

Springfield Township Trustees  
Regular Trustees' Meeting

7:00 p.m. Monday, March 18, 2019

The Springfield Township Trustees met in regular session, open to the public, on Monday, March 18, 2019, at 7:00 p.m. in the Township Chambers, 7617 Angola Road, Holland, Ohio with the following members present:

Tom Anderson Jr.  
Robert Bethel  
Andrew Glenn

Robert Bethel called the meeting to order at 7:00 p.m. All present were asked to rise for a silent prayer and the Pledge of Allegiance.

**ADOPTION OF AGENDA:**

Two items were added to the agenda. "Proclamation Request" was added in the Administration Report and "Executive Session" was added after the Public Comment.

**Motion made by Tom Anderson Jr. to approve the agenda, as amended.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**PUBLIC COMMENT:**

None.

**EXECUTIVE SESSION:**

An Executive Session was requested Per ORC 121.22(G)(8): To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.

(b) The executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

**Motion made by Tom Anderson Jr. to adjourn to Executive Session at 7:04 p.m.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**Motion made by Tom Anderson Jr. to amend the last motion to include "and to invite Administrator Mike Hampton, Zoning Planner Jacob Barnes, Law Director Gary Sommer, and Fiscal Officer Barbara Dietze to attend."** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**Motion made by Tom Anderson Jr. to reconvene from Executive Session at 7:28 p.m.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**Action taken as a result of executive session:**

None.

Springfield Township Trustees  
Regular Trustees' Meeting

7:00 p.m. Monday, March 18, 2019

**PUBLIC HEARINGS:**

**Dorr Street Joint Economic Development District:**

**Motion made by Tom Anderson Jr. to open the public hearing for the Dorrr Street Joint Economic Development District.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

Mr. Hampton stated that the project is moving forward but the map needed to be updated. The updated public hearing documents will be advertised and a 30-day public viewing period will be provided.

Trustee Robert Bethel opened the floor to anyone who wished to speak in support of, or in opposition to Dorrr Street Joint Economic Development District.

There were no comments.

**Motion made by Tom Anderson Jr. to continue the public hearing for the Dorrr Street Joint Economic Development District on Monday, May 6, 2019, at 7:00 p.m.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**Z19-C657 – Zoning change request from P/O to RA-4 at 8224 Nebraska Avenue:**

**Motion made by Tom Anderson Jr. to open the public hearing for Z19-C657 – Zoning change request from P/O to RA-4 at 8224 Nebraska Avenue.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

Mr. Barnes was sworn in and stated that the township staff, Lucas County Plan Commission and Zoning Commission all recommends approval of this zoning change. He briefly noted the history of this parcel and explained that the Township no longer needed the parcel for its original intended use.

Trustee Robert Bethel opened the floor to anyone who wished to speak in support of, or in opposition to Z19-C657 – Zoning change request from P/O to RA-4 at 8224 Nebraska Avenue.

There were no comments.

**Motion made by Tom Anderson Jr. to close the public hearing for Z19-C657 – Zoning change request from P/O to RA-4 at 8224 Nebraska Avenue.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**Motion made by Tom Anderson Jr. to approve Z19-C657 – A zoning change request from P/O to RA-4 at 8224 Nebraska Avenue.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

Springfield Township Trustees  
Regular Trustees' Meeting

7:00 p.m. Monday, March 18, 2019

**Z19-C658 – Zoning change request from M-1 to P/O at 1331 Albon Road:**

**Motion made by Tom Anderson Jr. to open the public hearing for Z19-C658 – Zoning change request from M-1 to P/O at 1331 Albon Road.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

Mr. Barnes was sworn in and stated that the township staff, Lucas County Plan Commission and Zoning Commission all recommends approval of this zoning change. He noted that the Township has purchased this parcel for a new Township Public Services building. Mr. Bethel added some more detail on the Township's plans for that parcel.

Trustee Robert Bethel opened the floor to anyone who wished to speak in support of, or in opposition to Z19-C658 – Zoning change request from M-1 to P/O at 1331 Albon Road.

Keith Sponseller, of 8733 St. George Dr., was sworn in and asked if the Township had any engineering/architectural plans for the new building. It was stated that we are still too early in the process to have those documents.

