

Springfield Township Trustees  
Regular Trustees' Meeting  
5:00 p.m. Monday, December 11, 2023

The Springfield Township Trustees met in regular session, open to the public, on Monday, December 11, 2023, at 5:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.  
Robert Bethel  
Andrew Glenn

Tom Anderson Jr. called the meeting to order at 5:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

**ADOPTION OF AGENDA:**

**Motion made by Andrew Glenn to approve the agenda, as amended.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

**PUBLIC COMMENT:**

Jim Hood of the Community Homecoming Corporation, presented the Trustees with a check for \$579.19 from last summer's Freedom Celebration. He said that the Corporation used their proceeds, along with a \$1,000 donation from Meijer's, to purchase presents for the children at the Ann Grady Center.

**PLANNING AND ZONING:** By Jacob Barnes, Planning Director

**Written Report:**

- In the month of November, 17 permits were issued, including one for a TARTA bus stop.
- The Board of Zoning Appeals approved a variance request for an accessory building at 7910 Dorr Street.
- A thank you email, from a resident in Haven Park, was presented.
- The Holland Springfield Chamber agreed to make a donation to the upcoming solar event.
- Mr. Barnes attended several meetings/events including: JEDZ Business Advisory Council meeting.

**FISCAL OFFICER'S REPORT:** Barbara Dietze, Fiscal Officer

**Payment of Bills:**

**Motion made by Robert Bethel to approve the listing of pending payments from November 28 to December 11, 2023 in the amount of \$135,757.90, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

Ms. Dietze also presented the Trustees with an electronic payment listings from November 24 to December 7, 2023, in the amount of \$614,293.32. This includes the bi-weekly Township payroll, paid on December 6<sup>th</sup>, in the amount of \$286,019.16.

**Approval of Minutes:**

**Motion made by Andrew Glenn to approve the Regular Trustees' Meeting Minutes of Monday, November 27, as presented.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

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Other Items:

Ms. Dietze presented the Trustees with several financial items necessary to provide first quarter 2024 appropriations and set spending authorizations for the entire year.

**Motion made by Robert Bethel to approve Resolution #23-022, the 2024 Temporary Appropriations, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

**Motion made by Andrew Glenn to approve Resolution #23-023, authorizing the payment of obligations via electronic funds transfer, as presented.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

**Motion made by Robert Bethel to authorize the Fiscal Officer, to allocate, adjust, or transfer budget line items, within appropriated funds, for the 2024 fiscal year.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

**PUBLIC ADMINISTRATION:** By Mike Hampton, Administrator

Mr. Hampton reviewed the Monthly Report and highlighted the following items:

- The Events Coordinator's Report and a CLOUT Monday Brief were presented.
- Multiple recreational marijuana bills are working their way through the legislature, leaving local communities unsure about how to establish local regulations.
- **Motion made by Andrew Glenn to approve the payment of the annual TMACOG membership dues, in the amount of \$9,835, as presented.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

- **Motion made by Robert Bethel to approve the 2024 Trustee Meeting Calendar, Administration Holiday Schedule, and Dumpster Day Schedule, as presented.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

- The Lucas County Sanitary Engineer has agreed to a 75% deferment on the cost of the new sewer line that will be installed along the Homecoming Park frontage. The final assessment will be \$49,818.92, as presented.
- **Motion made by Robert Bethel to approve an additional \$48,617.95 to cover projected cost increases related to the Airport Highway side path project.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

- **Motion made by Robert Bethel to reappoint Mathew Knapp and John DeRaedt as Chairperson and Employee Representative, respectively, to the JEDD Board, for a**

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**four year term commencing on January 1,2024.** Seconded by Andrew Glenn and the roll call resulted as follows:

Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

- Mr. Hampton attended several meetings/events including: OTA webinar; ESID meeting; LCS awards ceremony; TARTA/Springfield Schools collaboration meeting; Wellness lunch & learn.

**EXECUTIVE SESSION:**

An Executive Session was requested per ORC 121.22(G)(1): To consider the appointment or compensation of a public employee and to invite Legal Counsel, Gary Sommer and Administrator, Mike Hampton.

