord Road Fire Station, have been addressed through the Ohio Administrative Code. The local Firefighters union has generously agreed to pay for the installation and will reimburse the Township for the expense.

**Motion made by Andrew Glenn to approve the expenditure of \$11,316 to Midwest Contracting, to install a Safe Haven Baby Box in Fire Station #51.**

Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

- Fire/EMS responded to 400 calls in the month of October; 280 in Springfield Township, 53 in the Village of Holland, 16 in Swanton Township, 19 in Spencer Township, 6 in Harding Township, and 26 in other mutual aid communities.
- Chief Cousino and/or his staff attended several meetings/events including: TARTA Next Event; Ohio Turnpike Commission first responder meeting; LEPC/Swanton Fire meeting; Quarterly Unified Command meeting; OneOhio Region 4 Board meeting; Springfield Area Prevention Coalition monthly meeting.

**FISCAL OFFICER'S REPORT:** Barbara Dietze, Fiscal Officer

**Payment of Bills:**

**Motion made by Robert Bethel to approve the listing of payments to be made by check from November 14 to November 27, 2023, in the amount of \$97,687.26, as presented.**

Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

Ms. Dietze also presented the Trustees with the electronic payment listing from November 10 to November 23, 2023, in the amount of \$327,254.89. This includes the Township's bi-weekly payroll, paid on November 22, 2023, in the amount of \$269,290.29.

**Approval of Minutes:**

**Motion made by Robert Bethel to approve the Regular Trustees' Meeting Minutes of Monday, November 13, 2023, as amended.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

**PUBLIC SERVICES:** By Andy Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- The November dumpster day was relatively slow.
- The floor of the 2011 International Truck rotted out and was replaced.
- To date, 2,588 tons of leaves have been collected, 164 more than last year.
- The annual Lucas County Facility Inspection was completed successfully.
- The 2023 SWU reimbursement was received.

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- **Motion made by Robert Bethel to approve the expenditure of \$30,388.48, to Selking International, to replace the blown 2007 International Dump Truck engine.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

- The following motion was originally passed with estimated pricing (see 1/17/23 Trustee Meeting Minutes – Public Services section). The cost is now firm.  
**Motion made by Andrew Glenn to approve the purchase of a new 2024 Valley Freightliner chassis and Kalida truck bed in the amount of \$197,577.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

- The pond treatment contract has been completed.
- Met to discuss campground options for the 2024 solar eclipse.
- There were 9 burials and 5 graves sold during the past month.
- Routine repairs were completed on several fire vehicles.
- A nuisance property was cleaned up.

**PUBLIC ADMINISTRATION:** By Mike Hampton, Administrator

Mr. Hampton reviewed the Monthly Report and highlighted the following items:

- A CLOUT Monday Brief was presented.
- The Springfield patrol vehicle “Out of Township usage report” was presented.
- The second December Trustee meeting will be held on Tuesday, December 26<sup>th</sup>.
- The Happy Holland Day’s brochure was presented.
- A holiday event will be held in Homecoming Park on December 8<sup>th</sup>.
- The Assistant Admin/HR Generalist report was presented.
- Mr. Hampton and his staff attended several meetings/events including: TARTA Community Update; 2055 Task Force meeting; Property dispute (pickle ball court) meeting; Zoning violation (pond) meeting with prosecutors; CC path cooperative meeting; Pre-trial appearance; Econolodge hearing.

**EXECUTIVE SESSION:**

An Executive Session was requested per ORC 121.22(G)(1): To consider the compensation of a public employee and to invite Director of Public Services, Andy Hohlbein, Legal Counsel, Gary Sommer and Administrator, Mike Hampton.

**Motion made by Andrew Glenn to adjourn to Executive Session at 5:58 p.m.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

**Motion made by Andrew Glenn to reconvene from Executive Session at 6:11 p.m.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

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Action taken as a result of Executive Session:

**Motion made by Robert Bethel to increase the pay rate of John Thomas from \$22.50/hr. to \$25.00/hr., effective 12/4/23.** Seconded by Andrew Glenn and the roll call resulted as follows:

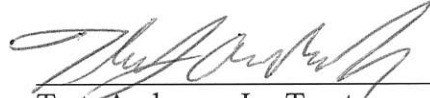
Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

**ADJOURNMENT:**

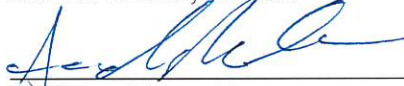
**Motion made by Robert Bethel to adjourn the meeting at 6:13 p.m.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

  
Barbara Dietze, Fiscal Officer

  
Tom Anderson Jr., Trustee

  
Robert Bethel, Trustee

  
Andrew Glenn, Trustee

**Payment Listing**

UAN v2023.2

11/14/2023 to 11/27/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1234-23B	11/27/2023		AW	Aqualawn LLC	\$586.00	B
1235-23B	11/27/2023		AW	Blanchard Tree and Lawn	\$95.00	B
1236-23B	11/27/2023		AW	Express Services, Inc	\$6,640.20	B
1237-23B	11/27/2023		AW	FIRE SAFETY SERVICES INC	\$4,332.25	B
1238-23B	11/27/2023		AW	Heban, Murphree & Lewandowski, LLC	\$696.00	B
1239-23B	11/27/2023		AW	Heidelberg Materials Midwest Agg, Inc.	\$1,308.11	B
1240-23B	11/27/2023		AW	HOME DEPOT	\$515.10	B
1241-23B	11/27/2023		AW	Hose Sales Direct	\$153.59	B
1242-23B	11/27/2023		AW	Interstate Sign Products, Inc.	\$229.56	B
1243-23B	11/27/2023		AW	National Illumination & Sign Corporation	\$35,797.85	B
1244-23B	11/27/2023		AW	Paramount Dental	\$3,417.56	B
1245-23B	11/27/2023		AW	Peak Electric INC.	\$73.28	B
1246-23B	11/27/2023		AW	PD PLAQUES	\$7.00	B
1247-23B	11/27/2023		AW	SCHMIDLIN INC	\$120.00	B
1248-23B	11/27/2023		AW	T & S TOOL SUPPLY CO, INC.	\$55.58	B
1249-23B	11/27/2023		AW	TIREMAXX	\$2,697.95	B
1250-23B	11/27/2023		AW	Virtual Design Studios	\$28,004.00	B
1251-23B	11/27/2023		AW	SPRINGFIELD LAWN AND LANDSCAPE LLC	\$7,500.00	B
1252-23B	11/27/2023		AW	Ohio Society of Fire Service Instructors	\$40.00	B
1253-23B	11/27/2023		AW	OBM	\$218.67	B
1254-23B	11/27/2023		AW	Principal Life Insurance Company	\$1,963.83	B
1268-23B	11/27/2023		AW	ADT SECURITY SERVICES INC	\$515.28	B
1270-23B	11/27/2023		AW	Capital One Trade Credit	\$1,145.08	B
1271-23B	11/27/2023		AW	Leaf	\$713.90	B
1272-23B	11/27/2023		AW	Aflac Group Insurance	\$861.47	B
Total Payments:					\$97,687.26	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$97,687.26	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Placed Here

X *Robert Petzel*

X *[Signature]*

X *[Signature]*

X *[Signature]*