**Motion made by Tom Anderson Jr. to close the public hearing for Z19-C658 – Zoning change request from M-1 to P/O at 1331 Albon Road.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**Motion made by Tom Anderson Jr. to approve Z19-C658 – A zoning change request from M-1 to P/O at 1331 Albon Road.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**Z19-C659 – Zoning change request from M-1 to P/O at 1355 Albon Road, 7990 Airport (rear), 7904 Airport (rear):**

**Motion made by Tom Anderson Jr. to open the public hearing for Z19-C659 – Zoning change request from M-1 to P/O at 1355 Albon Road, 7990 Airport (rear), 7904 Airport (rear).** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

Mr. Barnes was sworn in and stated that the township staff, Lucas County Plan Commission and Zoning Commission all recommends approval of this zoning change. He noted that the Township is in the process of purchasing these parcels for a new Township Public Services building. He added that the Airport Hwy parcels only included the portions north of the railroad tracks.

Trustee Robert Bethel opened the floor to anyone who wished to speak in support of, or in opposition to Z19-C659 – Zoning change request from M-1 to P/O at 1355 Albon Road, 7990 Airport (rear), 7904 Airport (rear).

There were no comments.

Springfield Township Trustees  
Regular Trustees' Meeting

7:00 p.m. Monday, March 18, 2019

**Motion made by Tom Anderson Jr. to close the public hearing for Z19-C659 – Zoning change request from M-1 to P/O at 1355 Albon Road, 7990 Airport (rear), 7904 Airport (rear).** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**Motion made by Tom Anderson Jr. to approve Z19-C659 – Zoning change request from M-1 to P/O at 1355 Albon Road, 7990 Airport (rear), 7904 Airport (rear).** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

**PUBLIC SAFETY:**

**Sheriff's Report:**

Lt. Carter was unable to attend the meeting.

**PUBLIC SAFETY (cont.):**

**Fire/EMS Report:** By Barry Cousino, Fire Chief

Chief Cousino reviewed the February Monthly Report and highlighted the following items:

- Representatives from the Fire Department attended several meetings/events including:
  - Quarterly Officer Meeting – response guidelines, training, and budget
  - Ohio-Michigan-Indiana Consortium for Center for Public Safety Excellence Accreditation
  - Springfield Area Prevention Coalition Webinar – substance abuse
  - FirstNet Meeting – national broadband network
  - 16<sup>th</sup> Annual Fire Code Conference
  - Dynamic Dies, Inc. – training sessions
- Fire/EMS responded to 224 calls in the month of January, of which 31 were in the Village of Holland, and 23 in Spencer Township, 15 in Swanton Township, and 8 in Harding Township.
- The Township's canine search dog, Darwin, and his handler, Shelbie Flegal, completed their water training certification.

Other items:

Chief Cousino presented the Trustees with a proposal to hire three part-time dispatchers, and he recommends Krys Mangold, Karen Bennett, and Pam Floyd for these positions.

**Motion made by Tom Anderson Jr. to approve the hiring of Krys Mangold, Karen Bennett, and Pam Floyd as part-time dispatchers, effective March 18, 2019.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

Chief Cousino presented the Trustees with a resignation letter from Jennifer Barocsi.

**Motion made by Andrew Glenn to accept the resignation of Jennifer Barocsi, effective March 18, 2019.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Robert Bethel, yes

Springfield Township Trustees  
Regular Trustees' Meeting

7:00 p.m. Monday, March 18, 2019

Chief Cousino received a complaint letter on fireworks being set off in the Township. In Ohio, fireworks are regulated by statutes and the Trustees do not want to set any tighter regulations on fireworks than what the state allows.

**FISCAL OFFICER'S REPORT:** Barbara Dietze, Fiscal Officer

**Payment of Bills:**

**Motion made by Tom Anderson Jr. to approve the payment register of payments made by check from March 5 to March 18, 2019, in the amount of \$175,882.70, as presented.**

Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

Ms. Dietze also presented the Trustees with the electronic payment listing from March 1 to March 14, 2019, in the amount of \$214,699.49. This includes the Township bi-weekly payroll and the monthly Elected Officials, paid on March 7, in the amount of \$203,889.73 and \$9,323.35 respectively.

**Approval of Minutes:**

**Motion made by Tom Anderson Jr. to approve the Regular Trustees' Meeting Minutes of Monday, March 4, 2019, as amended.** Seconded by Robert Bethel and the roll call resulted as follows:

Tom Anderson Jr., yes  
Robert Bethel, yes  
Andrew Glenn, abstain

**PLANNING AND ZONING:** By Jacob Barnes, Planning Director

**Written Report:**

- During the month of February 22 permits were issued, including two new dwellings.
- Mr. Barnes presented the 20 year permit summary.
- Preliminary site plan approval was granted for a new First Federal bank at 8165 Airport Hwy.
- Preliminary site plan approval was granted for a new Chase bank at 6504 Airport Hwy.
- The Lucas County Engineer is now able to process site plan reviews electronically.
- 2018 Master Plan Update – [www.planspringfield.com](http://www.planspringfield.com) is live. An online survey can be taken there. The survey has also been distributed to Springfield High School students with a great response received. The Springfield Township Demographic Benchmark report has been completed and is attached for your review. A Community Forum will be held on March 27, 2019 from 6:00pm to 7:30pm at the Holland Springfield Chamber Office. The public is invited to this forum.
- Mr. Barnes presented a resignation letter from John O'Neil, alternate member of the Board of Zoning appeals.

**Motion made by Andrew Glenn to accept the resignation of John O'Neil.**

Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Robert Bethel, yes

- The Board of Zoning Appeals decided the following: denied a variance request for lot frontage and to leave an accessory building on a parcel submitted by Ronald Hill for the property located at 8808 Hill Avenue; approved a variance request for lot frontage on a parcel(s) submitted by Mario Kiezi for the property located at 6645 Airport Highway.

Springfield Township Trustees  
Regular Trustees' Meeting

7:00 p.m. Monday, March 18, 2019

- Mr. Barnes attended several meetings/events including:
  - Perrysburg Township Zoning – IworQ software
  - Chamber Business Council Meeting
  - Rotary Luncheon – was guest speaker
  - ODOT – JEDZ area
  - JEDZ Meeting
  - Met with several businesses in our proposed JEDD area
  - RGP Annual Meeting

**PUBLIC SERVICES:** By Andrew Hohlbein, Director of Public Services

Mr. Hohlbein reviewed the Monthly Report and highlighted the following items:

- 2019 Dumpster Days had a slow start, with only a total of five 40 yard dumpsters being filled during the March Dumpster Days.
- Mr. Hohlbein presented the Trustees with a request to accept a contract from Progressive Sweeping for the 2019 street sweeping.

**Motion made by Tom Anderson Jr. to approve the contract from Progressive Sweep to perform two township-wide sweeps, at a total cost of \$7,900.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

- Recycle I.T. would like to place an electronic recycling receptacle behind the Administration building. The Trustees think it is a good idea, as long as it is properly maintained.
- Ray Kozina is the new Safety Officer for the Public Services Department.
- Tree trimming was performed at the parks.
- Mr. Hohlbein presented the Trustees with a bid from The Ground Guys for the 2019 Turf Fertilization Five Step with Grub Control.

**Motion made by Tom Anderson Jr. to approve the contract with The Ground Guys for the Turf Fertilization in 2018, at a total cost of \$16,978.08.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

- Some of the picnic tables at Lincoln Green Park have been refurbished.
- The new Toro Grounds Master lawnmower is available for viewing tonight.
- Park Advisory Board held a meeting on March 13, 2019.
- There was one burial in February.
- Mr. Hohlbein presented the Trustees with a request to purchase a new lawn mower for the cemetery.

**Motion made by Andrew Glenn to approve the purchase of a new Grasshopper 729T6 lawn mower, from A.J. Boellner, Inc., at a total cost of \$12,649.** Seconded by Tom Anderson Jr. and the roll call resulted as follows:

Andrew Glenn, yes  
Tom Anderson Jr., yes  
Robert Bethel, yes

- At the Administration Building, Ms. Dietze's new office was completed and both Mr. Hampton's new office, and Ms. Underwood's office was repainted.
- The Hall floor has been stripped and waxed.

Springfield Township Trustees  
Regular Trustees' Meeting

7:00 p.m. Monday, March 18, 2019

- Mr. Hohlbein worked with Mr. Barnes on posting Public Hearing signs.
- A parcel was mowed at 7347 Bancroft.

**PUBLIC ADMINISTRATION:** By Mike Hampton, Administrator

Mr. Hampton reviewed the Public Administration's Monthly Report and highlighted the following items:

- Mr. Hampton presented the Trustees with a request for a proclamation for a local pastor. The Trustees directed Mr. Hampton to prepare the proclamation.
- Mr. Hampton and his staff attended several meetings/events including:
  - ESID Board of Directors Meeting
  - Wellness Meeting
  - Electronic Messaging Center Meeting
  - Springfield Schools Leadership Program
- Mr. Hampton presented the Trustees with a request to approve the survey work of 1355 Albon Rd.

**Motion made by Tom Anderson Jr. to approve the contract with Oravec & Associates, LLC for survey work for the property located at 1355 Albon Rd., at a total cost of \$6,900. Seconded by Andrew Glenn and the roll call resulted as follows:**

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

- Mr. Hampton presented several roundabout option pictures. They are to help the Trustees determine which route they would like to take with the Nebraska/King Rd. roundabout.
- Mr. Hampton presented the Trustees with a request to approve the Ohio Plan - Hylant Insurance renewal. There is a slight decrease from last year.

**Motion made by Tom Anderson Jr. to approve the renewal contract for property/liability insurance with the Ohio Plan through the Hylant Group, at a total cost of \$52,735. Seconded by Andrew Glenn, and the roll call resulted as follows:**

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

- Mr. Hampton presented the Trustees with a request to set a Special Trustees' Meeting for the JEDD.

**Motion made by Tom Anderson Jr. to set a Special Trustees' Meeting on Thursday, May 9, 2019, at 7:00 a.m. Seconded by Andrew Glenn and the roll call resulted as follows:**

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

- Mr. Hampton presented the Assistant Administrator/HR Generalist's Report.

Springfield Township Trustees  
Regular Trustees' Meeting


7:00 p.m. Monday, March 18, 2019

**ADJOURNMENT:**

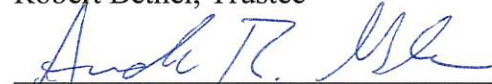
**Tom Anderson Jr. moved to adjourn at 8:46 p.m.** Seconded by Andrew Glenn and the roll call resulted as follows:

Tom Anderson Jr., yes  
Andrew Glenn, yes  
Robert Bethel, yes

  
Barbara Dietze, Fiscal Officer

  
Tom Anderson Jr., Trustee

  
Robert Bethel, Trustee

  
Andrew Glenn, Trustee

**Payment Listing**

UAN v2019.1

3/5/2019 to 3/18/2019


Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
77240	03/06/2019	03/06/2019	AW	TREASURER STATE OF OHIO (FIRE)	\$800.00	O
77241	03/18/2019	03/14/2019	AW	Advance Auto Parts	\$619.20	O
77242	03/18/2019	03/14/2019	AW	Advantage Auto Stores	\$225.19	O
77243	03/18/2019	03/14/2019	AW	BLADE	\$446.88	O
77244	03/18/2019	03/14/2019	AW	Buckeye Broadband	\$625.49	O
77245	03/18/2019	03/14/2019	AW	CDW-G, LLC	\$95.35	O
77246	03/18/2019	03/14/2019	AW	CENTURY EQUIPMENT INC	\$85,475.12	O
77247	03/18/2019	03/14/2019	AW	Emergency Services Marketing Corp., Inc.	\$810.00	O
77248	03/18/2019	03/14/2019	AW	FORREST AUTO SUPPLY	\$160.86	O
77249	03/18/2019	03/14/2019	AW	Kimball Midwest	\$292.52	O
77250	03/18/2019	03/14/2019	AW	LUCAS COUNTY SHERIFF'S OFFICE	\$75,000.00	O
77251	03/18/2019	03/14/2019	AW	LUCAS COUNTY TREASURER	\$67.87	O
77252	03/18/2019	03/14/2019	AW	MENARDS	\$1,886.23	O
77253	03/18/2019	03/14/2019	AW	Office Depot	\$137.37	O
77254	03/18/2019	03/14/2019	AW	Phillip LaCorte	\$963.75	O
77255	03/18/2019	03/14/2019	AW	Pradco	\$2,650.00	O
77256	03/18/2019	03/14/2019	AW	Reveille Ltd.	\$2,587.50	O
77257	03/18/2019	03/14/2019	AW	SAM'S CLUB	\$128.70	O
77258	03/18/2019	03/14/2019	AW	Shelly Materials, Inc.	\$459.04	O
77259	03/18/2019	03/14/2019	AW	SILK SCREEN SHOP	\$71.96	O
77260	03/18/2019	03/14/2019	AW	Springfield Academic Boosters	\$100.00	O
77261	03/18/2019	03/14/2019	AW	STONECO INC	\$333.23	O
77262	03/18/2019	03/14/2019	AW	T & S TOOL SUPPLY CO, INC.	\$162.90	O
77263	03/18/2019	03/14/2019	AW	TIREMAXX	\$965.84	O
77264	03/18/2019	03/14/2019	AW	Tri County Wheel & Rim LTD	\$135.57	O
77265	03/18/2019	03/14/2019	AW	WELCH PUBLISHING	\$92.63	O
77266	03/18/2019	03/14/2019	AW	WELDER SERVICE COMPANY INC	\$99.50	O
77267	03/18/2019	03/14/2019	RW	Springfield Club Hockey	\$140.00	O
77268	03/18/2019	03/14/2019	AW	Robert Engwert	\$250.00	O
77269	03/18/2019	03/14/2019	RW	Nicole Rodriguez	\$50.00	O
77270	03/18/2019	03/15/2019	RW	Kimberly Thomas	\$50.00	O


Total Payments: \$175,882.70

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$175,882.70

Please Sign Here

X 

X 

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