**Motion made by Andrew Glenn to adjourn to Executive Session at 5:24 p.m.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

**Motion made by Andrew Glenn to reconvene from Executive Session at 5:47 p.m.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

**Action taken as a result of Executive Session:**

**Motion made by Robert Bethel to approve a \$400 lump sum payment and a 3% increase for all non-bargaining, non-contractual Township employees, effective 1/1/24.** Seconded by Andrew Glenn and the roll call resulted as follows:

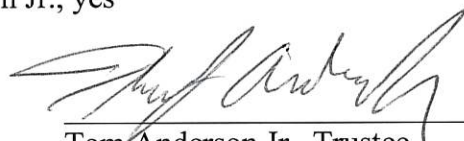
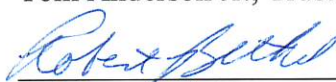
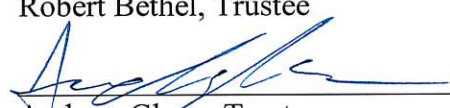
Robert Bethel, yes  
Andrew Glenn, yes  
Tom Anderson Jr., yes

**ADJOURNMENT:**

**Motion made by Andrew Glenn to adjourn the meeting at 5:48 p.m.** Seconded by Robert Bethel and the roll call resulted as follows:

Andrew Glenn, yes  
Robert Bethel, yes  
Tom Anderson Jr., yes

  
Barbara Dietze, Fiscal Officer

  
Tom Anderson Jr., Trustee  
  
Robert Bethel, Trustee  
  
Andrew Glenn, Trustee

**Payment Listing**

UAN v2023.2

11/28/2023 to 12/11/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1280-23B	12/11/2023		AW	AT&T Mobility	\$616.32	B
1281-23B	12/11/2023		AW	Advance Auto Parts	\$1,034.88	B
1282-23B	12/11/2023		AW	Auditor of State Keith Faber	\$1,074.00	B
1283-23B	12/11/2023		AW	Concordia Condominiums Association	\$10,000.00	B
1284-23B	12/11/2023		AW	Design Memorial	\$420.00	B
1285-23B	12/11/2023		AW	Express Services, Inc	\$5,902.40	B
1286-23B	12/11/2023		AW	FLEETPRIDE	\$282.83	B
1287-23B	12/11/2023		AW	Frank's Auto Electric	\$182.50	B
1288-23B	12/11/2023		AW	Hose Sales Direct	\$134.93	B
1289-23B	12/11/2023		AW	Brondes Ford Maumee	\$626.20	B
1290-23B	12/11/2023		AW	Gary O. Sommer	\$3,024.00	B
1291-23B	12/11/2023		AW	Kester Mowing LLC	\$6,100.00	B
1292-23B	12/11/2023		AW	Lucas County	\$49,818.92	B
1293-23B	12/11/2023		AW	Marygrove Ohio LLC	\$500.00	B
1294-23B	12/11/2023		AW	ODP Business Solutions, LLC	\$391.46	B
1295-23B	12/11/2023		AW	QUALITY OVERHEAD DOOR	\$180.00	B
1296-23B	12/11/2023		AW	Stryker Sales, LLC	\$216.32	B
1297-23B	12/11/2023		AW	SUTPHEN CORPORATION	\$3,002.04	B
1298-23B	12/11/2023		AW	TRACTOR SUPPLY COMPANY	\$182.48	B
1299-23B	12/11/2023		AW	Verizon Wireless	\$933.23	B
1300-23B	12/11/2023		AW	WELCH PUBLISHING	\$42.19	B
1301-23B	12/11/2023		AW	WELDER SERVICE COMPANY INC	\$27.00	B
1302-23B	12/11/2023		AW	BENDER COMMUNICATIONS INC	\$445.00	B
1303-23B	12/11/2023		AW	FORREST AUTO SUPPLY	\$1,081.51	B
1304-23B	12/11/2023		AW	Bowers Asphalt & Paving, Inc.	\$21,774.49	B
1305-23B	12/11/2023		AW	John Deere Financial	\$17,933.96	B
1306-23B	12/11/2023		AW	SUPERIOR UNIFORM SALES INC	\$1,437.00	B
1307-23B	12/11/2023		AW	LUCAS COUNTY ENGINEER	\$3,715.00	B
1308-23B	12/11/2023		AW	Kimball Midwest	\$37.00	B
1309-23B	12/11/2023		AW	OBM	\$63.00	B
1310-23B	12/11/2023		AW	Lyden Oil Company	\$684.75	B
1315-23B	12/11/2023		AW	AJ Boellner Inc	\$452.30	B
1316-23B	12/11/2023		AW	Sandman Sales Yard	\$36.00	B
1317-23B	12/11/2023		AW	Reliance Oxygen & Equipment	\$201.03	B
1318-23B	12/11/2023		AW	Klumm Brothers Waste Solutions	\$2,514.50	B
1319-23B	12/11/2023		AW	KALIDA TRUCK EQUIPMENT	\$198.16	B
1321-23B	12/11/2023		AW	Vital Records Control	\$83.23	B
1322-23B	12/11/2023		AW	NOVFA Charity Fund	\$132.00	B
1324-23B	12/11/2023		AW	SAM'S CLUB	\$277.27	B
					Total Payments:	\$135,757.90
					Total Conversion Vouchers:	\$0.00
					Total Less Conversion Vouchers:	\$135,757.90

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher,